



**VILLAGE COUNCIL REGULAR MEETING AGENDA
MEETING TO BE HELD VIA HYBRID-IN PERSON AND ON-LINE
MEETING ROOM LOCATED AT 102, 9 FIREHOUSE RD.
TAOS SKI VALLEY, NEW MEXICO
FRIDAY, JUNE 20, 2025 1:00 PM**

1. CALL TO ORDER AND NOTICE OF MEETING

2. ROLL CALL

3. APPROVAL OF THE AGENDA

4. APPROVAL OF THE MINUTES OF THE MAY 16, 2025, REGULAR VILLAGE COUNCIL MEETING

5. PRESENTATIONS

A. None

6. A. CITIZEN'S FORUM –Discussion of non-agenda items only. Limited to 5 minutes per person. (Please email msalazar@vtsv.org to sign up in advance so that you can be recognized).

B. CITIZEN'S FORUM - Limit of 5 minutes per person related to a specific agenda item. Public comment during consideration of agenda items by the Council is only permitted at the discretion of the Chair and is limited and those directly affected.

7. COMMITTEE REPORTS

A. Planning & Zoning Commission (Mayor Pro Tem Tom Wittman)

B. Public Safety Committee (Councilman Henry Caldwell)

C. Firewise Community Board (Councilman Henry Caldwell)

D. Parks & Recreation Committee (Joan Woodard)

E. Lodger's Tax Advisory Board (Councilman Chris Stagg)

F. TIDD (Mayor Pro Tem Tom Wittman)

8. REGIONAL REPORTS (Are all included in the attached Administrator's and Department reports)

A. Enchanted Circle Council of Governments (ECCoG) (No report)

B. Enchanted Circle Marketing Cooperative (See Village Administrator's Report)

C. Taos Regional Landfill (TRF) (See Village Administrator's Report)

D. North Central Regional Transit District (NCRTD) (See Village Administrator's Report)

E. Northern Pueblos Regional Transportation Planning Organization (NPRTPO) (No report)

F. North Central Economic Development District (NCEDD) (No report)

G. Rio Hondo Watershed District (RHWD) (See Village Administrator's Report)

H. San Juan Chama Water Contractor's Association (SJCCA) (See Village Administrator's Report)

9. MAYOR'S REPORT (Mayor Chris Stanek)

10. ADMINISTRATOR AND STAFF REPORTS

Attached. (Rick Bellis, Village Administrator)

11. FINANCE REPORT

Attached. (Carroll Griesedieck, Village Finance Officer)

12. CONSENT AGENDA

This item is placed on the agenda so that the Governing Body by unanimous consent can designate those routine agenda items that they wish to be approved or acknowledged by one motion. If any proposal does not meet with the approval of all Governing Body members, that item will be heard when reached under the regular agenda.

A. None.

13. OLD BUSINESS

A. None

14. NEW BUSINESS

A. RESOLUTION 2025-022; A RESOLUTION APPROVING RENEWAL OF A CONTRACT EXPIRING JULY 31, 2025 WITH WASTE MANAGEMENT, INC, FOR SOLID WASTE COLLECTION AND DISPOSAL SERVICES, AS WELL AS AN ON-SITE 40-YARD COMPACTOR UNIT FOR A PERIOD NOT TO EXCEED 5 YEARS. (Rick Bellis, Village Administrator)

B. RESOLUTION 2025-023; A RESOLUTION APPROVING A CONTRACT BETWEEN THE VILLAGE AND CIVIC PLUS FOR WEBSITE DEVELOPMENT AND MAINTAINANCE, AGENDA AND MEETING MANAGEMENT SOFTWARE, AND TRAINING IN THE AMOUNT OF \$13,154.00 AND AN ANNUAL FEE OF \$9,07.00. (Rick Bellis, Village Administrator)

C. RESOLUTION 0225-021; A RESOLUTION AUTHORIZING THE ASSIGNMENT OF AUTHORIZED OFFICER(S) AND AGENT(S) FOR NMED CAPITAL APPROPRIATION PROJECT SAP 25-J4407-STBR. (Carroll Griesedieck, Finance Director)

D. RESOLUTION 2025-20; ELECTION RESOLUTION FOR THE VILLAGE IDENTIFYING ELECTION DATE, TIME, AND OFFICES THAT WILL BE CONTESTED. (Marlene Salazar, Village Clerk)

15. OTHER BUSINESS

A. None

16. POSSIBLE CLOSED SESSION

The following matters may or may not be discussed in closed session under the NM Open Public Meetings Act under exemptions 10-15-1.H (8): meetings for the discussion of the purchase, acquisition or disposal of real property or water rights by a public body, and 10-15-1. H (7): attorney client privilege pertaining to threatened or pending litigation in which the public body is or may become a participant.

17. REPORT ON CLOSED SESSION (John Appel, Village Attorney)

18. ANNOUNCEMENT OF THE DATE, TIME & PLACE OF THE NEXT MEETING OF THE VILLAGE COUNCIL

The next regularly scheduled meeting of the Council of the Village of Taos Ski Valley will be held as a hybrid in-person and on-line meeting on Friday, July 18, 2025, at 1:00 pm in Room 102, 9 Firehouse Rd., Taos Ski Valley, NM and the Agenda, Agenda attachments, and Zoom Meeting link will be available to the public on the Village website at <https://www.vtsv.org>.

19. ADJOURNMENT

MINUTES



**VILLAGE COUNCIL REGULAR MEETING DRAFT MINUTES
MEETING TO BE HELD VIA ZOOM TELECONFERENCE
TAOS SKI VALLEY, NEW MEXICO
FRIDAY, MAY 16, 2025, 1:00 PM**

1. CALL TO ORDER AND NOTICE OF MEETING

The regular meeting of the Village of Taos Ski Valley Council was called to order by Mayor Chris Stanek at 1:00 pm. Notice of the meeting was properly posted.

2. ROLL CALL

Marlene Salazar, Acting Village Clerk, called the role and a quorum was present.

Governing Body Present:

Mayor Stanek

Councilor Caldwell

Councilor Turner

Councilor Stagg

Councilor Wittman

3. APPROVAL OF THE AGENDA

MOTION: Councilor Wittman **SECOND:** Councilor Stagg **PASSED:** 4-0

4. APPROVAL OF THE MINUTES OF THE APRIL 18, 2025, REGULAR VILLAGE COUNCIL MEETING AND THE MAY 9, 2025 VILLAGE COUNCIL MEETING WITH AMENDMENT TO ADD A DISCUSSION FROM COUNILMAN WITTMAN AND CORRECTION OF VOTE REGARDING APPROVAL OF THE AGENDA.

DISCUSSION: Deputy Clerk, Marlene Salazar requested the May 9th, 2025, minutes be amended to add a discussion regarding the utility rates from Councilor Wittman, and the correction of a vote on agenda item #3. (Approval of the agenda) also on the May 9th, 2025, meeting.

MOTION: Councilor Stagg **SECOND:** Councilor Turner **PASSED:** 4-0

5. PRESENTATIONS

A. A presentation by Kit Carson Electric Cooperative regarding KCEC wildfire prevention efforts, the KCEC/VTSV joint project to place electrical service underground in order to reduce fire risk, and a proposed joint KCEC/TSVI/VTSV project for a micro-grid battery storage project. (Luis Reyes, CEO of KCEC)

Mr. Luis Reyes (Kit Carson Electric CEO) presented and discussed wildfire prevention efforts, the VTSV underground electric project and the Battery Microgrid Project.

Mr. Reyes stated the Village is on Phase II of the underground electrical project. This phase will help continue to mitigate the fire risk as electrical lines are being buried underground. There are a total of 26 residents that need to be connected to underground electricity. The remaining areas include Amizette, Snowshoe Rd, and Zap's Rd.

Project Manager Wooldridge stated the Village is planning on utilizing franchise fees to fund some of the project costs. The cost will be split between the homeowner and the Village. The Village will be responsible for all the work on the right-of-way, and the homeowner will be responsible to complete the rest of the line hookup from the right-of-way to their home.

Mr. Reyes reported on the Battery Microgrid project. The microgrid project is another project that can be used to mitigate wildfires and reduce resiliency and provide backup power for the long term. The microgrid will consist of 4 megawatts of power storage, which equals to about 6 hours of battery storage. Utilization of the battery microgrid will ensure that critical infrastructure (sewer), (water) etc in the Village will continue to have power when power outages occur.

B. Introduction of a VTSV wildfire public information and outreach campaign. (VTSV staff)

VTSV Wildland Coordinator Garrett Hanson and Fire Chief Matt Rogers presented a PowerPoint presentation that discussed The Wildfire Mitigation progression in VTSV. The presentation included Village Firewise status, Fire Department updates, cooperative agreements, continued commitments and community engagement. The presentation provided residents with VTSV Forestry Initiatives and Community Services that VTSV offers residents and what homeowners can do to prevent fires. A map of the 2 VTSV fire districts, and the hydrant distribution locations was also presented and provided in the council packet.

Village Administrator Bellis provided a fire prevention and response summary identifying public information and outreach and hands-on fire prevention and education services the Village will undertake this summer to improve public safety and awareness. The items listed include a portable commercial woodchipper for Village Public Works and public use, scheduling green waste collection days, a list of heavy equipment operators that can be mobilized during emergencies, summer outreach campaigns via E-blast/Text, an updated EVAC plan, site specific fire and property inspections, and information on eligibility and how to apply for the NFL grant.

6. A. CITIZEN'S FORUM –Discussion of non-agenda items only. Limited to 5 minutes per person. (Please email msalazar@vtsv.org to sign up in advance so that you can be recognized).

Resident Michael Chandler spoke in regard to the Underground Electric Project, and stated this project is a high priority. Mr. Chandler stated there is big problem that the Village needs to solve, and that's getting residents hooked up to the underground electric. Mr. Chandler stated the Village talks about all these problems but does not provide solutions to the problems. Mr. Chandler expressed the Village is radically vulnerable to wildfires and more needs to be done. Mr. Chandler feels the universal issue with all of the Village needs is identifying and setting aside the money required for the projects.

B. CITIZEN'S FORUM - Limit of 5 minutes per person related to a specific agenda item. Public comment during consideration of agenda items by the Council is only permitted at the discretion of the Chair and is limited and those directly affected.

No speakers.

7. COMMITTEE REPORTS

A. Planning & Zoning Commission (Mayor Pro Tem Tom Wittman) Commission Chair Wittman stated no meeting was held in May 2025. The next meeting of the P&Z Commission will be on June 2, 2025, at 1:00 pm.

B. Public Safety Committee (Councilman Henry Caldwell) Board Chair Caldwell stated there are no reports to share, the next meeting of the Public Safety/Firewise will be on June 2, 2025, at 10:00/11:00 am.

C. Firewise Community Board (Councilman Henry Caldwell) see above.

D. Parks & Recreation Committee (Joan Woodard) Board Chair Woodard stated a meeting was held on April 22, 2025. Items discussed were the Trails + grant, activities that will be held this summer in 2025, and Spring Clean Up Day which will be held on May 27, 2025. Everyone is invited and we will meet at the upper plaza at 9:00 am.

E. Lodger's Tax Advisory Board (Councilman Chris Stagg) No Reports

F. TIDD (Mayor Pro Tem Tom Wittman) Mayor Pro Tem Wittman stated a meeting was held on the 28th, of April 2025. Budget items discussed included expenditures, and revenues.

8. REGIONAL REPORTS

(Included in the attached Administrator's and department reports)

A. Enchanted Circle Council of Governments (ECCoG) (No report)

B. Taos Regional Landfill (TRF) (See report) Village Administrator Bellis reported the Taos Regional landfill approved a 25% rate increase along with a 5% COLA. The Village has already budgeted for these increases.

C. North Central Regional Transit District (NCRTD) (No report)

D. Northern Pueblos Regional Transportation Planning Organization (NPRTPO) (No report)

E. North Central Economic Development District (NCEDD) (No report)

F. Rio Hondo Watershed District (RHWD) (report provided in the council packet)

G. San Juan Chama Water Contractor's Association (SJCCA) (report provided in the council packet)

9. MAYOR'S REPORT (Mayor Chris Stanek) Mayor Stanek acknowledged VTSV Fire Chief Matt Rogers and staff of the Fire Department for their efforts in clearing and cleaning up the Rio Pueblo below the Slide Trail. The collaboration consisted of help between VTSV, Taos County, BLM and Community members. Their efforts were greatly appreciated.

10. ADMINISTRATOR AND STAFF REPORTS: All reports were provided in the council packet (Rick Bellis, Village Administrator)

11. FINANCE REPORT

(Carroll Griesedieck, Village Finance Officer) All reports were provided in the council Packet

12. CONSENT AGENDA

This item is placed on the agenda so that the Governing Body by unanimous consent can designate those routine agenda items that they wish to be approved or acknowledged by one motion. If any proposal does not meet with the approval of all Governing Body members, that item will be heard when reached under the regular agenda.

A. Approval of VTSV Contract 2025-004, a contract between the Village of Taos Ski Valley and the Enchanted Circle Trails Association for the provision of services required by and in fulfillment of the Village's requirements as specified in the FY 2024-25 NM EDD Division of Outdoor Recreation Trails+ Grant, and the attached scope of work for project management (\$5,030.00), GIS and mapping (\$7,115.00), stakeholder and community engagement (\$7,115.00), field work, data collection and reporting (\$4,610.00), draft report and revisions (\$7,875.00), and permitted indirect costs (3\$3,057.00), **for a total not to exceed \$33,627.00.**

B. Approval of VTSV Contract 2025-005, a contract between the Village of Taos Ski Valley and Rocky Mountain Youth Corps for the provision of services required by and in fulfillment of the Village's requirements as specified in the FY 2024-25 NM EDD Division of Outdoor Recreation Trails+ Grant and the attached scope of work for the provision of trail-related repairs and improvements within the Village of Taos Ski Valley **in an amount not to exceed \$23,489.00.**

C. Approval of VTSV Contract 2025-006, a contract between the Village of Taos Ski Valley and Gizmo Productions for the provision of services required by and in fulfillment of the Village's requirements as specified in the FY 2024-25 NM EDD Division of Outdoor Recreation Trails+ Grant, and the attached scope of work for the development of a unified branding, style, and signage system for trails and way-finding for the trails and recreation system throughout the Enchanted Circle Region of northern New Mexico, and within the Village of Taos Ski Valley, specifically, and **at a cost not to exceed \$25,000.00.**

MOTION: Councilor Wittman **SECOND:** Councilor Stagg **PASSED:** 4-0

13. OLD BUSINESS

A. Approval of the revised FY 2025-26 Village of Taos Ski Valley Budget and permission to submit the budget to NM DFA for consideration and approval. (Carroll Griesedieck, Village Finance Officer) **All reports were provided in the council packet**

The full VTSV FY 2025-26 Budget may be viewed here: [Interim-Budget-PDF-for-approval-at-May-16-2025-CM.pdf](#)

MOTION: Councilor Wittman **SECOND:** Councilor Turner **PASSED:** 4-0

14. NEW BUSINESS

A. Discussion, consideration and possible approval of the staff report and recommendation for the TIDD project for phase 2 of the Rt. 150 corridor utilities improvement project and the formal acceptance of the dedication from TSV, Inc. to the Village of Taos Ski Valley. (Rick Bellis, Village Administrator)

The full Report and all attachments may be viewed here: [TIDD-Dedication-Project-for-Phase-2.pdf](#)

DISCUSSION: Councilor Caldwell expressed his concerns about this major dedication. Councilor Caldwell stated there were no checks and balances regarding this dedication, no physical dedication, no audit of the interest that's being charged, and no justification as to what the costs are, and it's not understood why this practice continues.

MOTION: Councilor Wittman **SECOND:** Councilor Turner **PASSED:** 2-1

VOTING NAY: 1 Councilor Caldwell

ABSTAINED: 1 Councilor Stagg

15. OTHER BUSINESS

A. Personnel

Recommendation of the Village Administrator for the appointment of Acting Clerk, Marlene Salazar to the position of Village Clerk based upon applications received, qualifications of the candidate and her performance in the position of Acting Clerk. Further, having successfully completed 6 months in the position of Acting Clerk as of June 16th, while also continuing her duties as Deputy Clerk and Public Works Administrative Assistant, and having completed multiple years of commendable service with the Village as Deputy Clerk, that the 6-month probationary period be considered as

having been satisfied. (Rick Bellis, Village Administrator)

Mayor Stanek made a recommendation to Village Council to appoint Marlene Salazar as the Village Clerk, once approved Marlene Salazar was sworn in by Mayor Stanek.

MOTION: Councilor Stagg **SECOND:** Councilor Wittman **PASSED:** 4-0

16. POSSIBLE CLOSED SESSION

The following matters may or may not be discussed in closed session under the NM Open Public Meetings Act under exemptions 10-15-1.H (8): meetings for the discussion of the purchase, acquisition or disposal of real property or water rights by a public body, and 10-15-1. H (7): attorney client privilege pertaining to threatened or pending litigation in which the public body is or may become a participant.

No session was held.

17. REPORT ON CLOSED SESSION (John Appel, Village Attorney)

No report was required.

18. ANNOUNCEMENT OF THE DATE, TIME & PLACE OF THE NEXT MEETING OF THE VILLAGE COUNCIL

The next regularly scheduled meeting of the Council of the Village of Taos Ski Valley will be held as a hybrid in-person and on-line meeting on Friday, June 20, 2025, at 1:00 pm in Room 102, 9 Firehouse Rd., Taos Ski Valley, NM and the Agenda, Agenda attachments, and Zoom Meeting link will be available to the public on the Village website at <https://www.vtsv.org>.

19. ADJOURNMENT

MOTION: Councilor Wittman **SECOND:** Councilor Turner **PASSED:** 4-0

Attest: _____

Mayor Chris Stanek

Village Clerk, Marlene Salazar

ADMINISTRATOR & STAFF REPORTS



VILLAGE ADMINISTRATOR'S REPORT

June 20, 2025

Mayor and Council,

Please find below the Village Manager's December Report on the activities of the office for the prior 30 days.

Reports for the significant activities of all other departments are attached behind this report.

The absence of a report by any one department indicates that there were no special projects, activities or events for that department during the reporting period, other than the normally assigned duties of that office, its personnel and programs.

The Village Administrator's Report is as follows:

ADMINISTRATION:

- All meeting agendas along with relevant agenda packets continue to be completed, posted, and distributed to the public and respective Council and/or Committee members on time and complete, on the Monday preceding the Friday Regular Council Meetings, 2 full days ahead of the required 72-hour notice.
- Fielded calls and email inquiries from Council members, Committee members, TSV Neighborhood Association and officials of other government entities.
- Fielded constituent situations/concerns.
- **AUDIT FINDINGS:** Corrective action plan for audit findings was submitted and accepted by NMFA, State Auditor.
- **JULY 4TH VTSV PARTICIPATION:** I will be hosting an open house of the Fire House, the new Council Chambers and Post Office. The fire engines and new ambulance will be pulled outside, select public works equipment will be parked on the Firehouse Rd and the Circle, along with a police car. The Firewise program and VTSV FD will have informational and display tables on fire prevention and protection and will be giving away free hot dogs and hamburgers.
- **JULY 5TH VTSV NEIGHBORHOOD ASSOCIATION MTG:** I will be attending and running the hybrid hookups for the VTSV Neighborhood Association Meeting and have been invited as a speaker on a broad range of Village issues. I have received a



VILLAGE ADMINISTRATOR'S REPORT

June 20, 2025

copy of the agenda/questions I will be responding to and will provide a written preview of my responses for the Mayor and Council prior to the meeting for your review.

CODE OFFICIAL:

- As Code Official, responded to any code enforcement inquiries/concerns, including multiple violations along the river dealing with construction and excavation without the required permits.
- At least one case has required the coordination of multiple agencies, including USFS, NM Fish and Game, NM Environment Dept., and the Army Corp. of Engineers.

PLANNING DIRECTOR:

- As Planning Director, currently reviewing 3 active projects and 1 conceptual proposal,
Approved 1 Stop Work Order for Building Dept.
- Proposing adoption of the 2024 ICC International Property Maintenance Code to deal with property conditions, code issues outside of the Building Code and as a foundation for Short-term Rental Inspections.
- Reviewed proposed AI version of VTSV Land Use Code for Planning and Zoning, offered recommendation.
- Prepared RFP for update to VTSV Comprehensive/Master Pla, advertised.
- Mediated disagreement between Building Official and contractor/homeowner.

PROCUREMENT OFFICER:

- As Procurement Officer, reviewed and signed off on all Village purchases to assure compliance with NM Procurement Code and audit requirements.
- Will be conducting procurement/purchasing training for department heads.

GRANT COORDINATOR:

- Completed state/federal mandatory training/orientation sessions for CDBG.
- Completed NMML Training on 2025 Water Trust Board Application Process.
- Prepared/negotiated contracts for all three Trails+ contractors and participated in a contractor orientation meeting.



VILLAGE ADMINISTRATOR'S REPORT

June 20, 2025

EVENTS PERMIT ADMINISTRATION:

- Received, processed and issued 8 event permit applications to-date under the new Village ordinance (6 for TSVI, 1 for Chamber of Commerce, 1 for an exempted private event), including insurance and public safety requirements.

APPRAISALS:

- All appraisals requested by the Mayor and Council have been completed.

SURVEYS:

- All surveys requested by the Mayor and Council have been completed.

POST OFFICE:

- All prerequisites assigned to staff by the Mayor and Council have been completed and the closing with TSVI and negotiation with USPS remain to be completed by legal counsel.

MEETING ROOM:

- Will continue to make modest upgrades to the meeting room, the equipment and software to improve performance and security.
- Will be hosting July 5th hybrid TSV Neighborhood Association Meeting and July hybrid P&Z Meeting.
- Will be working to extend, and make long-term or permanent, the lease of the room.
- If the above is successful, I will begin designs for the construction of offices in the empty half of the meeting room by winter.

PARKING/CAMPING ORDINANCE:

- Joint meetings with Taos Mountain Alliance, after yielding concessions by USFS, TSVI and the Village have been terminated by myself after yielding no agreed upon concessions, no offers of compromise or assistance and only additional demands by the group, which appears unable to reach a consensus amongst its membership on any of the discussed issues.



VILLAGE ADMINISTRATOR'S REPORT

June 20, 2025

- It appears (and I have recovered the sign from the hiker parking lot as evidence) that there was never overnight parking or camping permitted to begin with, so that the ordinance is not “taking away” any rights of anyone.
- I will be recommending putting a slightly modified version of the ordinance back on the agenda for July’s meeting.

CAPITAL OUTLAY:

- Funding alternatives have been accepted by DFA and our \$110,000 in 2025 Capital Outlay has been added to the State’s Bond Issue.
- I had negotiated with the State to use the appropriation to be able to be utilized for a lease-purchase option (which they and TSVI later rejected) or a TSVI self-financed purchase of firehouse, but this has been found to not be permissible by VTSV legal counsel without a public vote and GO bond financing.
- I had listed health and safety equipment for the firehouse as an alternate or additional use (the language for which has been accepted by the State) and am working with VTSVFD on getting bids for the equipment and construction that would qualify.
- I believe that the Governor’s Office is a hard no on funding the project, especially if we want to remodel the facility to accommodate and have the state provide a new ladder truck. Therefore, a long-term lease or donation seem to be the only viable options remaining and will be working with TSVI toward that end.

WEBSITE/SOFTWARE DEVELOPMENT:

- Completed selection of Civic Plus as the new Village website, meeting agenda/minutes all-in one comprehensive software program. We held off on the Codification and IPRA components at this time till our records are better organized and we understand those programs better.

PERSONNEL:

- Working with Finance Director to make room in FY 2025-26 Budget for creation of a secondary financial position to also serve as payroll/HR/purchasing officer in order to free up CFO, Clerk and Administrator of some duties and to create redundancy in the one-person Finance Office.



VILLAGE ADMINISTRATOR'S REPORT

June 20, 2025

- Our freelance outside payroll/tax/benefits consultant may be joining an accounting firm, necessitating the above decision. Our work will be incorporated into the firm she is joining, or we could bring her in-house.
- Leave- New policies condensing leave time into one category have been completed, with all of the employees being provided with a break-out of all of their accumulated time to date by category, which is then being reviewed and signed by the employees and placed in their HR files.
- Leases – As reported previously, all VTSV personnel utilizing Village-owned housing are paying leases and have work-related commitments to serve as after-hours/back-up staff for our police, fire or code departments, ensuring quicker response times, more reliable schedules and less overtime.

UTILITIES:

- Rates– Letter to public explaining rate changes will be going out this week.
- Billing – Continue to work with current software provider on glitches they and we are experiencing, reinforcing need to obtain new software provider.
- Rate study – Completed RFP for Rate Study, with two vendors already interested. The RFP will be published in the Taos News, Santa Fe New Mexican and Albuquerque Journal next week with responses due the second Friday in July.
- KCEC - Confirmed participation of KCEC at May 16 Council Meeting to discuss completion of underground electrical service project and proposed micro-grid project.
- Continue to participate in bi-weekly progress meetings with Dennis Engineering, TSVI, Public Works, for water, sewer projects, leakage analysis, completion of hydrant and meter installation and closeout of Switchback project, etc.

SOLID WASTE/RECYCLING:

- Sludge - Completed transport of multi-year stockpile of sludge from Wastewater Treatment Plant to Regional Landfill under new permit, bringing the Village into compliance with NMED.
- Reviewed the proposed site location for the regional recycling facility with the Regional Landfill Board and Town of Taos.



VILLAGE ADMINISTRATOR'S REPORT

June 20, 2025

- Proposed and reviewed Town of Taos RFP for commercial operator of Taos Regional Landfill and future regional recycling facility.
- Calculated new Village solid waste rates based on Regional Landfill and Waste Management increases, increased support cost, and inserted into proposed rate schedule and Village budget and included Waste Management renewal agreement in Council June 20 agenda packet for approval.

TIDD:

- Will continue to explore with TSVI and TIDD the idea of coordinating project funding for the extension of Ernie Blake improvements up Twining Rd. Required engineering and design work has been contracted and is in progress, with surveying and utility spotting being conducted throughout the Village.
- Last TIDD meeting was a closed session for legal matters.

MISCELLANEOUS

- IPRA - Complex IPRA requests continue to be handled by the Village promptly and accurately, with most being completed within 24-72 hours.

COMMITTEES, COMMISSIONS AND REGIONAL REPORTS

1. Planning and Zoning:

Did not meet in May. Will be meeting in July to discuss adoption of the International Property maintenance Code and recommendation by staff for absorption of multiple undevelopable fragments of parcels into existing lots through a single proposal for multiple lot line adjustments.

Will also be discussing the proposed AI version of the VTSV LUC.

In August, should be reviewing the responses to the RFP for a consulting firm to perform the Comprehensive Plan update.

2. Parks and Recreation:

Village assisted in installing the flower baskets.

Held Trails+ contractors meeting to kick off grant.

Public Works will be beginning work on Kachina Vista Park.



VILLAGE ADMINISTRATOR'S REPORT

June 20, 2025

Village will continue repairs and upgrades at hiker parking for the Williams Lake Trail, including exploration of solar-powered security cameras.

3. Public Safety/Firewise:

Reported on/explained microgrid project.

Reported on progress for burying electric lines.

Reported on status of ordinances proposed earlier.

Reported on fire prevention efforts and presentation to Council.

Reported on obtaining woodchipper.

4. Did not meet this month or no report:

Lodgers Tax (no meeting)

Capital and Infrastructure (no meeting)

TIDD (closed meeting for legal matters)

Enchanted Circle Council of Governments (no meeting)

Enchanted Circle Marketing Cooperative (meeting June in Red River)

Rio Hondo Watershed District (outdoor meeting cancelled due to weather)

NTRTPO (no report)

North Central Economic Development District (no report)

San Juan Chama Water Contractor's Association (see Village Administrators Report)

Taos Regional Landfill (see Village Administrators Report)

Respectfully submitted this 20th day of June, 2025

As always, please feel free to contact me at any time with any questions.

Rick Bellis

Village Administrator

Email: rbellis@vtsv.org

Phone/text: (575) 776-4791



VILLAGE ADMINISTRATOR'S REPORT

June 20, 2025

Monthly Accomplishments May 2025

Police Chief / Director of Fire/EMS/SAR & Wildland
Virgil Vigil

Police

- New Mexico State Grant for the Law Enforcement Protection Fund in the amount of 101,000 was accepted and approved and will be distributed in August 2025.
- Arrangements were made for unit 304 to have the graphics replaced with this unit. Unit 301 had lights, sirens, etc. ordered and designed at WAC outfitters in Albuquerque.
- Lt. Salzar and I continued our commitment to meet with a Lexipol employee every Thursday for 2 hours to update our policy and procedure. Several policies and procedures have been updated and customized to fit our Police Department. Numerous policies still need to be customized and updated and will take several more months to complete.
- I met with Carol from finance to spend the 2024 Lepf fund before the 2025 fiscal year. This money is to be used on equipment, uniforms and on Officer's training. This Fund is suggested to be spent before the Fiscal year.
- We continued to initiate the plan to include issuing parking citations, combat traffic violations and having a more visible police presence for businesses that are open.
- I attended the Public Safety/Firewise meeting and updated them on the progress of the Fire/Police/ EMS developments, calls. I also attended Lepc, Dwi Council, Taos Crime Stoppers Meetings, JPA meeting, Chief Municipal league Meeting and weekly Fire/EMS Training.

Fire/EMS & SAR

May 2025

Fire:

Scott Continues to make progress in getting system set up to do inspections. We Will hopefully have something to go in front of Village next month.

The Wildland Engine is available for resource orders Statewide this week. If it does get ordered it will not affect our response in the Village as we will have 3 capable engines and minimum staffing of 2 on weekdays and 3 on weekends

I had a great 4-day rope course with UNM's mountain medicine school. 14 volunteers/staff participated and are now trained at the operations/technician level.

Offered several RT-130 (red card refresher course) last month and have most of the department red carded. Also offered pack tests down at Taos Middle School to complete the red carding process
NFL Grant contractors resumed thinning work

EMS:

Slow month, 2 alarms and 1 rescue at Williams Lake for a broken ankle

Received custom built UTV for REMS team from Siddons-Martin. Continue to equip new light rescue truck and packs for the REMS team.

Passed Quarterly Pharmacy Inspection. Continue to work towards moving storage location over to new fire house.

Matt Rogers EMT-P, DiMM
Fire & EMS Chief
Village of Taos Ski Valley
O: 575-776-8220





TAOS CENTRAL DISPATCH

Incidents Assigned as Responsible Officer

Officer: Chacon, S

<u>Nature of Incident</u>	<u>Total Incidents</u>
Battery Total: 1	1

Officer: HUTTER J

<u>Nature of Incident</u>	<u>Total Incidents</u>
Citizen Assist	1
Fraud-Forgery	1
Law-Unknown	1
Motorist Assist	2
Reckless Driver	1
Suspicious	1
Traffic Stop	15
Utility Problem	1
Total: 23	

Officer: SALAZAR, R

<u>Nature of Incident</u>	<u>Total Incidents</u>
Information	1
Shots Fired	1
Total: 2	

Officer: TAFOYA, M

<u>Nature of Incident</u>	<u>Total Incidents</u>
Traffic Hazard	1
Welfare Check	1
Total: 2	

Officer: VIGIL V

<u>Nature of Incident</u>	<u>Total Incidents</u>
Civil Standby	1
Lockout	1
Suspicious	1
Total: 3	

Report Includes:

All dates reported between `00:00:00 05/01/25` and `00:00:00 06/01/25`, All how received, All agencies matching `SV`, All nature of incidents, All location codes, All dispositions, All clearances, All offense as observed, All offense as reported

VILLAGE OF TAOS SKI VALLEY
PUBLIC WORKS DEPARTMENT

Due to the vacation schedule and a heavy public works schedule, including road work, meter change outs, surveying, line locations, a scheduled leak detection project and unanticipated leak repairs at residential service lines in the core, the June Public Works Report will be provided later in the month.

Any specific questions may be addressed to the staff at the Council Meeting on Friday, June 20 or you may contact the Village Offices.

DMR Copy of Record

EPA may make all the information submitted through this form (including all attachments) available to the public without further notice to you. Do not use this online form to submit personal information (e.g., non-business cell phone number or non-business email address), confidential business information (CBI), or if you intend to assert a CBI claim on any of the submitted information. Pursuant to 40 CFR 2.203(a), EPA is providing you with notice that all CBI claims must be asserted at the time of submission. EPA cannot accommodate a late CBI claim to cover previously submitted information because efforts to protect the information are not administratively practicable since it may already be disclosed to the public. Although we do not foresee a need for persons to assert a claim of CBI based on the types of information requested in this form, if persons wish to assert a CBI claim we direct submitters to contact the [WDES Reporting Help Desk](#) for further guidance. Please note that EPA may contact you after you submit this report for more information.

This collection of information is approved by OMB under the Paperwork Reduction Act, 44 U.S.C. 3501 et seq. (OMB Control No. 2040-0004). Responses to this collection of information are mandatory in accordance with this permit and EPA NPDES regulations 40 CFR 122.41(i)(4)(i). An agency may not conduct or sponsor and a person is not required to respond to a collection of information unless it displays a currently valid OMB control number. The public reporting and recordkeeping burden for this collection of information are estimated to average 2 hours per outfall. Send comments on the Agency's need for this information, the accuracy of the provided burden estimates and any suggested methods for minimizing respondent burden to the Regulatory Support Division Director, U.S. Environmental Protection Agency (2821T), 1200 Pennsylvania Ave., NW, Washington, D.C. 20460. Include the OMB control number in any correspondence. Do not send the completed form to this address.

Permit		Permittee:		TAOS SKI VALLEY, VILLAGE OF		Facility:		TAOS SKI VALLEY, VILLAGE OF						
Permit #:		NM00022101		7 FIREHOUSE RD		Facility Location:		7 FIREHOUSE RD						
Major:		Yes		38 OCEAN BLVD				38 OCEAN BLVD						
Permitted Feature:		001		TAOS SKI VALLEY, NM 87525				TAOS SKI VALLEY, NM 87525						
External Outfall														
Discharge:		001-A		TREATED MUNICIPAL WASTEWATER TO THE RIO HONDO										
Report Dates & Status		DMR Due Date:		06/15/25		Status:		Not DMR Validated						
Monitoring Period:		From 05/01/25 to 05/31/25												
Considerations for Form Completion														
Principal Executive Officer		Title:		Public Works Director		Telephone:		575-776-9820						
First Name:		Gabriel												
Last Name:		Vasquez												
No Data Indicator (NODI)														
Code	Parameter Name	Monitoring Location	Season	Param. NODI	Qualifier	Value 1	Qualifier	Value 2	Qualifier	Value 3	Units	# of Ex.	Frequency of Analysis	Sample Type
00310	BOD, 5-day, 20 deg. C	1 - Effluent Gross	1	--	Sample	<=	0.68	<=	2.0	<=	2.0	19 - mg/L	01/30 - Monthly	24 - 24 Hour Composite
					Permit Req. Value NODI	<=	23.8 300DA AVG	<=	30.0 300DA AVG	<=	45.0 7 DA AVG	19 - mg/L	01/30 - Monthly	24 - 24 Hour Composite
00310	BOD, 5-day, 20 deg. C	G - Raw Sewage Influent	1	--	Sample	<=	>=	140.0				19 - mg/L	01/30 - Monthly	24 - 24 Hour Composite
					Permit Req. Value NODI	<=	Req Mon 300DA AVG					19 - mg/L	01/30 - Monthly	24 - 24 Hour Composite
00400	pH	1 - Effluent Gross	0	--	Sample	<=	6.72	<=	8.12	<=	8.12	12 - SU	05/WK - Five Per Week	GR - Grab
					Permit Req. Value NODI	<=	6.6 MINIMUM	<=	8.5 MAXIMUM	<=		12 - SU	05/WK - Five Per Week	GR - Grab
00530	Solids, total suspended	1 - Effluent Gross	1	--	Sample	<=	0.17	<=	0.27	<=	0.78	19 - mg/L	01/30 - Monthly	24 - 24 Hour Composite
					Permit Req. Value NODI	<=	23.8 300DA AVG	<=	35.7 7 DA AVG	<=	45.0 7 DA AVG	19 - mg/L	01/30 - Monthly	24 - 24 Hour Composite
00530	Solids, total suspended	G - Raw Sewage Influent	1	--	Sample	<=	>=	132.5				19 - mg/L	01/30 - Monthly	24 - 24 Hour Composite
					Permit Req. Value NODI	<=	Req Mon 300DA AVG					19 - mg/L	01/30 - Monthly	24 - 24 Hour Composite
00600	Nitrogen, total (as N)	1 - Effluent Gross	1	--	Sample	<=	1.16	<=	1.16	<=	0.4	19 - mg/L	01/30 - Monthly	24 - 24 Hour Composite
					Permit Req. Value NODI	<=	-66.6 300DA AVG	<=	68.8 7 DA AVG	<=	-12.7 DA AVG	19 - mg/L	01/30 - Monthly	24 - 24 Hour Composite
					Sample	<=	0.1	<=	0.1	<=	0.28	19 - mg/L	01/30 - Monthly	24 - 24 Hour Composite

00610	Nitrogen, ammonia total [as N]	1 - Effluent Gross	1	1	5.34 30DA AVG	5.34 7 DA AVG	25 - lbd	3.2 30DA AVG	3.2 7 DA AVG	19 - ng/L	1	01/30 - Monthly	24 - 24 Hour Composite
					Permit Req. Value NDI								
00685	Phosphorus, total [as P]	1 - Effluent Gross	1	1	0.04	0.04	25 - lbd	0.11	0.11	19 - mg/L		01/30 - Monthly	24 - 24 Hour Composite
					Permit Req. Value NDI								
50050	Flow, in conduit or thru treatment plant	1 - Effluent Gross	0	1	0.031	0.032	03 - MGD	1.6 30DA AVG	2.4 7 DA AVG	19 - mg/L	15	01/01 - Daily	TM - Totalizer
					Permit Req. Value NDI								
50060	Chlorine, total residual	A - Disinfection, Process Complete	0	1						28 - ug/L		05WK - Five Per Week	GR - Grab
					Permit Req. Value NDI								
51040	E. coli	1 - Effluent Gross	0	1				1.0	1.0	32 - CFU/100mL		02/30 - Twice Per Month	GR - Grab
					Permit Req. Value NDI								
74055	Coliform, fecal general	1 - Effluent Gross	0	1				126.0 30DAVGE0	235.0 DAILY MX	32 - CFU/100mL	2	02/30 - Twice Per Month	GR - Grab
					Permit Req. Value NDI								
74055	Coliform, fecal general	1 - Effluent Gross	0	1				1.0	1.0	32 - CFU/100mL	2	02/30 - Twice Per Month	GR - Grab
					Permit Req. Value NDI								
81010	BOD, 5-day, percent removal	1 - Effluent Gross	0	1				85.0 MO AV	400.0 DAILY MX	23 - %	1	01/30 - Monthly	CA - Calculated
					Permit Req. Value NDI								
81011	Solids, suspended percent removal	1 - Effluent Gross	0	1				85.0 MO AV	400.0 DAILY MX	23 - %	2	01/30 - Monthly	CA - Calculated
					Permit Req. Value NDI								

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

No errors.

Comments

Attachments

No attachments.

Report Last Saved By

TAOS SKI VALLEY, VILLAGE OF

User: RPADILLAPAK
Name: Roberria Padilla
E-Mail: prodigybuilders@gmail.com
Date/Time: 2025-06-13 08:35 (Time Zone: -05:00)

Report Last Signed By

User: VTSV-PUBLICWORKS
Name: Marlene Salazar
E-Mail: publicworks@vtsv.org
Date/Time: 2025-06-13 11:45 (Time Zone: -05:00)

Building Department Council Report June 20, 2025. Jalmar Bowden

Council report from May 12, 2025 to June 13, 2025

Inspections performed residential: 3

Inspection in response to complaint: 2

Enforcement actions: 3

Inspections performed multi-family / commercial: 0

Permits issued since last council report:

0_ new residential building.

0_ residential repair/remodel

0_ residential demolition

0_ new commercial buildings permitted.

0_ commercial or multifamily repair/remodel permitted.

0_ demolition commercial permitted.

0_ Projects in application or submission review

1_ Commercial project currently pending submission.

2_ Residential projects currently pending submission.

1. Continuing administrative support for NFL Grant.

2. NCRTD June 6 Board meeting significant actions.

- A. Request for support of grant application for solar parking canopy at new Taos Maintenance and Operations Facility. See action Item In Agenda.

FINANCE REPORT

Finance Report for June 20, 2025 Meeting:

Revenues May 2025:

GRT: This month last year: **\$328,037**

Last Year YTD: **\$2,027,181**

This month this Year: **\$298,007**

This Year YTD: **\$1,733,953**

Lodgers Tax:

This month last year: **\$11,997**

YTD Last year: **\$662,874**

This Month this year: **\$33,128**

YTD This year YTD: **\$615,321**

REVENUES:

- We received **\$49,494** in hold harmless GRT revenue in May which has been transferred to the USDA fund for monthly loan payments and reserves for the WWTP.
- Fiscal YTD GRT is down 15% from last year.
- Fiscal YTD Combined Water and Sewer revenues collected are down 6.3% from last year.
- Fiscal YTD Lodger's tax collections are down 7% from last year.
- Fiscal YTD Building/Zoning permits (includes planning fees) are up significantly from last year. This is mostly due to ST B Hotel permit & planning fee paid FY25.
- The Village received **\$42,800** in property tax collections in May 2025. FYTD Property Tax Collections are down 2.95% from last year.
- The TIDD received **\$295,726** in GRT in May 2025.

EXPENSES:

July 24-May 25 vs same period LY are increased mostly due to due to:

- **Firehouse Rent**
- **Field Supplies & Safety Supplies** for FD \$40,000, has been reimbursed by grants.
- **Employee Training** FD purchase of Target Solutions learning program. & Secor Pipe Welding training for PW.
- **Advertising** for open positions.
- **Rent of Road Equipment** started sooner than last year, JD loader needed longer.
- **Postage** – increased WWTP shipments for testing
- **Utilities** – Generally higher electricity & Natural Gas and added #9 Firehouse Road condo 101 Expense.
- Increased **payroll costs** FY25 YTD Reg Payroll up 9%, OT up 45%. - increased OT in Law Enforcement, EMS, FD, Water, Wastewater esp. for PW-Water line and FD-Battle Mountain & RX burns. Increased Salaries reflect more employees added to Fire and EMS (vs contractors LY), and significant payout for retired employee.
- Added **Software**: Locality Media for Fire Dept. & Mission software for water.
- **Capital purchases/acquisitions** – RMYC Trail work, Materials & contract payments for Phoenix SB water line replacement, equipment for FD Wildland vehicle, New Truck LE, Ambulance & Equipment for New Ambulance including Cardiac Monitor, FD Light Rescue Truck, FD UTV & Trailer, Firehouse upgrades: work stations & LDG design for alterations, Booster Station payments for infrastructure, WWTP payments for infrastructure.
- Increased **Insurance** premiums for FY25.
- Increased **M&R Vehicles & Safety** – Fire Dept/EMS and Police.

May/June

GRANTS

We are currently tracking 17 active Grants.

4 with DOT

5 with NMED

2 DFA Capital Outlay Grants

2 Fire Grants

1 EMS Grant

1 NFL grant

1 WTB Grant

1 Parks Trails Grant

All grant reimbursement requests for expenses paid to date have been filed. Most have been received.

GRT rate Tracking for VTSV location

GRT rates for VTSV went from 9.4375% to 9.3125% for the period of July – December 2022.

This reduction of 0.125% is due to state legislation lowering the state portion of the total from 5.125% to 5%. The portion of the state piece allotted to the Village remains unchanged @ 1.225% of the total. The reduction comes entirely out of the portion that goes to the state. Previously it was 3.9%. In this period, it is reduced to 3.775%.

The total % going to the Village is the municipal 2.4375% (Village ordinances total including Hold Harmless) plus the state piece allotted to municipalities of 1.225% = 3.6625%. This is the same % the Village was previously receiving before this period's reduction in overall rate.

GRT rates for VTSV went from 9.3125% to 8.8125% for the period of Jan – June 2023.

This reduction of 0.5% is due to the sunseting of a Taos County higher education tax. This reduction only affects the county portion. The village municipality does not receive any of the county portion at this time, and so the total % to VTSV is unaffected by this period's rate reduction.

GRT rates for VTSV will go from 8.8125% to 8.9375% for the period of July - Dec 2023.

This increase of 0.125% is due to a combination of:

State legislation lowering the state portion of the total from 5.0% to 4.875%, results in a decrease of 0.125%. The portion of the state piece allotted to the Village remains unchanged @ 1.225%. The reduction comes entirely out of the portion that goes to the state. Previously it was 3.775%. In this period, it will be reduced to 3.650%. The total % to VTSV is unaffected by this rate decrease.

The county rate increased adding 0.25% to the total. This is the result of the county gross receipts tax increase voted for in November. 2022 The Village Municipality does not receive any of the county grt portion currently, and so the total % to VTSV is unaffected by this rate increase.

Per the GRT revenues portions that the Village receives:

The total Municipal GRT rate is 2.4375% and the total Municipal portion of the state GRT is 1.225% .

These are unchanged from the previous period.

GRT rates for VTSV will remain at 8.9375% for the period of January – June 2024.

GRT rates for VTSV will go from 8.9375% to 9.4375% for the period of July - Dec 2024.

This increase of 0.5% is due to the county rate increase for addition of the County Hospital Increment 0.5%. The Village Municipality does not receive any of the county grtx portion currently, and so the total % to VTSV is unaffected by this rate increase. The entire 0.5% grtx rate increase for this period will be entirely allotted to the county.

Per the GRT revenues portions that the Village receives:

The total Municipal GRT rate is 2.4375% and the total Municipal portion of the state GRT is 1.225%.

These are unchanged from the previous period.

The state portion going entirely to the state is 3.650%.

The county portion going entirely to the county is 2.125%, up from 1.625% the previous period.

GRT rates for VTSV will remain at 9.4375% for the period of January – June 2025.

GRT rates for VTSV will remain at 9.4375% for the period of July - December 2025.

See next page attached letter for information on changes to Rate updates schedule.

From: Monteith, David, TAX <David.Monteith@tax.nm.gov>
Sent: Thursday, April 24, 2025 10:23 AM
To: Carroll Griesedieck
Subject: Legislative Update HB218 2025 Tax Changes

Hi Local Government Representative,

The 2025 legislative session has ended, and House Bill 218 was signed by the Governor on April 9, 2025. The bill contains several updates to the New Mexico tax code. July 1, 2025, rate updates will take place once per year on July 1st. The deadline to make changes to the local rates is March 31st and all required documents must be received by the Department. Changes to rates outside of the normal process will have two exceptions. If the governor declares a state of emergency for your location, or if there is an unforeseen occurrence that would cause a municipality's reserves to drop below the amount required by the local government division of the Department of Finance and Administration. The exemption will be limited to January 1st, with a deadline to submit all required documents to the Taxation and Revenue Department.

The next rate updates will be scheduled for 7/1/2026 with a deadline of 3/31/2026 to have all required documentation submitted to the Department.

If you have further questions, please contact David Monteith Local Government Liaison (505)-670-8391 or by email at tax.localgov@tax.nm.gov

David Monteith



Preliminary Statement of Revenue Expenses
July 24 - May 25 vs July 23 -May 24

FY through		5/31/2025	5/31/2024		
Account	Title	Balance	Balance	Change	% Change
41100	Franchise Tax	\$ 86,095.93	\$ 76,930.66	\$ 9,165.27	11.91%
41250	Gross Receipts Tax - Municipal	\$ 963,654.66	\$ 1,095,926.58	\$ (132,271.92)	-12.07%
41258	GRT - Municipal Tax HH	\$ 328,472.19	\$ 437,816.98	\$ (109,344.79)	-24.97%
41259	CMP - Compensating Tax	\$ 25,735.88	\$ 13,985.04	\$ 11,750.84	84.02%
41260	ITG - Interstate Telecom Gross	\$ 87.04	\$ 83.55	\$ 3.49	4.18%
41500	Property Tax - Current	\$ 488,884.23	\$ 503,731.00	\$ (14,846.77)	-2.95%
42401	GRT Shared - Municipal Equival	\$ 572,455.77	\$ 631,288.81	\$ (58,833.04)	-9.32%
43300	Building Permit	\$ 108,084.51	\$ 36,816.63	\$ 71,267.88	193.58%
43400	Business Licenses/Registration	\$ 8,745.00	\$ 5,035.00	\$ 3,710.00	73.68%
43500	Liquor Licenses	\$ -	\$ -	\$ -	
43800	Zoning Permits	\$ 76,898.98	\$ 46,006.40	\$ 30,892.58	67.15%
43900	Other Licenses and Permits	\$ 1,927.50	\$ 492.50	\$ 1,435.00	291.37%
44270	Impact Fees	\$ 32,149.06	\$ 386,377.91	\$ (354,228.85)	-91.68%
44990	Other Charges for Services	\$ 87,954.92	\$ 159,096.67	\$ (71,141.75)	-44.72%
45050	Parking Fines	\$ 2,175.00	\$ 6,100.00	\$ (3,925.00)	-64.34%
46030	Interest Income	\$ 292,192.82	\$ 297,529.22	\$ (5,336.40)	-1.79%
46040	Investment Income	\$ 10,820.66	\$ 8,764.48	\$ 2,056.18	23.46%
46900	Miscellaneous - Other	\$ 306,547.67	\$ 266,141.78	\$ 40,405.89	15.18%
47090	State - EMS Grant (DOH)	\$ 7,000.00	\$ -	\$ 7,000.00	#DIV/0!
47120	State Law Enforcement Approp	\$ 41,967.48	\$ 75,000.00	\$ (33,032.52)	-44.04%
47140	Small Cities Assistance (TRD)	\$ 90,000.00	\$ 90,000.00	\$ -	0.00%
47100	State - Fire Marshall Allotmen	\$ 251,933.00	\$ 251,826.00	\$ 107.00	0.04%
47110	State - Law Enforcement Protec	\$ 101,000.00	\$ 101,000.00	\$ -	0.00%
47200	State Water Trust Board Grants	\$ 101,662.58	\$ -	\$ 101,662.58	#DIV/0!
47398	Other State Distributions	\$ -	\$ -	\$ -	#DIV/0!
41300	Lodgers' Tax	\$ 615,320.71	\$ 662,874.23	\$ (47,553.52)	-7.17%
42300	Gas Tax for General Purposes	\$ 4,816.81	\$ 4,986.19	\$ (169.38)	-3.40%
42601	Motor Vehicle Fees	\$ 21,109.85	\$ 20,106.77	\$ 1,003.08	4.99%
47499	Other State Grants	\$ 245,346.25	\$ 1,036,020.29	\$ (790,674.04)	-76.32%
47300	Legislative Appropriation	\$ 1,742,984.27	\$ -	\$ 1,742,984.27	#DIV/0!
47398	Other State Distributions	\$ -	\$ -	\$ -	#DIV/0!
47399	Other State Distributions (res	\$ 158,960.92	\$ -	\$ 158,960.92	#DIV/0!
47700	Federal - LG Abatement	\$ -	\$ -	\$ -	#DIV/0!
42700	Cannabis Excise Tax	\$ 816.29	\$ 35.17	\$ 781.12	2220.98%
46050	Joint Powers Agreement Income	\$ 77,521.65	\$ -	\$ 77,521.65	#DIV/0!
46010	Contributions/Donations	\$ 555.00	\$ 58,884.00	\$ (58,329.00)	-99.06%
44220	Water Use Fees	\$ 356,603.79	\$ 216,638.56	\$ 139,965.23	64.61%
44230	Utility Service Fees	\$ 658,385.59	\$ 866,553.71	\$ (208,168.12)	-24.02%
44240	Utility Connectin Fees	\$ 5,279.63	\$ -	\$ 5,279.63	#DIV/0!
Total Income		\$ 7,874,145.64	\$ 7,356,048.13	\$ 518,097.51	7.04%

Preliminary Statement of Revenue Expenses
July 24 - May 25 vs July 23 -May 24

Account	Title	Balance	Balance	Change	% Change
51010	Salaries - Elected Officials	\$ 31,513.68	\$ 26,298.51	\$ 5,215.17	19.83%
51020	Salaries - Full-Time Positions	\$ 1,178,911.30	\$ 1,212,229.64	\$ (33,318.34)	-2.75%
51040	Salaries - Part-Time Positions	\$ 140,645.30	\$ -	\$ 140,645.30	#DIV/0!
51050	Salaries - Tempory Positions	\$ -	\$ -		
51060	Salaries - Overtime	\$ 53,746.85	\$ 36,986.68	\$ 16,760.17	45.31%
52010	FICA - Regular	\$ 83,732.40	\$ 75,350.23	\$ 8,382.17	11.12%
52011	FICA - Medicare	\$ 19,500.10	\$ 17,622.42	\$ 1,877.68	10.66%
52020	Retirement	\$ 125,109.38	\$ 116,998.56	\$ 8,110.82	6.93%
52030	Health and Medical Premiums	\$ 193,962.28	\$ 198,934.49	\$ (4,972.21)	-2.50%
52040	Life Insurance Premiums	\$ 1,275.92	\$ 966.90	\$ 309.02	31.96%
52050	Dental Insurance Premiums	\$ 12,711.60	\$ 12,901.90	\$ (190.30)	-1.47%
52060	Vision Insurance Medical Premi	\$ 2,133.93	\$ 2,240.13	\$ (106.20)	-4.74%
52080	Other Insurance Premiums	\$ 2,673.40	\$ 2,068.15	\$ 605.25	29.27%
52100	Workers' Compensation Premium	\$ 520.30	\$ 296.70	\$ 223.60	75.36%
52120	Workers' Compensation (Self In	\$ 9,121.00	\$ 6,629.00	\$ 2,492.00	37.59%
52999	Other Employee Benefits	\$ 2,672.36	\$ 5,078.54	\$ (2,406.18)	-47.38%
53010	Travel - Elected Officials	\$ 633.89	\$ 774.84	\$ (140.95)	-18.19%
53030	Travel - Employees	\$ 10,337.34	\$ 9,276.15	\$ 1,061.19	11.44%
54010	Maintenance & Repairs - Buildi	\$ 5,867.58	\$ 5,881.58	\$ (14.00)	-0.24%
54040	Maintenance & Repairs - Vehicl	\$ 73,451.60	\$ 50,408.63	\$ 23,042.97	45.71%
54050	Maintenance & Repair - Furnitu	\$ 26,216.09	\$ 52,160.77	\$ (25,944.68)	-49.74%
55010	Contract - Audit	\$ 36,450.00	\$ 34,233.00	\$ 2,217.00	6.48%
55020	Contract - Attorney Fees	\$ 21,739.82	\$ 48,116.13	\$ (26,376.31)	-54.82%
55030	Contract - Professional Servic	\$ 855,107.86	\$ 1,964,462.28	\$ (1,109,354.42)	-56.47%
55999	Contract - Other Services	\$ -	\$ 196.29	\$ (196.29)	-100.00%
56010	Software	\$ 57,544.13	\$ 47,008.53	\$ 10,535.60	22.41%
56020	Supplies - General Office	\$ 39,823.59	\$ 50,306.48	\$ (10,482.89)	-20.84%
56030	Supplies - Field Supplies	\$ 43,548.66	\$ 26,984.89	\$ 16,563.77	61.38%
56040	Supplies - Furniture/Fixtures/	\$ 25,930.81	\$ 72,760.71	\$ (46,829.90)	-64.36%
56050	Supplies - Janitorial/Maintena	\$ 889.86	\$ 1,444.21	\$ (554.35)	-38.38%
56070	Supplies - Medical	\$ 6,337.89	\$ -	\$ 6,337.89	#DIV/0!
56090	Supplies - Safety	\$ 39,875.28	\$ 39,074.19	\$ 801.09	2.05%
56110	Supplies - Uniform/Linen	\$ 3,599.87	\$ -	\$ 3,599.87	#DIV/0!
56120	Supplies - Vehicle Fuel	\$ 37,525.13	\$ 36,563.27	\$ 961.86	2.63%
56999	Supplies - Other	\$ 57,687.06	\$ 190,080.45	\$ (132,393.39)	-69.65%
57040	Election Costs	\$ -	\$ -	\$ -	#DIV/0!
57050	Employee Training	\$ 19,396.89	\$ 16,239.20	\$ 3,157.69	19.44%
57060	Grants to Sub-recipients	\$ 694,119.55	\$ 595,583.37	\$ 98,536.18	16.54%
57070	Insurance - General Liability/	\$ 241,381.94	\$ 140,752.23	\$ 100,629.71	71.49%
57080	Postage	\$ 4,414.21	\$ 2,876.70	\$ 1,537.51	53.45%
57090	Printing/Publishing/Advertisin	\$ 9,319.21	\$ 4,126.00	\$ 5,193.21	125.87%
57130	Rent of Equipment/Machinery	\$ 149,875.01	\$ 114,701.67	\$ 35,173.34	30.67%
57140	Rent of Land/Building	\$ 14,198.10	\$ 6,311.90	\$ 7,886.20	124.94%
57150	Subscriptions & Dues	\$ 9,517.41	\$ 9,841.71	\$ (324.30)	-3.30%
57160	Telecommunications	\$ 25,701.82	\$ 24,067.79	\$ 1,634.03	6.79%
57170	Utilities - Electricity	\$ 70,142.33	\$ 52,248.68	\$ 17,893.65	34.25%
57171	Utilities - Natural Gas	\$ 19,544.21	\$ 14,165.79	\$ 5,378.42	37.97%

Preliminary Statement of Revenue Expenses

July 24 - May 25 vs July 23 -May 24

57172	Utilities - Propane/Butane	\$ 3,796.42	\$ 9,459.84	\$ (5,663.42)	-59.87%
57173	Utilities - Water	\$ 2,196.84	\$ -	\$ 2,196.84	#DIV/0!
57999	Other Operating Costs	\$ 54,791.16	\$ 57,453.22	\$ (2,662.06)	-4.63%
58010	Buildings & Structures	\$ -	\$ -	\$ -	#DIV/0!
58020	Equipment & Machinery	\$ 123,605.53	\$ 285,175.86	\$ (161,570.33)	-56.66%
58040	Infrastructure	\$ 1,706,293.00	\$ 24,589.65	\$ 1,681,703.35	6839.07%
58080	Vehicles	\$ 588,716.03	\$ 330,252.00	\$ 258,464.03	78.26%
58090	Roadways/Bridges	\$ 19,634.49	\$ 206,808.90	\$ (187,174.41)	-90.51%
58999	Other Capital Purchases	\$ 12,166.75	\$ 74,928.25	\$ (62,761.50)	-83.76%
59010	Debt Service - Principal Payme	\$ 306,283.56	\$ 301,598.83	\$ 4,684.73	1.55%
59020	Debt Service - Interest Paymen	\$ 191,422.36	\$ 196,169.62	\$ (4,747.26)	-2.42%
Total Expense		\$ 7,467,313.08	\$ 6,811,685.46	\$ 655,627.62	9.63%

61100	Transfers In	\$ (2,309,613.99)	\$ (2,801,845.54)	\$ 492,231.55	-17.57%
61200	Transfers Out	\$ 2,309,613.99	\$ 2,801,845.54	\$ (492,231.55)	-17.57%
		\$ -	\$ -		

net income		\$ 406,832.56	\$ 544,362.67	\$ (137,530.11)	-0.252644271
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May 2025

Fund #	Fund name	mo net rev
110	Gen ops	564,654.12
111	LE	0.00
112	Gen Res	4,631.61
113	KC UG	2,451.03
114	NMFA TML DS	91,842.43
206	EMS	(64,912.85)
209	FP	(14,343.75)
210	NMFA FP DS	(124,793.42)
211	LE P	15,067.45
212	LE Rctmt	0.00
213	LE Retention	0.00
214	LT	(128,928.67)
216	Streets	20,519.06
217	Parks	93,175.70
218	NFL Grant	15,288.93
260	ARPA	(12,609.00)
280	Cannibus	791.81
290	Fire Don	555.00
291	EMD Don	(2,008.90)
292	Parks DIF	(8,270.25)
293	Water DIF	2,671.54
294	WW DIF	(27,331.07)
296	Safety DIF	(358,777.65)
297	Roads DIF	16,764.20
403	USDA	210,589.67
501	Water Ent	78,338.42
502	SW Ent	5,819.48
503	WW Ent	(31,424.60)
516	Fire Ent	7,473.14
528	Rental Ent	32,281.02
534	O&M Res	0.00
535	Water Cap	6,476.96
536	WW Cap	0.87
537	CWSRF	10,840.28

TOTAL NET REV 406,832.56

VILLAGE OF TAOS SKI VALLEY
GROSS RECEIPTS & LODGER'S TAX COLLECTION SUMMARY

Gross Receipts Tax
CURRENT RATE = 9.3125%

GROSS RECEIPTS

	July	August	September	October	November	December	January	February	March	April	May	June
FY 2014	\$32,785.51	\$20,399.76	\$33,382.63	\$32,521.83	\$42,153.17	\$47,625.85	\$41,859.55	\$187,697.06	\$165,940.26	\$157,119.60	\$217,538.39	\$33,070.40
YTD	\$32,785.51	\$53,185.27	\$86,567.90	\$119,089.73	\$161,242.90	\$208,868.75	\$250,728.30	\$438,425.36	\$604,355.62	\$761,485.22	\$979,023.61	\$1,012,094.01
FY 2015	\$50,101.37	\$20,302.81	\$45,180.40	\$67,963.83	\$54,978.94	\$102,903.79	\$88,137.83	\$228,895.80	\$200,123.07	\$208,944.00	\$231,566.84	\$70,845.96
YTD	\$50,101.37	\$70,404.18	\$115,584.58	\$183,548.41	\$238,527.35	\$341,431.14	\$429,588.97	\$658,464.77	\$858,587.84	\$1,067,531.84	\$1,299,098.68	\$1,369,944.64
FY 2016	\$37,891.82	\$20,239.04	\$97,742.38	\$25,839.07	\$197,397.64	\$95,985.99	\$224,614.99	\$103,161.00	\$166,682.00	\$180,838.00	\$201,624.53	\$38,366.93
YTD	\$37,891.82	\$58,130.86	\$155,873.24	\$181,712.31	\$379,109.95	\$475,095.94	\$699,710.93	\$802,871.93	\$969,553.93	\$1,150,391.93	\$1,352,016.46	\$1,390,383.39
FY 2017	\$119,909.94	\$55,423.48	\$87,873.13	\$142,357.47	\$41,995.22	\$148,618.10	\$142,636.32	\$187,613.18	\$204,129.97	\$165,451.68	\$208,890.93	\$76,774.96
YTD	\$119,909.94	\$175,333.42	\$263,206.55	\$405,564.02	\$447,559.24	\$596,177.34	\$738,813.66	\$926,426.84	\$1,130,556.81	\$1,296,008.49	\$1,504,899.42	\$1,581,674.38
FY 2018	\$29,864.17	\$48,702.07	\$58,630.68	\$75,354.62	\$89,599.77	\$118,550.59	\$207,717.57	\$250,972.85	\$212,959.98	\$187,022.24	\$243,419.70	\$35,925.42
YTD	\$29,864.17	\$78,566.24	\$137,196.92	\$212,551.54	\$302,151.31	\$420,701.90	\$628,419.47	\$879,392.32	\$1,092,352.30	\$1,279,374.54	\$1,522,794.24	\$1,558,719.66
FY2019	\$54,483.94	\$55,106.22	\$86,640.50	\$136,554.40	\$141,644.03	\$189,464.82	\$258,317.57	\$323,305.93	\$301,671.26	\$252,340.78	\$319,694.92	\$86,838.09
YTD	\$54,483.94	\$109,590.16	\$196,230.66	\$332,785.06	\$474,429.09	\$663,893.91	\$922,211.48	\$1,245,517.41	\$1,547,188.67	\$1,799,529.45	\$2,119,224.37	\$2,206,062.46
FY2020	\$73,181.77		\$83,775.61		\$88,409.53	\$146,106.99	\$125,934.38	\$319,335.98	\$239,931.17	\$274,561.13	\$264,594.35	\$36,980.50
YTD	\$73,181.77	\$73,181.77	\$156,957.38	\$156,957.38	\$245,366.91	\$391,473.90	\$517,408.28	\$836,744.26	\$1,076,675.43	\$1,351,236.56	\$1,615,830.91	\$1,652,811.41
FY2021	\$68,159.90	\$74,233.88	\$46,486.94	\$82,049.26	\$89,940.38	\$149,265.06	\$122,193.28	\$251,925.28	\$236,440.15	\$214,210.24	\$289,075.34	\$55,873.27
YTD	\$68,159.90	\$142,393.78	\$188,880.72	\$270,929.98	\$360,870.36	\$510,135.42	\$632,328.70	\$884,253.98	\$1,120,694.13	\$1,334,904.37	\$1,623,979.71	\$1,679,852.98
FY2022	\$68,717.19	\$41,194.60	\$84,767.28	\$114,462.17	\$87,852.52	\$130,134.55	\$101,812.08	\$288,224.10	\$264,254.52	\$288,432.00	\$387,016.42	\$60,037.50
YTD	\$68,717.19	\$109,911.79	\$194,679.07	\$309,141.24	\$396,993.76	\$527,128.31	\$628,940.39	\$917,164.49	\$1,181,419.01	\$1,469,851.01	\$1,856,867.43	\$1,916,904.93
FY2023	\$54,648.70	\$35,075.40	\$68,454.10	\$80,723.22	\$126,212.90	\$125,573.69	\$142,615.65	\$296,312.84	\$293,244.12	\$267,784.55	\$346,834.02	\$55,904.39
YTD	\$54,648.70	\$89,724.10	\$158,178.20	\$238,901.42	\$365,114.32	\$490,688.01	\$633,303.66	\$929,616.50	\$1,222,860.62	\$1,490,645.17	\$1,837,479.19	\$1,893,383.58
FY2024	\$77,579.64	\$40,289.61	\$98,554.84	\$140,391.56	\$171,645.23	\$176,712.83	\$77,799.85	\$311,401.34	\$335,799.64	\$268,969.17	\$328,037.21	\$90,293.01
YTD	\$77,579.64	\$117,869.25	\$216,424.09	\$356,815.65	\$528,460.88	\$705,173.71	\$782,973.56	\$1,094,374.90	\$1,430,174.54	\$1,699,143.71	\$2,027,180.92	\$2,117,473.93
FY2025	\$70,564.27	\$47,044.25	\$129,587.46	\$106,414.29	\$74,152.37	\$137,549.12	\$127,474.28	\$283,310.29	\$230,799.30	\$229,050.49	\$298,006.65	
YTD	\$70,564.27	\$117,608.52	\$247,195.98	\$353,610.27	\$427,762.64	\$565,311.76	\$692,786.04	\$976,096.33	\$1,206,895.63	\$1,435,946.12	\$1,733,952.77	\$1,733,952.77

Current month GRT collections reflects money generated 2 months prior.

*Funds in this sheet are recorded as cash received

Lodger's Tax

LODGERS' TAX

7/01/04 thru Current the tax rate is 5%; 2/97 thru 6/04 tax rate was 4.5%

CURRENT RATE = 5%

	July	August	September	October	November	December	January	February	March	April	May	June
FY 2014	\$2,832.98	\$7,754.90	\$7,045.56	\$19,777.25	\$4,319.60	\$4,888.83	\$54,643.19	\$58,342.34	\$68,032.70	\$67,580.97	\$4,688.03	\$1,953.28
YTD	\$2,832.98	\$10,587.88	\$17,633.44	\$37,410.69	\$41,730.29	\$46,619.12	\$101,262.31	\$159,604.65	\$227,637.35	\$295,218.32	\$299,906.35	\$301,859.63
FY 2015	\$2,492.93	\$6,804.83	\$15,377.68	\$9,451.74	\$6,196.45	\$7,739.68	\$48,605.50	\$66,074.56	\$67,834.16	\$75,221.00	\$5,450.60	\$1,138.28
YTD	\$2,492.93	\$9,297.76	\$24,675.44	\$34,127.18	\$40,323.63	\$48,063.31	\$96,668.81	\$162,743.37	\$230,577.53	\$305,798.53	\$311,249.13	\$312,387.41
FY 2016	\$3,159.70	\$22,368.20	\$9,450.74	\$5,746.17	\$4,197.87	\$9,297.58	\$53,807.00	\$72,513.85	\$76,593.23	\$71,244.05	\$3,250.86	\$2,501.47
YTD	\$3,159.70	\$25,527.90	\$34,978.64	\$40,724.81	\$44,922.68	\$54,220.26	\$108,027.26	\$180,541.11	\$257,134.34	\$328,378.39	\$331,629.25	\$334,130.72
FY 2017	\$3,312.79	\$6,428.45	\$20,520.20	\$6,104.38	\$4,731.31	\$5,975.60	\$52,006.45	\$57,922.20	\$70,032.91	\$81,036.07	\$5,683.84	\$3,145.21
YTD	\$3,312.79	\$9,741.24	\$30,261.44	\$36,365.82	\$41,097.13	\$47,072.73	\$99,079.18	\$157,001.38	\$227,034.29	\$308,070.36	\$313,754.20	\$316,899.41
FY 2018	\$26,463.06	\$13,960.76	\$11,225.88	\$8,960.06	\$6,207.19	\$6,521.15	\$71,990.70	\$56,655.53	\$68,454.45	\$74,080.27	\$1,667.88	\$3,332.25
YTD	\$26,463.06	\$40,423.82	\$51,649.70	\$60,609.76	\$66,816.95	\$73,338.10	\$145,328.80	\$201,984.33	\$270,438.78	\$344,519.05	\$346,186.93	\$349,519.18
FY2019	\$8,692.23	\$17,791.85	\$15,936.00	\$15,977.48	\$11,905.77	\$18,255.86	\$89,403.18	\$100,794.38	\$105,205.05	\$122,892.45	\$12,426.36	\$5,097.57
YTD	\$8,692.23	\$26,484.08	\$42,420.08	\$58,397.56	\$70,303.33	\$88,559.19	\$177,962.37	\$278,756.75	\$383,961.80	\$506,854.25	\$519,280.61	\$524,378.18
FY2020	\$9,107.40	\$23,176.76	\$18,926.00	\$18,538.79	\$15,121.36	\$16,682.78	\$100,415.47	\$111,589.79	\$111,413.82	\$68,226.73	\$472.24	-\$453.54
YTD	\$9,107.40	\$32,284.16	\$51,210.16	\$69,748.95	\$84,870.31	\$101,553.09	\$201,968.56	\$313,558.35	\$424,972.17	\$493,198.90	\$493,671.14	\$493,217.60
FY2021	\$8,171.37	\$15,170.58	\$12,836.91	\$17,194.52	\$14,423.38	\$6,231.96	\$55,290.11	\$42,558.56	\$84,760.20	\$96,555.93	\$10,267.66	\$7,219.30
YTD	\$8,171.37	\$23,341.95	\$36,178.86	\$53,373.38	\$67,796.76	\$74,028.72	\$129,318.83	\$171,877.39	\$256,637.59	\$353,193.52	\$363,461.18	\$370,680.48
FY2022	\$18,245.95	\$38,815.26	\$26,765.37	\$22,996.72	\$22,728.29	\$23,037.99	\$110,392.10	\$131,470.22	\$148,781.28	\$158,043.82	\$17,101.43	\$6,264.48
YTD	\$18,245.95	\$57,061.21	\$83,826.58	\$106,823.30	\$129,551.59	\$152,589.58	\$262,981.68	\$394,451.90	\$543,233.18	\$701,277.00	\$718,378.43	\$724,642.91
FY2023	\$17,714.27	\$29,642.49	\$26,135.01	\$29,754.45	\$25,300.02	\$22,079.15	\$117,615.32	\$133,713.55	\$136,996.72	\$135,113.91	\$24,434.95	\$7,546.81
YTD	\$17,714.27	\$47,356.76	\$73,491.77	\$103,246.22	\$128,546.24	\$150,625.39	\$268,240.71	\$401,954.26	\$538,950.98	\$674,064.89	\$698,499.84	\$706,046.65
FY2024	\$15,690.29	\$29,101.64	\$25,637.57	\$27,515.65	\$20,581.13	\$18,825.49	\$101,428.16	\$123,107.15	\$142,151.41	\$146,838.89	\$11,996.85	\$8,402.25
YTD	\$15,690.29	\$44,791.93	\$70,429.50	\$97,945.15	\$118,526.28	\$137,351.77	\$238,779.93	\$361,887.08	\$504,038.49	\$650,877.38	\$662,874.23	\$671,276.48
FY2025	\$18,348.58	\$28,047.57	\$25,091.73	\$21,772.28	\$19,834.62	\$16,553.37	\$95,534.29	\$113,692.46	\$131,370.42	\$111,947.04	\$33,128.35	
YTD	\$18,348.58	\$46,396.15	\$71,487.88	\$93,260.16	\$113,094.78	\$129,648.15	\$225,182.44	\$338,874.90	\$470,245.32	\$582,192.36	\$615,320.71	\$615,320.71

Current month LT collections reflects money generated in the previous month.

FY2024 & FYTD2025 TIDD GRT Distribution

Date	TIDD		TIDD		TIDD		Total TIDD	VTSV		Hold Harmless	VTSV net cash
	VTSV Increment	State Increment	Admin Fees	Pay Backs	Offsets	GRT					
7/19/2023	59,144.68	45,297.26	(1,113.17)		8,360.12	15,007.83	103,328.77	8,360.12			77,579.64
8/18/2023	49,806.66	37,991.42	(937.43)		8,360.12	10,162.59	86,860.65	8,360.12			40,289.61
9/15/2023	125,819.34	93,155.52	(2,368.05)		8,360.12	24,021.78	216,606.81	8,360.12			98,554.84
10/11/2178	166,630.17	123,349.88	(3,136.19)		8,360.12	32,585.13	286,843.86	8,360.12			140,391.56
11/17/2023	260,634.78	192,760.38	(4,907.41)		8,360.12	45,495.58	448,487.75	8,360.12			171,645.23
12/15/2023	259,839.36	219,659.75	(4,518.36)		8,360.12	45,998.79	474,980.75	8,360.12			176,712.83
1/18/2024	38,423.14	28,902.54	(720.91)		8,360.12	12,929.55	66,604.77	8,360.12			77,799.85
2/15/2024	316,487.60	235,051.32	(5,953.75)		8,360.12	65,754.86	545,585.17	8,360.12			311,401.34
3/14/2024	364,230.59	269,595.46	(6,855.29)		8,360.12	73,173.12	626,970.76	8,360.12			335,799.64
4/18/2024	242,344.66	179,379.12	(4,561.24)		8,360.12	53,677.61	417,162.54	8,360.12			268,969.17
5/20/2024	235,207.46	174,103.92	(4,426.91)		8,360.12	59,010.14	404,884.47	8,360.12			328,037.21
6/18/2024	146,277.19	108,274.51	(2,753.13)		8,360.12	25,284.29	251,798.57	8,360.12			90,293.01
TOTAL FY24	2,264,845.63	1,707,521.08	(42,251.84)	-	100,321.44	463,101.27	3,930,114.87	100,321.44	463,101.27		2,117,473.93
7/18/2024	64,262.72	47,566.30	(1,209.51)		8,360.12	14,829.97	110,619.51	8,360.12			70,564.27
8/22/2024	72,423.92	53,606.76	(1,363.11)		8,360.12	13,204.43	124,667.57	8,360.12			47,044.25
9/18/2024	191,801.51	141,971.22	(3,609.95)		8,360.12	34,036.94	330,162.78	8,360.12			129,587.46
10/28/2024	94,325.03	69,819.16	(1,775.32)		8,360.12	21,629.97	162,368.87	8,360.12			106,414.29
11/22/2024	55,069.19	40,761.98	(1,036.47)		8,360.12	14,241.64	94,794.70	8,360.12			74,152.37
12/18/2024	83,749.24	62,010.66	(1,576.27)		8,360.12	23,816.10	144,183.63	8,360.12			137,549.12
1/17/2025	95,545.35	70,720.91	(1,798.29)		8,360.12	23,975.66	164,467.97	8,360.12			127,474.28
2/18/2024	217,354.32	160,883.52	(4,090.88)		8,360.12	52,673.04	374,146.96	8,360.12			283,310.29
3/20/2025	143,145.84	105,936.68	(2,694.18)		8,360.12	39,564.71	246,388.34	8,360.12			230,799.30
4/17/2025	159,104.48	117,765.52	(2,994.55)		8,360.12	41,005.33	273,875.45	8,360.12			229,050.49
5/16/2025	171,685.87	127,268.52	(3,228.76)		8,360.12	49,494.40	295,725.63	8,360.12			298,006.65

TOTAL FY25	1,348,467.47	998,311.23	(25,377.29)	-	2,321,401.41	91,583.32	328,472.19	1,733,952.77
TOTAL FY2016-FY2025	9,603,390.83	8,219,822.44	(162,895.26)	(180,961.17)	17,480,089.48	767,928.94	2,309,489.60	17,082,487.06

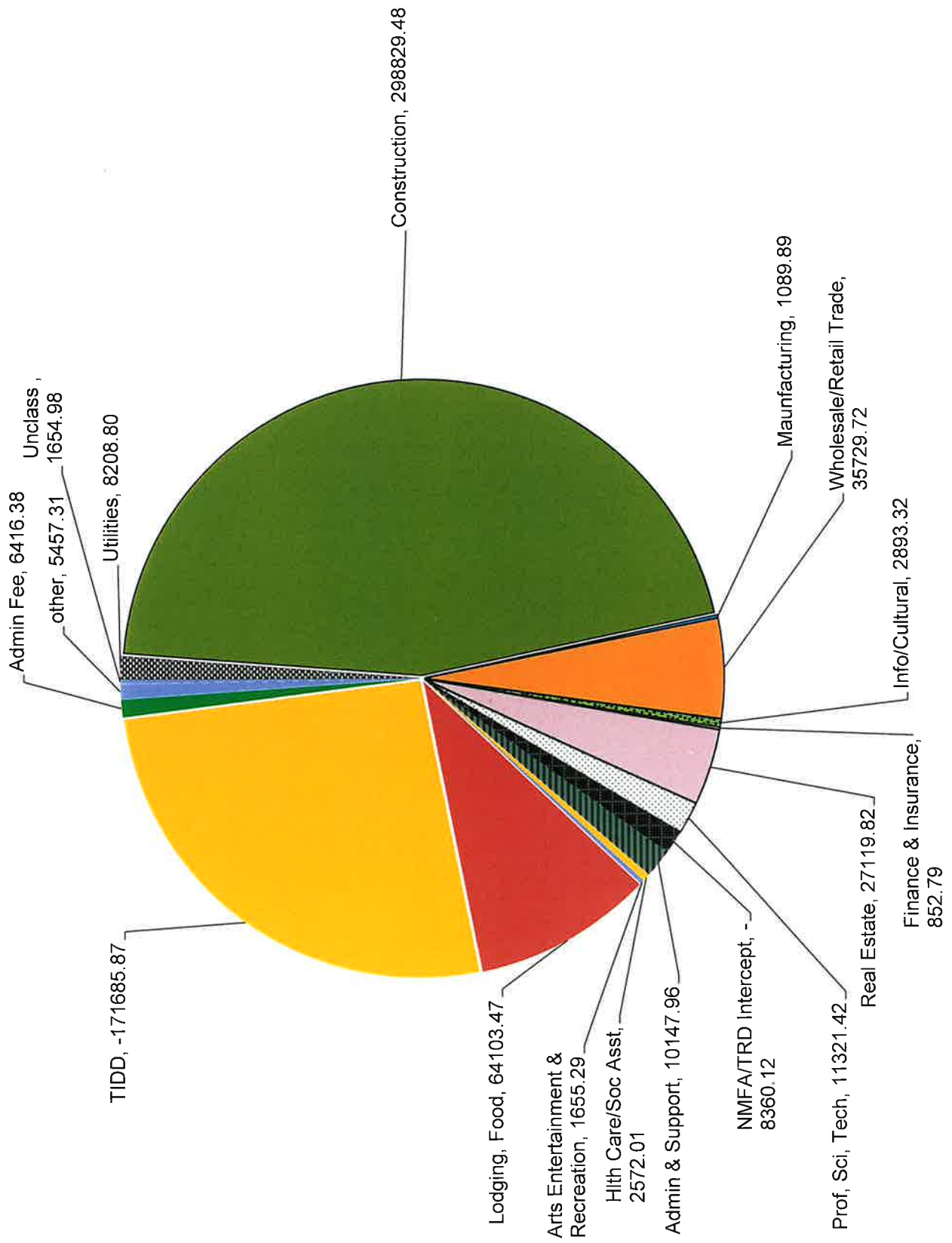
Village Baseline

Month GRT is Generated	Month GRT is Reported to State	Mth GRT is distributed fr State to Entities		Total	Village	
		January	February		State	Village
December	January	February	March	371,622.37	201,645.53	169,976.84
January	February	March	April	328,741.64	178,378.07	150,363.57
February	March	April	May	310,404.18	168,428.01	141,976.17
March	April	May	June	429,910.95	233,273.42	196,637.53
April	May	June	July	64,234.89	34,854.41	29,380.48
May	June	July	August	93,353.53	50,654.43	42,699.09
June	July	August	September	40,142.02	21,781.41	18,360.61
July	August	September	October	89,560.14	48,596.11	40,964.03
August	September	October	November	134,697.23	73,087.89	61,609.34
September	October	November	December	108,590.92	58,922.38	49,668.54
October	November	December	January	204,035.98	110,711.70	93,324.28
November	December	January	February	174,517.70	94,694.82	79,822.88
Total				2,349,811.54	1,275,028.17	1,074,783.36

Village of Taos Ski Valley

Gross Receipts Distribution collected for March 2025

recieved in May 2025



NEW BUSINESS

VILLAGE OF TAOS SKI VALLEY
Village Council
Agenda Item

AGENDA ITEM TITLE: Introduction, consideration, and request to publish and schedule for public hearing **RESOLUTION 2025-022: A RESOLUTION APPROVING RENEWAL OF A CONTRACT EXPIRING JULY 31, 2025 WITH WASTE MANAGEMENT FOR SOLID WASTE COLLECTION AND DISPOSAL SERVICES, AS WELL AS AN ON-SITE 40-YARD COMPACTOR UNIT FOR A PERIOD NOT TO EXCEED 5 YEARS.**

DATE: June 20, 2025

PRESENTED BY: Rick Bellis, Administrator

STATUS OF AGENDA ITEM: New Business, Consent Agenda

CAN THIS ITEM BE RESCHEDULED: Not recommended.

BACKGROUND INFORMATION: The current contract expires on July 31, 2025, but allows for a 5-year renewal at a 2.7% COLA based on the adjusted CPI for the period March 2024 to April 2025, per the existing agreement. The Village may renew for 1-year or up to 5-years. There is insufficient time to allow for the Village to go out to bid. We are currently awaiting the decision by the Taos Regional Landfill Board as to who will be operating the Regional Landfill and Regional Recycling program. If waste Management wins the competition, they will remain the most affordable provider and having seamless services makes sense. If another operator wins, there may be competition within the County, but Waste Management is likely to remain the most affordable, already having a near exclusive presence in the County.

RECOMMENDATION: Staff recommends approval of the Resolution for 5 years in 1-year renewable increments.



WM
222 S. Mill Ave., Suite 301
Tempe, AZ 85281
T: 505.891.6978
C: 505.382.3274

June 6, 2025

Rick Bellis, Administrator
Village of Taos Ski Valley
PO Box 100
Taos Ski Valley, NM 87525

Re: Contract extension and 2025 rate adjustment review

Dear Rick,

Let me say that it has been a pleasure serving you and the citizens of Taos Ski Valley during the past year. We will continue to focus on providing a high quality of service in as cost effective a manner as possible, and we appreciate your partnership.

Our current Contract with the Village is due to expire July 31, 2025, but according to Section 2. TERM OF CONTRACT the Village has the right to extend the Contract for additional five (5) year terms. We would like to mutually agree to extend the contract through July 31, 2030, and would appreciate your confirmation that this is your desire as well. The terms of this extension would remain unchanged unless you would like to propose any changes. If you have no changes to the Contract terms the signatures of both parties on this document would act as confirmation of the Contract extension.

Pursuant to Exhibit C, subsection f. we would be implementing a 2.7% Consumer Price Index (CPI) increase effective August 1, 2025. Attached is documentation from the United States Department of Labor, Bureau of Labor Statistics reflecting the March 2024 to April 2025 CPI, and I have attached an updated Exhibit C.

If you have any questions, please feel free to call me at 505-382-3274.

Sincerely,

Rick Bellis
Village Administrator
The Village of Taos Ski Valley

A handwritten signature in black ink, reading 'Dan Darnell', is positioned above the printed name and title of the sender.

Dan Darnell
New Mexico Public Sector Manager
Waste Management of New Mexico

EXHIBIT "C"

COST FOR SERVICES EFFECTIVE AUGUST 1,2025

The cost per haul shall include the total costs of providing the collection services for the collection station. This cost includes all operational, equipment transportation, and personnel costs.

VTSV Collection System. The VTSV serves an estimated population of 60 permanent residents and a large tourist population. The estimated solid waste volume from the VTSV is 10,425 loose cubic yards per year. Because of a problem with bears being attracted to dumpsters, limited space for dumpsters and steep mountain roads, the VTSV proposes to provide a 2.5 cubic yard compactor with a 40 cubic yard receiver box adjacent to its wastewater treatment plant. When a full receiver box is transported to the landfill, it shall immediately be replaced with an empty receiver box, so the compactor remains operational at all times. Also, to be included at the site is two MOR recycling roll off containers. The VTSV will provide a site with power, a concrete pad for compactor, and operating personnel as required. Power available is 230 volt, 3 phase. The VTSV will bill its customers using the compactor and remit payment to the contractor on a monthly basis.

a. Cost per haul from this facility to the landfill	\$303.68
Deliver fee per roll off container	\$132.01
b. Cost per haul from this facility to recycling center	\$301.61
c. Monthly rental charge for compactor, receiving Boxes & MOR containers	\$303.68 per month

Note: Because of the volume of solid waste generated and remote location, the Contractor shall provide and service a 30 cy roll off container for the duration of any malfunction of the compactor.

- d. Cost per haul for the 30 cy roll off container to the landfill \$303.68
- e. All charges are subject to New Mexico Gross Receipts Tax or the VTSV will provide the contractor with a Type 5 NTTC certificate.
- f. The above fees are authorized to increase annually on the anniversary date of this agreement based on the Consumer Price Index (CPI).

For Taos Ski Valley

Consumer Price Index for All Urban Consumers (CPI-U)
Original Data Value

Series Id: CUUR0000SA0, CUUS0000SA0

Not Seasonally Adjusted

Series Title: All items in U.S. city average, all urban consumers, not seasonally adjusted

Area: U.S. city average

Item: All items

Base Period: 1982-84=100

Years: 2014 to 2024

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2015	233.707	234.722	236.119	236.599	237.805	238.638	238.654	238.316	237.945	237.838	237.336	236.525
2016	236.916	237.111	238.132	239.261	240.229	241.018	240.628	240.849	241.428	241.729	241.353	241.432
2017	242.839	243.603	243.801	244.524	244.733	244.955	244.786	245.519	246.819	246.663	246.669	246.524
2018	247.867	248.991	249.554	250.546	251.588	251.989	252.006	252.146	252.439	252.885	252.038	251.233
2019	251.712	252.776	254.202	255.548	256.092	256.143	256.571	256.558	256.759	257.346	257.208	256.974
2020	257.971	258.678	258.115	256.389	256.394	257.797	259.101	259.918	260.280	260.388	260.229	260.474
2021	261.582	263.014	264.877	267.054	269.195	271.696	273.003	273.567	274.310	276.589	277.948	278.802
2022	281.148	283.716	287.504	289.109	292.296	296.311	296.276	296.171	296.808	298.012	297.711	296.797
2023	299.170	300.840	301.836	303.363	304.127	305.109	305.691	307.026	307.789	307.671	307.051	306.746
2024	308.417	310.326	312.332	313.548	314.069	314.175	314.540	314.796	315.301	315.664	315.493	315.605
2025	317.671	319.082	319.799	320.795								

May - 2024 through April 2025 Total	3796.990
May - 2023 through April 2024 Total	3695.833
Change in 12-Month CPI Measure	101.157
Percent Change in 12-Month CPI	2.7%

PAGE BREAK

VILLAGE OF TAOS SKI VALLEY
Village Council
Agenda Item

AGENDA ITEM TITLE: Introduction, consideration, and request to publish and schedule for public hearing **RESOLUTION 2025-023; A RESOLUTION APPROVING A CONTRACT BETWEEN THE VILLAGE AND CIVIC PLUS FOR WEBSITE DEVELOPMENT AND MAINTAINANCE, AGENDA AND MEETING MANAGEMENT SOFTWARE, AND TRAINING IN THE AMOUNT OF \$13,154.00 AND AN ANNUAL FEE OF \$9,07.00.**

DATE: June 20, 2025

PRESENTED BY: Rick Bellis, Administrator

STATUS OF AGENDA ITEM: New Business

CAN THIS ITEM BE RESCHEDULED: Not recommended.

BACKGROUND INFORMATION: Staff have conducted and exhaustive investigation of website hosts, developers and providers appropriate for a municipality of our size and needs, including on-line presentations, cost comparisons and speaking with other municipalities. Staff recommends the attached package and contracting with Civic Plus for development and maintenance of the Village website, as well as their component for meeting management and agendas, as well as the required training for each element. An advantage, in addition to cost and ease of operation, is that there are a wide range of additional on-line services and elements that can be added for payments, planning and building permits and other services that will allow constituents and their representatives to obtain information and make required submissions quickly and remotely.

RECOMMENDATION: Staff recommends Council's approval of the Resolution.

**CivicPlus**

302 South 4th St. Suite 500
Manhattan, KS 66502
US

Quote #:**Date:****Expires On:**

Statement of Work

Q-102173-1

6/11/2025 5:18 PM

8/10/2025

Client:

Village of Taos Ski Valley, NM

Bill To:TAOS SKI VALLEY VILLAGE, NEW
MEXICO

SALESPERSON	Phone	EMAIL	DELIVERY METHOD	PAYMENT METHOD
Jordan Cairns		cairns@civicplus.com		Net 30

Municipal Websites Central - Premium

QTY	PRODUCT NAME	DESCRIPTION	12 Month Value
1.00	Municipal Websites Central: Starter Premium Annual Fee	Municipal Websites Central: Starter Premium Annual Fee	USD 4,394.00
1.00	Website Year 1 Annual Fee Discount	Year 1 Annual Fee Discount	USD -1,098.50
1.00	Municipal Websites Central: Starter Hosting and Security Annual Fee	Municipal Websites Central: Module Based Hosting and Security Annual Fee	USD 800.00
1.00	Website Year 1 Annual Fee Discount	Year 1 Annual Fee Discount	USD -200.00
1.00	Municipal Websites Central: Starter Guardian Security (Cloudflare WAF/CDN)	Starter Cloudflare Tier 1 WAF/CDN security protection	USD 300.00
1.00	Website Year 1 Annual Fee Discount	Year 1 Annual Fee Discount	USD -75.00
1.00	DNS and Domain Hosting Annual Fee	DNS and Domain Hosting Annual Fee: https://www.vtsv.org/	USD 189.00
1.00	Website Year 1 Annual Fee Discount	Year 1 Annual Fee Discount	USD -47.25
1.00	DNS and Domain Hosting Setup	DNS and Domain Hosting Setup: https://www.vtsv.org/	USD 158.00
1.00	SSL Management CivicPlus Provided	SSL Management CivicPlus Provided: https://www.vtsv.org/	USD 89.00
1.00	Website Year 1 Annual Fee Discount	Year 1 Annual Fee Discount	USD -22.25

QTY	PRODUCT NAME	DESCRIPTION	12 Month Value
1.00	Municipal Websites Central : Starter Premium Implementation	Central Starter Premium Implementation includes virtual system training - up to: 6 hours, 2 blocks, and 3 users- with migration of up to 150 pages of content and the current year plus two previous years of simple meeting agendas and minutes.	USD 1,542.00

Agenda & Meetings Select - Pro Package

QTY	PRODUCT NAME	DESCRIPTION	12 Month Value
1.00	AMM Select: Pro Annual Fee	AMM Select: Pro Annual Fee	USD 3,300.00
1.00	AMM: Year 1 Annual Fee Discount	Year 1 Annual Fee Discount	USD -825.00
1.00	AMM Select: Pro Premium Implementation	Pro Premium Implementation; Includes config. of up to 10 meeting types, up to 10 boards, 1 approval workflow per meeting type, 4 hrs of training, and 2 hrs of consulting; Includes 1 original agenda, 1 original minutes, and 1 original staff report design	USD 3,900.00
1.00	AMM Select: Historical Import Fee without Videos (up to 500)	Historical import of up to 500 meetings; Volume is calculated based on number of meetings being imported; Import does not include any video files	USD 750.00

List Price - Initial Term Total	USD 15,422.00
Total Investment - Initial Term	USD 13,154.00
Annual Recurring Services (Subject to Uplift)	USD 9,072.00

Initial Term	12 Months Beginning at Signing
Initial Term Invoice Schedule	100% Invoiced upon Signature Date

Renewal Procedure	Automatic 1 year renewal term, unless 60 days notice provided prior to renewal date
Annual Uplift	5% to be applied in year 2

This Statement of Work ("SOW") shall be subject to the terms and conditions of the CivicPlus Master Services Agreement and the applicable Solution and Services terms and conditions located at <https://www.civicplus.help/hc/en-us/p/legal-stuff> (collectively, the "Binding Terms"). By signing this SOW, Client expressly agrees to the terms and conditions of the Binding Terms throughout the term of this SOW.

Please note that this document is a SOW and not an invoice. Upon signing and submitting this SOW, Client will receive the applicable invoice according to the terms of the invoicing schedule outlined herein.

Acceptance of Quote # Q-102173-1

The undersigned has read and agrees to the Binding Terms, which are incorporated into this SOW, and have caused this SOW to be executed as of the date signed by the Customer which will be the Effective Date:

For CivicPlus Billing Information, please visit <https://www.civicplus.com/verify/>

Authorized Client Signature

CivicPlus

By (please sign):

By (please sign):

Printed Name:

Printed Name:

Title:

Title:

Date:

Date:

Organization Legal Name:

Billing Contact:

Title:

Billing Phone Number:

Billing Email:

Billing Address:

Mailing Address: (If different from above)

PO Number: (Info needed on Invoice (PO or Job#) if required)



Agenda and Meeting Management

Options, Features, Implementations

Executive Summary

Proposal valid for 60 days from date of receipt



Powering and Empowering
Government

Features, Services & Implementations	Select Lite		Select Pro	
	Standard	Premium	Standard	Premium
Implementation Package	Unlimited Users		Unlimited Users	
User Configurations (1 Bulk Import)	Unlimited Users		Unlimited Users	
Meeting Types and Board Configurations	5		10	
Event Template Configurations	10		20	
Virtual Training	4 hours		4 hours	
Virtual Consulting	1 hour		1 hour	2 hours
Implementation Timeline	14-16 Weeks		14-16 Weeks	
SSO, CivicPlus Public Portal & Notifications	✓		✓	
Agendas and Meetings Management (AMM) Public Portal	✓		✓	
Upload Agendas, Packets, Minutes & Supplementary Documents to AMM Public and Board Portals	✓		✓	
Video Embeds in AMM Public Portal (YouTube)	✓		✓	
Analytics	✓		✓	
Upload Item Staff Reports	✓		✓	
Create Items, Agendas & Packets	✓		✓	
Agenda Design Configurations	1		1	
Agenda Script Design Configuration per Agenda Design	1		1	
Section Design Configurations per Agenda Design	2	4	2	4
Item Design Configurations per Agenda Design	2	4	2	4
Assign Item Status (Approve, In-Progress, Tabled)	✓		✓	
Approval Workflows			✓	
Approval Workflow Configurations			10	
Create Item Staff Reports			✓	
Item Staff Report Design Configurations			1	
Field Configurations per Item Staff Report			8	32
Create Minutes			✓	
Record Manual Votes			✓	
Minutes Design Configurations			1	
Discussion Design Configurations per Minutes Design			2	
Minutes Snippets Configurations			4	



	Select Lite	Select Pro
One-Time Standard Implementation	\$1,825	\$2,500
One-Time Premium Layout Implementation	\$2,850 <i>*If selected, replaces the above fee.</i>	\$3,900 <i>*If selected, replaces the fee.</i>
Annual Subscription Fees	\$2,300	\$3,300
Bundling Discounts Available		

Optional Add-Ons	Pricing
Historical Meetings Imports with Video	\$1,500 One-Time – Less than 500 Meetings *Ask if More Than 500 Meetings
Historical Meetings Imports w/o Video	\$750 – Less than 500 Meetings Ask if More Than 500 Meetings
Additional Meeting Type Configuration (up to 5 meeting types)	\$525 One-Time
Additional Custom Templates (1 Template) *Available for Agenda, Item/Staff Report or Minutes	\$525 One-Time Select Lite: Agendas Only Unless Minutes is Purchased
Additional Approval Workflows (up to 5 workflows)	\$250 Select Pro Only
Create Minutes	\$775 One-Time + \$500 Annual
Virtual Training or Consulting	\$250 Per Session (Approx – 1 Hour)



The Village of Taos Ski Valley

Web Central Starter: Summary

Proposal valid for 60 days from date of receipt



Company Overview

CivicPlus started back in June of 1998 with a simple yet powerful vision: to create a website solution that allowed municipal staff to maintain their websites daily without needing a technical webmaster. As technology advanced, we saw our customers' need to bring more services online. We expanded our vision to make local government work better as a whole.

Today, CivicPlus provides public sector technology that automates processes, digitizes services, and enhances civic experiences. Our wide range of government software solutions are designed to be flexible, scalable, and customizable, ensuring a frictionless experience for residents and staff. Our portfolio includes solutions for:



- Process Automation and Digital Services
- Planning, Permitting, Licensing, and Code Enforcement
- Fire and Life Safety Inspections
- Asset Management
- Utility Billing
- Social Media Archiving
- FOIA Management
- Municipal Websites
- Web Accessibility
- Agenda and Meeting Management
- Codification
- Emergency and Mass Notifications
- Parks and Recreation Management
- 311 and Citizen Relationship Management

EXPERIENCE & RECOGNITION

25+ Years

10,000+ Customers

950+ Employees



CivicPlus has over 25 years of experience working with municipal organizations across the US and Canada. Our commitment to deliver the right solutions in design and development, end-user satisfaction, and secure hosting has been instrumental in making us a leader in government web technology. We are proud to have earned the trust of our over 10,000 customers and their over 100,000 administrative users. In addition, over 340 million residents engage with our solutions daily. With such experience, we are confident that we can provide the best solution for you.

CONTACT INFORMATION

Primary Office

302 S. 4th Street, Suite 500, Manhattan, KS 66502

Phone: 888.228.2233 | Fax: 785.587.8951

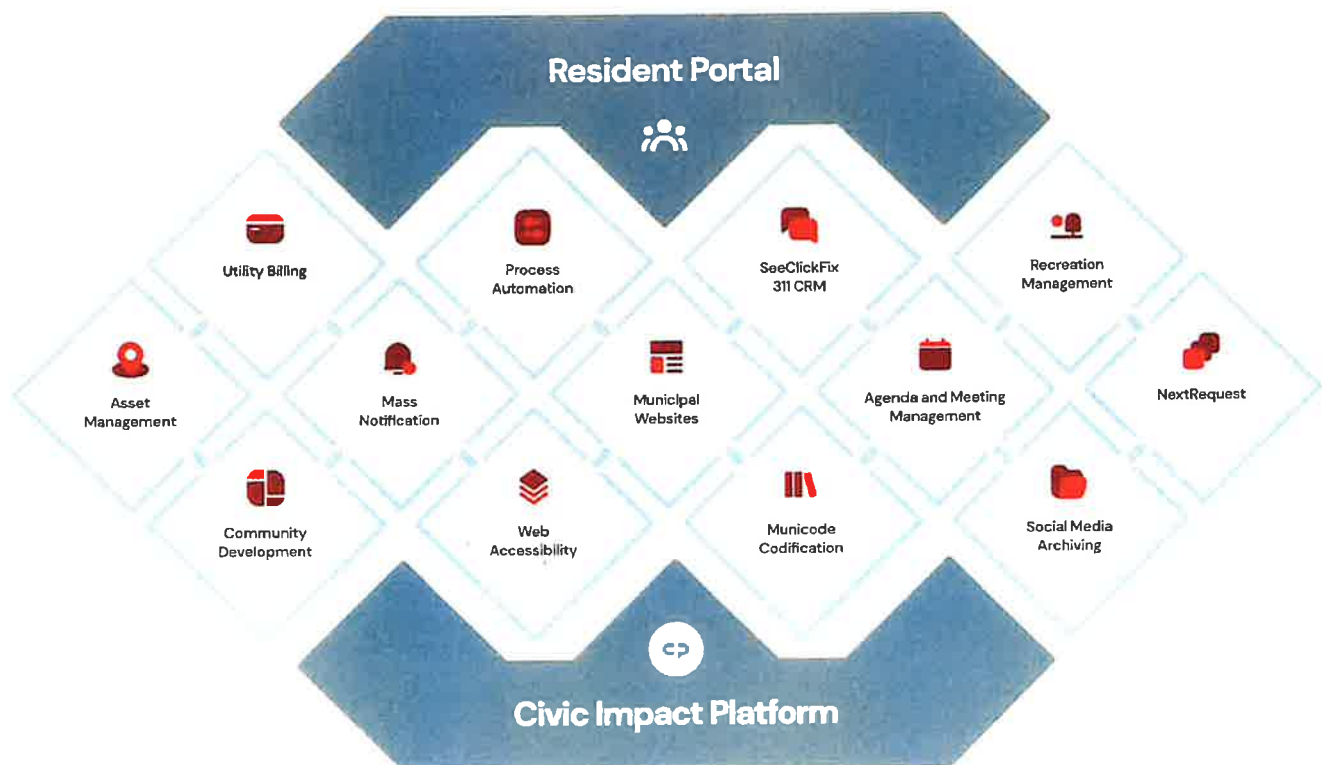
[Civicplus.com](https://www.civicplus.com)

Powering & Empowering Government

We empower municipal leaders to transform interactions between residents and government into consistently positive experiences that elevate resident satisfaction, increase revenue, and streamline operations.

Government leaders tell us that one of their most pressing needs is to improve how residents access and experience municipal services; however, they struggle with budget cutbacks and technology constraints. CivicPlus enables civic leaders to solve these problems, making consistently positive interactions between residents and government possible.

CivicPlus is the only government technology company exclusively committed to powering and empowering governments to efficiently operate, serve, and govern using our innovative and integrated technology solutions built and supported by former municipal leaders and award-winning support teams. With it, municipalities increase revenue and operate more efficiently while fostering trust among residents.





Pricing is valid for 90 days

Website	Standard	Premium
One-Time Standard Implementation	\$850	\$1,700
Annual Subscription Fees	\$4,664	\$5,772
Bundling Discounts Available		

Base Inclusions			Price
Agenda Center	Graphic Links	Cloudflare Tier 1 Security for PCI Compliance and Visitor Surges.	Included
Calendar	Quick Links		
Alert Center	Info Advanced		
Document Center	News Flash	DNS Domain Management	
Notify Me	Staff Directory	SSL Management	
Form Center	FAQs	Hosting and Security	
Website Optional Add-On			Price
Live Training Per Module			\$375 one-time
Meetings and Agenda Migration per 100 Meetings			\$850 one-time
Standard Department Header Page			\$2,933 one-time \$813 annual fee
Premium Department Header Page			\$4,515 one-time \$938 annual fee
Accessibility with AudioEye			\$2,500 annual fee
CommonLook – PDF Remediation – One License			\$1,443 annual fee
48 Month Redesign Annual Fee			Standard \$250 Premium \$425
Facilities and Reservations Module			\$350 annual fee
Resource - Business Directory Module			\$350 annual fee
Activities Module			\$350 annual fee
Bids Posting Module			\$350 annual fee
Jobs Module			\$350 annual fee
Opinion Polls Module			\$350 annual fee
Real Estate Locator Module			\$350 annual fee
CivicSend – E News Letter Builder Added to Notify Me			\$750 one-time \$2,374 annual fee
CivicPlus Pay with Forte			\$500 one-time \$250 annual fee
Additional Block of 500 Notify Me SMS Subscribers (Comes with a block of 500)			\$945 annual fee
Chatbot			\$2,750 annual fee
Other Popular Integrated Solutions			Price
Mass Notification			Ask Me – Scoping Necessary
Meetings and Agenda Management			Ask Me – Scoping Necessary
Social Media Archiving			Ask Me – Scoping Necessary
Next Request (Public Records Request)			Ask Me – Scoping Necessary
Municode Codification (Code of Ordinance)			Ask Me – Scoping Necessary
SeeClickFix 311 CRM			Ask Me – Scoping Necessary
Web Accessibility			Ask Me – Scoping Necessary
Community Development (Permitting, Licensing, Code Enforcement)			Ask Me – Scoping Necessary
Asset Management			Ask Me – Scoping Necessary
Process Automation (Advanced fillable forms with automated workflow)			Ask Me – Scoping Necessary
Recreation Management			Ask Me – Scoping Necessary

Standard Package Designs

You will choose one of our fixed layout options as the base of your website. You will then be given the opportunity to submit personalized information, like imagery, branding, graphic button preferences, and more to be taken into design consideration. This finalized design will not only represent your unique community, but—combined with the functionality of the Web Central Starter CMS – will help you provide an attractive and convenient online resource for your community.

DESIGN EXAMPLES

The included design portfolio will provide you with an idea of the different directions we can take your creative design with the standard implementation package.



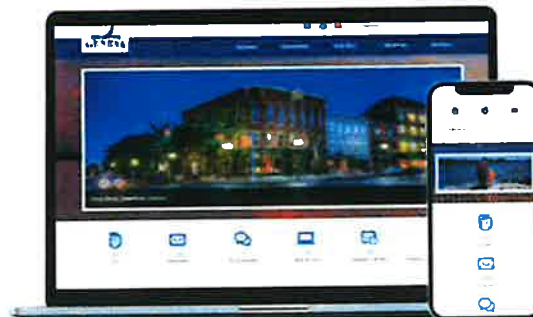
Ludlow, MA



Rocky Hill, CT



Clark County, KY



Geneva, NY



Malvern, AR

Premium Package Designs

You will meet with your art director to discuss your website vision based on the goals and needs of your users. This process involves conversing with your art director on the order, placement, and format of your homepage content and design elements, aimed at achieving your usability goals. Your preferences will be solidified into a homepage layout wireframe, which will provide the structural blueprint for the visual design application.

We will then collaborate with you to customize your design to represent your community using your logo, chosen colors, and imagery. We will focus on including the functionality to meet your website needs, including an option for up to one Advanced Design Component, if desired. Advanced Design components provide next-level user engagement by leveraging the latest design enhancements in the Web Central Starter product. Your art director will help you choose the component that works best for your website and desired site maintenance level.

DESIGN EXAMPLES

The included design portfolio will provide you with an idea of the different directions we can take your creative design with the standard implementation package.



Burkburnett, TX



Greenbrier, TN



Cheverly, MD



Blaine, WA

Standard Package Timeline | 9-12 Weeks

PHASE 1: INITIATE	2-4 Weeks	<ul style="list-style-type: none"> • Project Kickoff Meeting • Planning & Scheduling
PHASE 2: ANALYZE	1-3 Weeks	<ul style="list-style-type: none"> • Customer Deliverable Submission
PHASE 3: DESIGN & CONFIGURES	3-4 Weeks	<ul style="list-style-type: none"> • Design Concept Development • Content Development • Agendas & Minute Migration • Website Completion
PHASE 4: OPTIMIZE	1-2 Weeks	<ul style="list-style-type: none"> • Website Finalization
PHASE 5: EDUCATE	1-2 Weeks	<ul style="list-style-type: none"> • Training Engagement
PHASE 6: LAUNCH	1-2 Weeks	<ul style="list-style-type: none"> • Launch Confirmation Meeting • Website Launch

Premium Package Timeline | 16-28 Weeks

PHASE 1: INITIATE	2-4 Weeks	<ul style="list-style-type: none"> • Project Kickoff Meeting • Planning & Scheduling
PHASE 2: ANALYZE	4-6 Weeks	<ul style="list-style-type: none"> • Customer Deliverable Submission • Design Discovery Meeting • Content Process Meeting
PHASE 3: DESIGN & CONFIGURES	6-10 Weeks	<ul style="list-style-type: none"> • Design Concept Development • Design Concept Meeting • Content Development • Agendas & Minute Migration • Website Completion
PHASE 4: OPTIMIZE	1-2 Weeks	<ul style="list-style-type: none"> • Website Finalization
PHASE 5: EDUCATE	1-2 Weeks	<ul style="list-style-type: none"> • Training Engagement
PHASE 6: LAUNCH	2-4 Weeks	<ul style="list-style-type: none"> • Launch Confirmation Meeting • Website Launch

Approaching Your Project Implementation

Communication between you and your CivicPlus team will be continuous throughout your project. Sharing input and feedback through email, virtual meetings, phone calls, and our project management software will keep all stakeholders involved and informed. Cloud Coach offers task management transparency with a multi-level work breakdown structure and Gantt Chart-based project plan.

- Centralized project communication and task management tools are located in a cloud-based project workspace
- Tasks, deliverables, and milestones are aligned to your specific scope of work

The tools available through Cloud Coach combined with regular communication with your project manager provide you ample opportunities to quickly and efficiently review your project, check deliverables, and communicate feedback.

Standard	Premium
PHASE 1: INITIATE Project Kickoff – During this initial meeting, your project manager will perform introductions, detail deliverables needed, provide a high-level overview of the development process, and introduce tools and resources used to manage your project. Planning & Scheduling – Your project manager will create a comprehensive project timeline based on the project scope and your specific needs.	
PHASE 2: ANALYZE Customer Deliverables – You will be responsible for submitting deliverables as outlined	PHASE 2: ANALYZE Customer Deliverables – You will be responsible for submitting deliverables as outlined. Design Discovery Meeting – Your project manager and art director will meet with you to discuss design preferences and establish design structure from flexible layout options. Content Process Meeting – Meet with your project manager and web content specialist to detail our content.
PHASE 3: DESIGN & CONFIGURE Design Concept Development – You'll have the chance to review a responsive, functioning design concept prototype in an actual production environment. You will have the opportunity to evaluate the presented design concept and collaborate with our project team on any feedback and then final approval. Content Development – Our Content Development team will migrate the agreed upon number of pages of content (including their text, documents, and images) from your current website to your new, Web Central Starter website.	

Content will be enhanced for usability and accessibility, and we will organize your website pages to make them easy to navigate.

Agendas & Minutes Migration – The Content Development team will download, upload, and organize an agreed upon number of meetings to the Agenda Center module.

Website Completion – You will receive a completed production website featuring your approved design combined with the finished content.

PHASE 4: OPTIMIZE

Website Finalization – Both the Web Central Starter project team and you will prepare your website for launch. During this time, you will be able to make final adjustments to the content on your production website, as well as ensure overall satisfaction with your website.

PHASE 5: EDUCATE

Group Training – Throughout the development and after launch, you and your team can access on-demand training, resources, and educational opportunities. Our initial training is offered online to administrators and content contributors. Individuals can attend group training sessions in the weeks prior to going live.

PHASE 5: EDUCATE

Training Engagement – Our goal with your training plan is to give your staff the skills and tools they need to quickly and easily keep your website current. Your trainer will deliver training sessions for both administrators and users. These sessions will be customized to equip your staff with the knowledge and comfort level needed to prepare your website for launch and maintain it in the future. The training session will use your production website so that users are familiar with your specific configuration, and you can obtain hands-on experience.

PHASE 6: LAUNCH

Website Launch Confirmation Meeting – Your Web Central Starter project team confirms all the details that are necessary to take your website live and explain what you can expect on launch day.

Website Launch – After final confirmation, your website will be made live and available to the public.

Your Role During Implementation

- To help create the strongest possible website, we will need you to:
- Choose your desired layout – *Standard Package Only*
- Complete the Content form – *Standard Package Only*
- Gather photos and logos that will be used in the overall branding and design
- Provide website statistics to be utilized in reorganizing your website content, navigation, and design (*if available*)
- Complete the Design Form to communicate design preferences
- Provide technical information in the DNS form for the set-up of your website domain name(s)
- Perform reviews and provide official approvals throughout the project
- Update the content on your current website and delete any pages you no longer need
- Track website updates to be completed during your training session
- Ensure you have the most up-to-date web browsers installed on your organization's computers
- Compile a list of your website users and desired permission levels
- Reserve training location and necessary resources (computers, conference phone, etc.)

CMS Features & Functionality

CivicPlus' Municipal Websites Central Standard (Web Central Starter) content management system (CMS) is robust and flexible with all the features and functionality you need today and in the future. Developed for municipalities that need to update their website frequently, CivicPlus provides a powerful government content management structure and website menu management system. The easy-to-use system allows non-technical employees to efficiently update any portion of your website.

Each website begins with a unique design developed to meet your specific communication and marketing goals, while showcasing the individuality of your community. Features and capabilities are added and customized as necessary, and all content is organized in accordance with web usability standards.

Modules & Widgets

RESIDENT ENGAGEMENT

Web Central Starter offers many effective and easy-to-use resident engagement features. These tools easily integrate with other key features.

Calendar – Create multiple calendars and events for upcoming activities that are viewable by list, week, or month.

Notices and Alerts – Post emergency or important information on your website and notify residents through email and SMS, via Alert Center.

Form Center – Create custom, online forms via simple drag-and-drop functionality. Track form submissions within the CMS and route email notifications to the appropriate individual(s).

News – Post news items and keep your residents up to date on important information via News Flash.

Notifications – Allow your residents to subscribe to receive text and email notifications on topics that are important to them via Notify Me® (includes up to 500 SMS users).

Pop-up Module – Use a pop-up modal to call attention to important information and notices, sitewide or on specific pages.

ASSET MANAGEMENT

Web Central Starter is fully equipped with a robust set of document and image management tools that work with other key features of our CMS, making it easy to build dynamic content that is easy for residents to navigate and access.

Agenda Center – Create and display meetings and agendas on the website utilizing our built-in Agenda Center module. For advanced functionality, including live meeting management, our integrated Agenda and Meeting Management product is available as an add-on.

Document Center – Organize and management documents in one central repository.

Public Images – Store all your images in one central location, to utilize individually or create slideshows on our site. Use the built-in editor to crop and resize photos, as needed. Images are optimized for performance, mobile responsiveness, and contain alt text for accessibility compliance.

INFORMATION & NAVIGATION

Organize your content and pages to make it easy to locate the information you and your residents need most with modules that help you update information quickly.

Easy for Residents to Navigate – An intuitive design, mega menu options, prominent buttons, and dynamic breadcrumbs throughout your site, all allow residents to easily find what they're looking for.

Frequently Asked Questions (FAQs) – Provide answers to the most frequently asked questions to reduce phone and foot traffic for staff.

Graphic Links – Create visually appealing buttons to direct users to important information.

Info Advanced – Use Info Advanced to create engaging displays of information for reuse throughout the website.

Quick Links – Provide links to highly requested services and information. These are commonly displayed in website footers and right-hand navigation.

Staff Directory – Provide contact information for departments and individual staff members. Use the information throughout the site and keep updated in one location. The Staff Directory widget allows you to quickly place specific persons or departments on relevant pages.

COMMONLY USED WIDGETS

An extensive widget library is available for ease of placing dynamic and visually appealing information on specific pages. Each widget is easy to use with drag-and-drop functionality and is configurable with individual styling options.

Custom HTML Widget – Embed videos or other HTML features in your page.

Editor Widget – Edit text with word processing tools, plus web tools like code view and the Accessibility Checker.

Form Center Widget – Embed simple forms on a page.

Image Widget – Add images to a page.

Related Documents Widget – Create a dynamic list of documents referenced in the Document Center.

Slideshow Widget – Add a slideshow of images.

Tabbed Widget – Organize larger pages of information in horizontal, vertical, or stacked vertical or accordion style tabs.

ADMINISTRATIVE FEATURES

The administration of your Web Central Starter website is browser based, with no installation of software needed. You'll be able to update your website from an internet connection on any platform (Mac or PC). Administrators can control access to pages and manipulation of content as well as use automated features to streamline processes.

Administrative Dashboard – A home base for messages and quick access to your recent activities and time-sensitive action items such as pending approvals and expiring items.

Content Scheduling & Versioning – Set your content to auto-publish and auto-expire, with an archive of all published content and previous versions.

Dynamic Page Components – Modules such as Calendar, FAQs, and News Flash, may be included as dynamic page components on any page.

History Log – Track changes made to your website.

Intranet – Use permissions to set a secure location on your website that allows employees to login and access nonpublic resources and information.

Levels of Permissions – Assign staff members to groups with different levels of permissions of access and authority throughout the CMS.

Pending Approval Items – Administrators have access to a queue of pending items to be published and reviewed.

Website Statistics – Provided website analytics for analysis.

USER-FRIENDLY FEATURES

Not only is Web Central Starter easy for your staff to use, various administrative features help make a more attractive, engaging, and intuitive website for your community.

Automatic Alt Tags – Built-in features assist with ongoing ADA compliance of your website.

Credit Card Processing – With the add-on feature CivicPlus Pay (Pay), you can integrate with an approved payment processor to accept payments on your website (separate agreement must be made directly between you and the chosen approved processor). Additional fees apply.

Preset Styling Standards and Ongoing Styling Flexibility – Site changes automatically inherit design standards and styles that you've set up for your homepage, interior layouts, and simple layouts. This keeps your website looking clean and always matching. We also offer large amounts of flexibility with placement and styles on an ongoing basis. As you edit your website, you can easily adjust the location and style of widgets, content, carousels, lists, calendars, etc. to meet the look and feel you need for that area.

Link Redirects – Instead of sending your users to <http://civicplus.com/248/Awards-and-Recognition>, you can send them to <http://civicplus.com/awards>.

Live Edit – See where your information will be posted on a page before you make any changes with our WYSIWYG editor and drag-and-drop tools.

Maps – Easily embed maps from Google, ESRI, and more using the HTML widget. **Mega Menu** – A main navigation menu makes it easy to get to any page on your website quickly.

Predictive Site Search – Our powerful site search functionality automatically indexes all content making it easy for visitors to find information across pages, documents, and images.

Site Search Log – All search words are kept in a log.

Real Simple Syndication (RSS) Feeds – Administrators and website visitors can use RSS feeds to display content or be notified of content updates.

Responsive Design – With responsive design, your website adjusts to the screen size regardless of what device is being used, providing a seamless user experience.

Social Media – Set various modules to automatically post to your Facebook and/or X (formerly Twitter) feeds and incorporate compatible social media feeds and widgets into your website.

Supported Browsers – View your website in the latest versions of major browsers including Microsoft Edge, Firefox, Safari, and Chrome.

Third-Party Access – Utilize iframes, embeds, and/or links to most of your third-party services. Or use our growing list of APIs to build applications right from your website.

Translation – Integration with Google Translate translates web pages into over 100 languages.

ACCESSIBILITY COMPLIANCE

With over 20% of adults in the United States having a disability, you need a website that conforms to all residents. CivicPlus wants to help our customers maximize accessibility for all users and surpass Section 508 ADA accessibility requirements while providing you the freedom to create a visually rich and appealing website. Our multi-faceted approach sets you up for success:

- We build websites using WCAG guidelines to be highly accessible at go live.
- Our trainers will teach your staff best-practices to keep your content and design elements accessible and up to date with the latest ADA/ WCAG standards.
- Your staff can use the Accessibility Checker included within the CMS to scan content created in the editor for accessibility issues so you can correct them before publishing.
- Any new regulations that require code changes are done automatically by our product team, at least quarterly, with no additional effort required from you.
- In addition, our product team updates our best practices and provides regular updates to customers via the CivicPlus website, blog articles, webinars, and other publications.

Due to the dynamic nature of website content updates, an ongoing accessibility solution can be incredibly beneficial in ensuring sustained accessibility compliance. CivicPlus provides three long-term web accessibility solutions offering varying approaches to help with your compliance maintenance challenges. Additional details and/or a quote can be provided upon request.

- **AudioEye Partnership** – CivicPlus partners with AudioEye to provide a suite of accessibility tools and services for WCAG 2.2 compliance at a discounted rate to our customers.
- **Acquia Optimize: Website Optimization & Compliance Tools** – Acquia Optimize is an easy-to-use web governance platform available to purchase and add to your project. Acquia Optimize’s tools help you identify, prioritize, and address content quality assurance and accessibility issues on your website so that you can achieve and maintain compliance according to WCAG 2.1 standards. Further, we can help you meet the latest data privacy and government policy standards.
- **CivicPlus CommonLook Accessibility Software** – Efficiently and accurately ensure PDFs are accessible to all members of your community. CommonLook provides an all-in-one environment for testing, remediating, and verifying PDF documents and provides a set of automated tools.

ADD-ON MODULES

In addition to our comprehensive CMS offering, we provide a range of additional modules designed to enhance functionality and meet specific organizational needs. Each module is tailored to deliver specialized capabilities, ensuring you have the flexibility to create a solution that aligns perfectly with your objectives. Please reach out if you are interested in including any of these options into your new CMS project.

Blog – Post opinions/information about various community topics and allow resident comments and subscriptions.

Get Community Input – Post initiatives and project ideas to receive feedback and interact with your residents via Community Voice.

Opinion Poll – Poll your residents on important topics by showing the Opinion Poll widget on relevant pages, to grab resident attention and quickly capture their responses to your polls. Polling helps with gathering and evaluating resident feedback, increasing resident engagement, and understanding your community.

Photo Gallery – Display photos of parades, local sporting events, or historical locations through albums or slideshows. Users can vote on favorites or share via email and social media.

Archive Center – Manage and retain serial and older documents.

Real Estate Locator – Lets community members list and manage residential and commercial properties separately, with dedicated search functions. Users can post and manage listings 24/7 after setting up a profile and paying a subscription fee, while administrators can approve or auto-publish listings.

Resource Directory – Use the Resource Directory to showcase information on local businesses and/or community resources.

Activities – Create and post activities, events, and classes so residents can register for them and even pay online. Your administrators can view and create rosters. The Activities module integrates with the Facilities module so residents can view the location of the activity.

- **Facilities & Reservations** – Display facilities on your site for residents to browse. Allow them to filter by amenities, view facility details, and even make reservations online.

Job Postings – Post available jobs online and accept online applications.

Bids – Post open bid opportunities for contractors to view available work, download supporting documentation, receive notifications on posted opportunities and submit bid applications online.

Continuing Services

Technical Support & Services

With technology, unlimited support is crucial. Our live technical support engineers based in North America are ready to answer your staff members' questions and ensure their confidence. CivicPlus' support team is available 7 a.m. – 7 p.m. CST to assist with any questions or concerns regarding technical functionality and usage of Web Central Starter.

CivicPlus Technical Support will provide a toll-free number, online chat support, as well as an online email support system for users to submit technical issues or questions. If the customer support specialist is unable to assist with the question or issue, the three-tier escalation process will begin to report issues to our product engineering team for resolution.

Emergency technical support is available 24/7 for designated, named points-of-contact, with members of CivicPlus' support teams available for urgent requests.

CIVICPLUS HELP CENTER - CivicPlus customers have 24/7 access to our online Help Center where users can review articles, user guides, FAQs, and can get tips on best practices. Our Help Center is continually monitored and updated by our dedicated Knowledge Management Team to ensure we are providing the information and resources you need to optimize your solution. In addition, the Help Center provides our release notes to keep your staff informed of upcoming enhancements and maintenance.

AWARD-WINNING - CivicPlus has been honored with three Gold Stevie® Awards, six Silver Stevie® Awards, and nine Bronze Stevie® Awards. The Stevie Awards are the world's top honors for customer service, contact center, business development, and sales professionals.

CONTINUING PARTNERSHIP - We won't disappear after your website is launched. You'll be assigned a dedicated customer success manager who will partner with you by providing information on best practices and how to utilize the tools of your new system to most effectively engage your residents.

Support at a Glance

- Technical support engineers available 7 a.m. – 7 p.m. (CST) Monday – Friday (excluding holidays)
- Accessible via phone, email, and chat
- 4-hour initial response during normal hours
- 24/7 emergency technical support for named points of contact
- Dedicated customer success manager
- Online self-service help with the CivicPlus Help Center (civicplus.help)

ENGAGEXCHANGE

The ENGAGEXCHANGE is an online community and the central hub of ideas, guidance, tips, advice, and more for our Web Central Starter customers. It reflects our commitment to:

Connection – Customers can connect with their peers to ask questions, discover solutions, share ideas, and join focus groups and beta opportunities.

Direction – Customers will have the opportunity to provide targeted input on the future direction of the Web Central Starter roadmap and will be able to submit ideas for improvements and enhancements. **MAINTENANCE** CivicPlus is proactive in identifying any potential system issues. Through regularly scheduled reviews of site logs, error messages, servers, router activity, and the internet in general, our personnel often identify and correct issues before they ever affect our customers' web solutions. Our standard maintenance includes:

- Full backups performed daily
- Regularly scheduled upgrades including fixes and other enhancements
- Testing
- Development
- Operating system patches

Hosting & Security

CivicPlus protects your investment and takes hosting and security of our customers' websites seriously. Redundant power sources and internet access ensure consistent and stable connections. You'll find that our extensive, industry-leading process and procedures for protecting and hosting your website are unparalleled. We offer secure data center facilities, constant and vigilant monitoring, and updating of your system, including 99.9% guaranteed up-time (excluding maintenance).

If you experience a DDoS attack or threat, CivicPlus has mitigation and DDoS Advanced Security options available to you at the time of an event. Whatever your needs are, we have an option that will fit your community.

Data Center	<ul style="list-style-type: none"> • Highly Reliable data center & secure facility • Managed network infrastructure • On-site power backup & generators • Multiple telecom/network providers • Fully redundant network • System monitoring – 24/7/365
Bandwidth	<ul style="list-style-type: none"> • Multiple network providers in place • Burst bandwidth – 22 Gb/s • Unlimited bandwidth usage for normal business operations (does not apply in the event of a cyber attack)
Hosting	<ul style="list-style-type: none"> • Web Central Starter software updates • Server management & monitoring • Multi-tiered software architecture • Server software updates & security patches • Database server updates & security patches • Antivirus management & updates • Server-class hardware from nationally recognized provider • Redundant firewall solutions • High performance SAN with N+2 reliability
Disaster Recovery	<ul style="list-style-type: none"> • Emergency after-hours support, live agent (24/7) • On-line status monitor by Data Center • 8-hour guaranteed recovery TIME objective (RTO) • 24-hour guaranteed recovery POINT objective (RPO) • Pre-Emptive monitoring for disaster situations • Multiple, geographically diverse data centers
DDoS Migration	<ul style="list-style-type: none"> • Defined DDoS Attach Process • Identify attack source and type • Monitor attack for threshold* engagement
DDoS Advanced Security Coverage	<ul style="list-style-type: none"> • Not Included – additional coverage available at time of event (fees will apply)

*Thresholds: Traffic exceeds 25 Mb/s sustained for 2+ hours. Traffic over 1 Gb/s at any point during an attack.

Optional Website Enhancements

RECURRING REDESIGN

At CivicPlus, we understand trends change daily and we continually analyze different ways to design our websites—making it easier and more user friendly for your residents to navigate. One of our best practices to help keep up with these new trends is by adding a redesign to your project. During the redesign, you'll also receive a quality control review to ensure content is as expected with the new design application (although no changes will be made to the content itself). With this new design, you'll stay up to date with current trends and best practices, providing a welcoming yet familiar virtual hub to engage your community.

AUDIOEYE MANAGED

AudioEye offers a range of products and services from self-service to turnkey managed solutions. At the core of AudioEye, is the Digital Accessibility Platform (DAP), this powerful tool empowers auditors, designers, and developers to understand issues of accessibility and improve website infrastructure through the use of an innovative and easy-to-use interface. The AudioEye Toolbar offers web personalization tools. Conforming to Web Content Accessibility Guidelines (WCAG) 2.2 has never been easier.

ACQUIA OPTIMIZE: WEBSITE OPTIMIZATION & COMPLIANCE TOOLS

Acquia Optimize empowers government organizations to maintain accessible, high-quality websites that comply with WCAG 2.1 standards and other international accessibility regulations, such as ADA, Section 508, and EN 301 549. Its accessibility tools identify and address web issues, providing actionable recommendations to enhance user experiences for all. Acquia Optimize's content policies module ensures consistency and accuracy by scanning for content errors or violations of brand, regulatory, or industry standards. The quality assurance tools detect and fix broken links, images, misspellings, and other issues that could hinder navigation or usability. Additionally, the data privacy module scans for sensitive information, prioritizes high-risk violations, and helps organizations reduce privacy risks. Together, these features enable government organizations to deliver inclusive, reliable, and secure digital services.

CIVICPLUS CHATBOT POWERED BY FRASE

CivicPlus Chatbot is designed to convincingly simulate the way a human would behave during a customer service interaction. Our advanced technology combines the power of site search and artificial intelligence (AI) to deliver exceptional customer experiences to residents using your website. Our Chatbot crawls your website and other linked databases to create a continually, automatically updated, AI-powered knowledgebase that you don't have to maintain separately.

PLATFORM IDENTITY PROVIDER (IDP) INTEGRATION

CivicPlus offers IdP integration capabilities, which means you'll benefit from easier integration between your Web Central Starter website and your favorite third-party solutions. Provide single sign-on (SSO) functionality to streamline managing and supporting user credentials and identity management solutions. CivicPlus IdP partners include Microsoft's Entra ID, Microsoft's Active Directory Federation Services (AD FS) versions 3.0, 4.0, and 5.0, and Okta.

STANDARD DEPARTMENT HEADER PACKAGE

A department or division within your organization may need a personalized digital presence. A Department Header Package is a cost-effective way for these groups to differentiate themselves informatively and graphically from the look of the main website while still benefiting from the functionality, service, and support of your Web Central Starter system. Unique customizations include:

- Department-specific URL
- Separate SSL Certificate / DNS & Hosting
- Department Logo
- Global Navigation and Menus
- Banner Image(s) and/or Slideshow Image(s) (if applicable)
- Graphic Links
- Widget Content

BANNERS

A cost-effective way to bring a different look to specific pages or departments is by placing a unique banner image on those pages. Each banner can rotate through as a slide show.

CIVICPLUS MARKETPLACE APP

The CivicPlus Marketplace App is a fully configurable mobile application that serves as a centralized digital hub for community engagement across all CivicPlus solutions. Offering residents convenient access to your agency's information and services, as well as native SeeClickFix 311 CRM starter functionality, the app enhances transparency, service accessibility, and community satisfaction by serving as a mobile gateway to essential services and civic resources.

Our app offers extensive customization options, allowing agencies to configure branding, buttons, and links in real time to maintain brand consistency and enhance the user experience with over 300 configurable icons. It integrates seamlessly with CivicPlus solutions, including SeeClickFix 311 CRM, municipal websites, and mass notifications, providing a unified platform for streamlined engagement. The app improves service visibility and trust by enabling quicker responses to resident concerns and supports diverse community needs, from reporting issues to registering for classes. Additionally, its multi-jurisdictional capabilities allow residents to engage across neighboring areas while offering agencies control over displayed branding and information.

UPGRADE TO GUARDIAN SECURITY

Our Guardian Security Package provides a comprehensive, cost-effective solution tailored for local governments seeking robust security without breaking the bank. Powered by enterprise Cloudflare, this package includes:

- Web Application Firewall (WAF) fully customized for our application
- OWASP ModSecurity Core Rule Set for protection against the Top 10 vulnerabilities identified by the Open
- Web Application Security Project (OWASP), such as SQL injection (SQLi) and cross-site scripting (XSS) attacks
- User Agent Blocking rules to block specific browser or web application User-Agent request headers
- Visitor blocking or challenging by IP address, autonomous system number (ASN), or country code
- Reputation-based threat protection and collective intelligence (CI) to identify new threats

UPGRADE TO PLATINUM SECURITY

CivicPlus' Platinum Hosting and Security package comes with enterprise-level Cloudflare software and:

- Fully customized Web Application Firewall (WAF), customized for our application
- OWASP ModSecurity Core Rule Set protects you against the Top 10 vulnerabilities identified by the Open Web Application Security Project (OWASP), such as SQL injection (SQLi) and cross-site scripting (XSS) attacks
- User agent blocking
- Block or challenge visitors by IP address, autonomous system number (ASN) or country code
- Reputation-based threat protection and collective intelligence (CI) to identify new threats

CONSULTING ENGAGEMENT

Implementing a new software solution is a huge undertaking. Not only does it touch every department in your organization, it has the potential to positively impact the end-users in your community. Sometimes getting to that positive end point is tough with incongruent agendas from stakeholders such as elected officials and department heads. CivicPlus consulting helps your organization do the heavy-lifting, starting with data-driven research and ending with service-level process optimization. We'll help you facilitate the tough conversations and guide you to set realistic timelines and tasks for implementation as well as assist you in setting goals and sustainment plans for your launch and beyond.

CREDIT CARD PROCESSING WITH CIVICPLUS PAY

CivicPlus Pay (Pay) is our integrated, secure, PCI-compliant, utility application. Pay acts as the connector to facilitate a transaction between the CivicPlus solution and the selected payment gateway. CivicPlus has partnered with several integrated gateways which we can assist with the facilitation, set-up, support, and troubleshooting services. Pay can also integrate with many other supported gateway providers in addition to our partner network, in a more limited fashion, to assist you in developing a successful system. To utilize any of the approved gateways, an agreement will need to be executed directly between you and the vendor, that will assess separate merchant account and transaction fees. Additional information can be provided upon request.

Because EMV and Card-Swipe devices are encrypted specifically for individual payment gateways, you'll need to procure any required devices directly from your selected gateway provider for either purchase or rent.

Invoicing Details

- 100% of Year 1 cost upon contracting.
- Annual recurring services shall be invoiced on the start date of each renewal term.
- Annual recurring services shall be subject to a 5% annual increase beginning in year 2 of service.
- All invoices are due within 30 days of the date of such invoice.

If the payment terms noted above does not meet your needs, please discuss with us so that we can try to accommodate your goals.

Disclaimer

PROPOSAL AS NON-BINDING DOCUMENT

A successful project begins with a contract that meets the needs of both parties. This proposal is intended as a non-binding document, and the contents hereof may be superseded by an agreement for services. Its purpose is to provide information on a proposed project we believe will meet your needs based on the information available. If awarded the project, CivicPlus reserves the right to negotiate the contractual terms, obligations, covenants, and insurance requirements before a final agreement is reached. We look forward to developing a mutually beneficial contract with you.

PAGE BREAK

A RESOLUTION AUTHORIZING THE ASSIGNMENT OF AUTHORIZED OFFICER(S) AND AGENT(S)
Resolution 2025-21

Whereas, the Village Council of Village of Taos Ski Valley of Taos County of the State of New Mexico shall enter into a Grant Agreement with the State of New Mexico Environment Department, and

Whereas, the Agreement is identified as Project Number SAP 25-J4407-STBR

NOW THEREFORE, BE IT RESOLVED by the named applicant that:

Christopher Stanek, Mayor, or successor is authorized to sign the Grant Agreement for this project, and

Carroll Griesedieck, Finance Director and Richard Bellis, Village Administrator, (may have more than one) or successor are the OFFICAL REPRESENTATIVE(S) who are authorized to sign all other documents necessary to fulfill the Grant Agreement and the requirements (Project Description, Disbursements and to act as the project contact, and

Carroll Griesedieck, Finance Director, or successor is the Capital Projects Monitoring System (CPMS) contact who is designated to update the CPMS database monthly per Article VIII. A. of the Intergovernmental Grant Agreement.

Carroll Griesedieck, Finance Director and Richard Bellis, Village Administrator, (may have more than one) or successors are the CONTACTS who are designated to receive Notice of Obligations (NOO'S).

PASSED, APPROVED, AND ADOPTED: _____.

Christopher Stanek, Mayor, Village of Taos Ski Valley

(Signature)

Date

(SEAL)

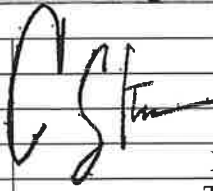



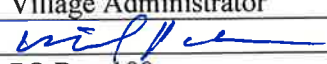

ATTEST:

Marlene Salazar
Village Clerk

VOTE: For _____ Against _____ Abstain _____

Name of Grantee: Taos Ski Valley Project Number: SAP 25-J4407-STBR

Current Authorized Signatures (submit with Signature Resolution, update when necessary)

Authorized to Sign Agreement			
Name	Christopher Stanek	Name	
Title	Mayor	Title	
Signature		Signature	
Address	PO Box 100	Address	
	Taos Ski Valley, NM 87525		
Email	cstanek@vtsv.org	Email	
Phone	575-776-8220	Phone	
Official Representatives authorized to sign Disbursement Requests and all other documents.			
Name	Carroll Griesedieck	Name	Richard Bellis
Title	Finance Director	Title	Village Administrator
Signature		Signature	
Address	PO Box 100	Address	PO Box 100
	Taos Ski Valley, NM 87525		Taos Ski Valley, NM 87525
Email	carroll@vtsv.org	Email	rbellis@vtsv.org
Phone	575-779-0256	Phone	575-776-4791
Alternate Official Representative, to sign Disbursement Requests and all other documents and act as the Point of Contact.			
Name	Carroll Griesedieck	Name	Richard Bellis
Title	Finance Director	Title	Village Administrator
Signature		Signature	
Address	PO Box 100	Address	PO Box 100
	Taos Ski Valley, NM 87525		Taos Ski Valley, NM 87525
Email	carroll@vtsv.org	Email	rbellis@vtsv.org
Phone	575-779-0256	Phone	575-776-4791
Designated Agent or Employee that will make monthly CPMS updates			
Name	Carroll Griesedieck	Name	
Title	Finance Director	Title	
Signature		Signature	
Address	PO Box 100	Address	
	Taos Ski Valley, NM 87525		
Email	carroll@vtsv.org	Email	
Phone	575-779-0256	Phone	
Notice of Obligations (NOO's)			
Name	Carroll Griesedieck	Name	Richard Bellis
Title	Finance Director	Title	Village Administrator
Signature	No Signature Required	Signature	No Signature Required
Address	PO Box 100	Address	PO Box 100
	Taos Ski Valley, NM 87525		Taos Ski Valley, NM 87525
Email	carroll@vtsv.org	Email	rbellis@vtsv.org
Phone	575-779-0256	Phone	575-776-4791

**STATE OF NEW MEXICO
ENVIRONMENT DEPARTMENT
CAPITAL APPROPRIATION PROJECT
Village of Taos Ski Valley
SAP 25-J4407-STBR**

THIS AGREEMENT between the New Mexico Environment Department hereinafter called the "Department" or NMED, and Village of Taos Ski Valley hereinafter called the "Grantee" becomes effective on the date signed by the NMED.

RECITALS

WHEREAS, in the Laws of 2025, Chapter 158, Section 409, Subsection the Legislature made an appropriation to the Department, funds from which the Department is making available to the Grantee pursuant to this Agreement; and

WHEREAS, the Department is granting to Grantee, and the Grantee is accepting the grant of, funds from this appropriation, in accordance with the terms and conditions of this Agreement; and

WHEREAS, NMED is empowered pursuant to Section 74-1-6 B, NMSA 1978 to contract in its own name.

AGREEMENT

NOW, THEREFORE, in consideration of the mutual covenants and obligations contained herein, the parties hereby mutually agree as follows:

ARTICLE I. PROJECT DESCRIPTION, AMOUNT OF GRANT AND REVERSION DATE

A. The project that is the subject of this Agreement is described as follows:

SAP 25-J4407-STBR \$65,730.67 APPROPRIATION REVERSION DATE: June 30, 2027

Laws of 2025, Chapter 158, Section 409, Subsection , Sixty Five Thousand Seven Hundred Thirty Dollars And Sixty Seven Cents, (\$65,730.67), from the General Fund The time of expenditure for the department of environment project in Subsection 97 of Section 21 of Chapter 138 of Laws 2021 to plan, design, construct, equip and install a water booster station for a water tank for Taos Ski Valley in Taos county is extended through fiscal year 2027.

The Grantee's total reimbursements shall not exceed Sixty Five Thousand Seven Hundred Thirty Dollars And Sixty Seven Cents, \$65,730.67 (the "Appropriation Amount") minus the allocation for Art in Public Places

(\$0.00)¹, if applicable, Sixty Five Thousand Seven Hundred Thirty Dollars And Sixty Seven Cents, \$65,730.67 (the "Adjusted Appropriation Amount").

In the event of a conflict among the Appropriation Amount, the Reversion Date, as defined herein and/or the purpose of the Project, as set forth in this Agreement, and the corresponding appropriation language in the laws cited above in this Article I(A), the language of the laws cited herein shall control.

This project is referred to throughout the remainder of this Agreement as the "Project"; the information contained in Article I(A) is referred to collectively throughout the remainder of this Agreement as the "Project Description." The Grantee shall reference the Project's number in all correspondence with and submissions to the Department concerning the Project, including, but not limited to, Requests for Payment and reports.

ARTICLE II. LIMITATION ON DEPARTMENT'S OBLIGATION TO MAKE GRANT DISBURSEMENT TO GRANTEE

A. Upon the Effective Date of this Agreement, for permissible purposes within the scope of the Project Description, the Grantee shall only be reimbursed monies for which the Department has issued, and the Grantee has received a Notice of Department's Obligation to Reimburse² Grantee (hereinafter referred to as "Notice of Obligation"). This Grant Agreement and the disbursement of all amounts of the above referenced Adjusted Appropriation Amount are expressly conditioned upon the following:

- (i) Irrespective of any Notice of Obligation, the Grantee's expenditures shall be made on or before the Reversion Date and, if applicable, an Early Termination Date (i.e., the goods have been delivered and accepted or the title to the goods has been transferred to the Grantee and/or the services have been rendered for the Grantee); and
- (ii) The total amount received by the Grantee shall not exceed the lesser of: (a) the Adjusted Appropriation Amount identified in Article I(A) herein or (b) the total of all amounts stated in the Notice(s) of Obligation evidencing that the Department has received and accepted the Grantee's Third-Party Obligation(s), as defined in subparagraph iii of this Article II(A); and
- (iii) The Grantee's expenditures were made pursuant to the State Procurement Code and execution of binding written obligations or purchase orders with third party contractors or vendors for the provision of services, including professional services, or the purchase of tangible personal property and real property for the Project, hereinafter referred to as "Third Party Obligations"; and
- (iv) The Grantee's submittal of timely Requests for Payment in accordance with the procedures set forth in Article IX of this Agreement; and
- (v) In the event that capital assets acquired with Project funds are to be sold, leased, or licensed to or operated by a private entity, the sale, lease, license, or operating agreement:
 - a. must be approved by the applicable oversight entity (if any) in accordance with law; or
 - b. if no oversight entity is required to approve the transaction, the Department must approve the transaction as complying with law.

¹ The AIPP amount is "an amount of money equal to one percent or two hundred thousand dollars (\$200,000), whichever is less, of the amount of money appropriated for new construction or any major renovation exceeding one hundred thousand dollars (\$100,000)." Section 13-4A-4 NMSA 1978.

² "Reimburse" as used throughout this Agreement includes Department payments to the Grantee for invoices received, but not yet paid, by the Grantee from a third-party contractor or vendor, if the invoices comply with the provisions of this Agreement and are a valid liability of the Grantee.

Prior to the sale, lease, license, or operating agreement being approved pursuant to Articles II(A)(v)(a) and II(A)(v)(b) herein, the Department may, in its sole and absolute discretion and unless inconsistent with State Board of Finance imposed conditions, reimburse the Grantee for necessary expenditures incurred to develop the Project sufficiently to make the sale, lease, license, or operating agreement commercially feasible, such as plan and design expenditures; and

(vi) The Grantee shall request approval of its obligation(s) by submitting a Notice of Obligation form as provided by the Department. The Grantee's submission of documentation of all Third-Party Obligations and amendments thereto (including terminations) to the Department and the Department's issuance and the Grantee's receiving of a Notice of Obligation for a particular amount in accordance with the terms of this Agreement shall be governed by the following:

- a. The Grantee shall submit to the Department one copy of all Third-Party Obligations and amendments thereto (including terminations) as soon as possible after execution by the Third Party **but prior to execution by the Grantee.**
- b. The Grantee acknowledges and agrees that if it chooses to enter into a Third-Party Obligation prior to receiving a Notice of Obligation that covers the expenditure, it is solely responsible for such obligations.
- c. The Department may, in its sole and absolute discretion, issue to Grantee a Notice of Obligation for the particular amount of that Third Party Obligation that only obligates the Department to reimburse Grantee's expenditures made on or before the Reversion Date or an Early Termination Date.
- d. The date the Department signs the Notice of Obligation is the date that the Department's Notice of Obligation is effective. After that date, the Grantee is authorized to budget the particular amount set forth in the Notice of Obligation, execute the Third-Party Obligation and request the Third Party to begin work. Payment for any work performed or goods received prior to the effective date of the Notice of Obligation is wholly and solely the obligation of the Grantee.

B. The Grantee shall implement, in all respects, the Project. The Grantee shall provide all necessary qualified personnel, material, and facilities to implement the Project. The Grantee shall finance its share (if any) of the costs of the Project, including all Project overruns.

C. Project funds shall not be used for purposes other than those specified in the Project Description.

D. Unless specifically allowed by law, Project funds cannot be used to reimburse Grantee for indirect Project costs.

ARTICLE III. NOTICE PROVISIONS AND GRANTEE AND DEPARTMENT DESIGNATED REPRESENTATIVES

Whenever written notices, including written decisions, are to be given or received, related to this Agreement, the following provisions shall apply.

The Grantee designates the person(s) listed on their Resolution of Signatory Authority as their representatives with all matters concerning this Agreement.

The Department designates the persons listed below, or their successors, as the Points of Contact for matters related to this Agreement.

NMED Program Administrator

NMENV-cpbsap@state.nm.us

505-670-3583

505-670-3615

NMED Project Manager

Name: Steven Deal

Email: steven.deal@env.nm.gov

Telephone: 505-670-2926

Telephone: 505-469-2687

The Grantee and the Department agree that either party shall send all notices, including written decisions, related to this Agreement to the above-named persons by email or regular mail. In the case of mailings, notices shall be deemed to have been given and received upon the date of the receiving party's actual receipt or five calendar days after mailing, whichever shall first occur. In the case of email transmissions, the notice shall be deemed to have been given and received on the date reflected on the delivery receipt of email.

ARTICLE IV. REVERSION DATE, TERM, DEADLINE TO EXPEND FUNDS

A. As referenced in Article I(A), the applicable law establishes a date by which Project funds must be expended by Grantee, which is referred to throughout the remainder of this Agreement as the "Reversion Date." Upon being duly executed by both parties, this Agreement shall be effective as of the date of execution by the Department. It shall terminate on June 30, 2027 the Reversion Date unless Terminated Before Reversion Date ("Early Termination") pursuant to Article V herein.

B. The Project's funds must be expended on or before the Reversion Date and, if applicable, Early Termination Date of this Agreement. For purposes of this Agreement, it is not sufficient for the Grantee to encumber the Project funds on its books on or before the Project's Reversion Date or Early Termination Date. Funds are expended and an expenditure has occurred as of the date that a particular quantity of goods are delivered to and received by the Grantee or title to the goods is transferred to the Grantee and/or as of the date particular services are rendered for the Grantee. Funds are **not** expended, and an expenditure has **not** occurred as of the date they are encumbered by the Grantee pursuant to a contract or purchase order with a third party.

ARTICLE V. EARLY TERMINATION

A. Early Termination Before Reversion Date Due to Completion of the Project or Complete Expenditure of the Adjusted Appropriation or Violation of this Agreement

Early Termination includes:

- (i) Termination due to completion of the Project before the Reversion Date; or
- (ii) Termination due to complete expenditure of the Adjusted Appropriation Amount before the Reversion Date; or

- (iii) Termination for violation of the terms of this Agreement; or
- (iv) Termination for suspected mishandling of public funds, including but not limited to, fraud, waste, abuse, and conflicts of interest.

Either the Department or the Grantee may early terminate this Agreement prior to the Reversion Date by providing the other party with a minimum of fifteen (15) days' advance, written notice of early termination. Grantee hereby waives any rights to assert an impairment of contract claim against the Department or the State of New Mexico in the event of Early Termination of this Agreement by the Department pursuant to Article V(A).

B. Early Termination Before Reversion Date Due to Non-appropriation

The terms of this Agreement are expressly made contingent upon sufficient appropriations and authorization being made by the Legislature of New Mexico for the performance of this Agreement. Throughout this Agreement the term "non-appropriate" or "non-appropriation" includes the following actions by the New Mexico Legislature: deauthorization, reauthorization or revocation of a prior authorization. The Legislature may choose to non-appropriate the Appropriation referred to in Article I and, if that occurs, the Department shall early terminate this Agreement for non-appropriation by giving the Grantee written notice of such termination, and such termination shall be effective as of the effective date of the law making the non-appropriation. The Department's decision as to whether sufficient appropriations or authorizations are available shall be accepted by the Grantee and shall be final. Grantee hereby waives any rights to assert an impairment of contract claim against the Department or the State of New Mexico in the event of Early Termination of this Agreement by the Department pursuant to Article V(B).

C. Limitation on Department's Obligation to Make Grant Disbursements to Grantee in the Event of Early Termination

In the event of Early Termination of this Agreement by either party, the Department's sole and absolute obligation to reimburse the Grantee is expressly conditioned upon the limitations set forth Article II.

ARTICLE VI. SUSPENSION OF NEW OR FURTHER OBLIGATIONS

A. The Department may choose, in its sole and absolute discretion, to provide written notice to the Grantee to suspend entering into new and further obligations. Upon the receipt of such written notice by the Grantee:

- (i) The Grantee shall immediately suspend entering into new or further written obligations with third parties; and
- (ii) The Department will suspend the issuance of any new or further Notice of Obligation under this Agreement; and
- (iii) The Department may direct the Grantee to implement a corrective action plan in accordance with Article VI(D) herein.

B. In the event of Suspension of this Agreement, the Department's sole and absolute obligation to reimburse the Grantee is expressly conditioned upon the limitations set forth in Article II herein.

C. A suspension of new or further obligations under this Agreement shall remain in effect unless or until the date the Grantee receives written notice given by the Department informing the Grantee that the

Suspension has been lifted or that the Agreement has been Early Terminated in accordance with Article V herein. If the Suspension is lifted, the Department will consider further requests for Notice of Obligation.

D. Corrective Action Plan in the Event of Suspension

If the Department chooses, in its sole and absolute discretion to direct the Grantee to suspend entering into new or further written obligations with third parties pursuant to Article VI(A), the Department may, but is not obligated to, require the Grantee to develop and implement a written corrective action plan to remedy the grounds for the Suspension. Such corrective action plan must be approved by the Department and be signed by the Grantee. Failure to sign a corrective action plan or meet the terms and deadlines set forth in the signed corrective action plan, is hereby deemed a violation of the terms of this Agreement for purposes of Early Termination, Article V(A)(iii). The corrective action plan is in addition to, and not in lieu of, any other equitable or legal remedy, including but not limited to Early Termination.

ARTICLE VII. AMENDMENT

This Agreement shall not be altered, changed, or amended except by instrument in writing duly executed by both the parties hereto.

ARTICLE VIII. REPORTS

A. Database Reporting

The Grantee shall report quarterly Project activity by entering such Project information as the Department and the Department of Finance and Administration may require, such information entered directly into a database maintained by the Department of Finance and Administration. Additionally, the Grantee shall certify on the Request for Payment form that updates have been maintained and are current in the database. The Grantee hereby acknowledges that failure to perform and/or certify updates into the database will delay or potentially jeopardize the reimbursement of funds. The Department shall give the Grantee a minimum of thirty (30) days' written notice of any changes to the information the Grantee is required to report.

Quarterly reports are due on the last day of each quarter. Quarter end reporting periods are September 30th, December 31st, March 31st, and June 30th.

B. Requests for Additional Information/Project Inspection

During the term of this Agreement and during the period during which the Grantee must maintain records pursuant to Article VIII, the Department may:

- (i) request such additional information regarding the Project as it deems necessary; and
- (ii) conduct, at reasonable times and upon reasonable notice, onsite inspections of the Project.

The Grantee shall respond to such requests for additional information within a reasonable amount of time, as established by the Department.

ARTICLE IX. REQUEST FOR PAYMENT PROCEDURES AND DEADLINES

A. The Grantee shall request payment by submitting a Request for Payment, in the form provided by the Department. Payment requests are subject to the following procedures:

- (i) The Grantee must submit a Request for Payment; and
- (ii) Each Request for Payment must contain proof of payment by the Grantee or liabilities incurred by the Grantee showing that the expenditures are valid or are liabilities incurred by the Grantee in the form of actual unpaid invoices received by the Grantee for services rendered by a third party or items of tangible personal property received by the Grantee for the implementation of the Project; provided, however, that the Grantee may be reimbursed for unpaid liabilities only if the Department, in its sole and absolute discretion, agrees to do so and in accordance with any special conditions imposed by the Department.
- (iii) In cases where the Grantee is submitting a Request for Payment to the Department based upon invoices received, but not yet paid, by the Grantee from a third party contractor or vendor, if the invoices comply with the provisions of this Agreement and are a valid liability of the Grantee, the Grantee shall make payment to those contractors or vendors within five (5) business days from the date of receiving reimbursement from the Department or such shorter period of time as the Department may prescribe in writing. The Grantee is required to certify to the Department proof of payment to the third-party contractor or vendor within ten (10) business days from the date of receiving reimbursement from the Department.

B. The Grantee must obligate 5% of the Adjusted Appropriation Amount within six months of execution of the grant agreement and must have expended no less than 85% of the Adjusted Appropriation Amount six months prior to the reversion date.

C. Deadlines

Requests for Payments shall be submitted by Grantee to the Department:

- (i) Immediately as they are received by the Grantee but at a minimum thirty (30) days from when the expenditure was incurred, or liability of the Grantee was approved as evidenced by an unpaid invoice received by the Grantee from a third-party contractor or vendor; or
- (ii) No more than twenty (20) days from date of Early Termination; or
- (iii) For reverting projects, no more than twenty (20) days after June 30 reversion unless advised in writing differently.

D. The Grantee's failure to abide by the requirements set forth in Article II and Article IX herein will result in the denial of its Request for Payment or will delay the processing of Requests for Payment. The Department has the right to reject a payment request for the Project unless and until it is satisfied that the expenditures in the Request for Payment are for permissible purposes within the meaning of the Project Description and that the expenditures and the Grantee are otherwise in compliance with this Agreement, including but not limited to, compliance with the reporting requirements and the requirements set forth in Article II herein to provide Third Party Obligations and the Deadlines set forth in Article IX herein. The Department's ability to reject any Request for Payment is in addition to, and not in lieu of, any other legal or equitable remedy available to the Department due to the Grantee's violation of this Agreement.

ARTICLE X. PROJECT CONDITIONS AND RESTRICTIONS; REPRESENTATIONS AND WARRANTIES

A. The following general conditions and restrictions are applicable to the Project:

- (i) The Project's funds must be spent in accordance with all applicable state laws, regulations, policies, and guidelines, including, but not limited to, the State Procurement Code (or local procurement ordinance, where applicable).
- (ii) The Project must be implemented in accordance with the New Mexico Public Works Minimum Wage Act, Section 13-4-10 through 13-4-17 NMSA 1978, as applicable. Every contract or project in excess of sixty thousand dollars (\$60,000) that the Grantee is a party to for construction, alteration, demolition or repair or any combination of these, including painting and decorating, of public buildings, public works or public roads and that requires or involves the employment of mechanics, laborers or both shall contain a provision stating the minimum wages and fringe benefits to be paid to various classes of laborers and mechanics, shall be based upon the wages and benefits that will be determined by the New Mexico Department of Workforce Solutions to be prevailing for the corresponding classes of laborers and mechanics employed on contract work of a similar nature in the locality. Further, every contract or project shall contain a stipulation that the contractor, subcontractor, employer or a person acting as a contractor shall pay all mechanics and laborers employed on the site of the project, unconditionally and not less often than once a week and without subsequent unlawful deduction or rebate on any account, the full amounts accrued at time of payment computed at wage rates and fringe benefit rates not less than those determined pursuant to Section 13-4-11 (B) NMSA 1978 to be the prevailing wage rates and prevailing fringe benefit rates issued for the project.
- (iii) The Project may only benefit private entities in accordance with applicable law, including, but not limited to, Article IX, Section 14 of the Constitution of the State of New Mexico, the "Anti-Donation Clause."
- (iv) The Grantee shall not for a period of 10 years from the date of this agreement convert any property acquired, built, renovated, repaired, designed or developed with the Project's funds to uses other than those specified in the Project Description without the Department's and the Board of Finance's express, advance, written approval, which may include a requirement to reimburse the State for the cost of the project, transfer proceeds from the disposition of property to the State, or otherwise provide consideration to the State.
- (v) The Grantee shall comply with all federal and state laws, rules and regulations pertaining to equal employment opportunity. In accordance with all such laws, rules, and regulations the Grantee agrees to assure that no person shall, on the grounds of race, color, national origin, sex, sexual preference, age, or handicap, be excluded from employment with Grantee, be excluded from participation in the Project, be denied benefits or otherwise be subject to discrimination under, any activity performed under this Agreement. If Grantee is found to be not in compliance with these requirements during the life of this Agreement, Grantee agrees to take appropriate steps to correct any deficiencies. The Grantee's failure to implement such appropriate steps within a reasonable time constitutes grounds for terminating this Agreement.

B. The Grantee hereby represents and warrants the following:

- (i) The Grantee has the legal authority to receive and expend the Project's funds.

- (ii) This Agreement has been duly authorized by the Grantee, the person executing this Agreement has authority to do so, and once executed by the Grantee, this Agreement shall constitute a binding obligation of the Grantee, enforceable according to its terms.
- (iii) This Agreement and the Grantee's obligations hereunder do not conflict with any law or ordinance or resolution applicable to the Grantee, the Grantee's charter (if applicable), or any judgment or decree to which the Grantee is subject.
- (iv) The Grantee has independently confirmed that the Project Description, including, but not limited to, the amount and Reversion Date, is consistent with the underlying appropriation in law.
- (v) The Grantee's governing body has duly adopted or passed as an official act a resolution, motion, or similar action authorizing the person identified as the official representative of the Grantee to sign the Agreement and to sign Requests for Payment.
- (vi) The Grantee shall abide by New Mexico laws regarding conflicts of interest, governmental conduct, and whistleblower protection. The Grantee specifically agrees that no officer or employee of the local jurisdiction or its designees or agents, no member of the governing body, and no other public official of the locality who exercises any function or responsibility with respect to this Grant, during their tenure or for one year thereafter, shall have any interest, direct or indirect, in any contract or subcontract, or the proceeds thereof, for work to be performed or goods to be received, pursuant to this Grant. Further, Grantee shall require all its contractors to incorporate in all subcontracts the language set forth in this paragraph prohibiting conflicts of interest.
- (vii) No funds have been paid or will be paid, by or on behalf of the Grantee, to any person for influencing or attempting to influence an officer or employee of this or any agency or body in connection with the awarding of any Third-Party Obligation and that the Grantee shall require certifying language prohibiting lobbying to be included in the award documents for all subawards, including subcontracts, loans, and cooperative agreements. All subrecipients shall be required to certify accordingly.

ARTICLE XI. STRICT ACCOUNTABILITY OF RECEIPTS AND DISBURSEMENTS; PROJECT RECORDS

- A. The Grantee shall be strictly accountable for receipts and disbursements relating to the Project's funds. The Grantee shall follow generally accepted accounting principles, and, if feasible, maintain a separate bank account or fund with a separate organizational code, for the funds to assure separate budgeting and accounting of the funds.
- B. For a period of six (6) years following the Project's completion, the Grantee shall maintain all Project related records, including, but not limited to, all financial records, requests for proposals, invitations to bid, selection and award criteria, contracts and subcontracts, advertisements, minutes of pertinent meetings, as well as records sufficient to fully account for the amount and disposition of the total funds from all sources budgeted for the Project, the purpose for which such funds were used, and such other records as the Department shall prescribe.
- C. The Grantee shall make all Project records available to the Department, the Department of Finance and Administration, and the New Mexico State Auditor upon request. With respect to the funds that are the subject of this Agreement, if the State Auditor or the Department of Finance and Administration finds that any or all of these funds were improperly expended, the Grantee may be

required to reimburse to the State of New Mexico, to the originating fund, any and all amounts found to be improperly expended.

ARTICLE XII. IMPROPERLY REIMBURSED FUNDS

If the Department determines that part or all the Appropriation Amount was improperly reimbursed to Grantee, including but not limited to, Project funds reimbursed to Grantee based upon fraud, mismanagement, misrepresentation, misuse, violation of law by the Grantee, or violation of this Agreement, the Grantee shall return such funds to the Department for disposition in accordance with law.

ARTICLE XIII. LIABILITY

Neither party shall be responsible for liability incurred because of the other party's acts or omissions in connection with this Agreement. Any liability incurred in connection with this Agreement is subject to immunities and limitations of the New Mexico Tort Claims Act.

ARTICLE XIV. SCOPE OF AGREEMENT

This Agreement constitutes the entire and exclusive agreement between the Grantee and Department concerning the subject matter hereof. The Agreement supersedes all prior or contemporaneous agreements, understandings, discussions, communications, and representations, written or verbal.

ARTICLE XV. REQUIRED NON-APPROPRIATIONS CLAUSE IN CONTRACTS FUNDED IN WHOLE OR PART BY FUNDS MADE AVAILABLE UNDER THIS AGREEMENT

The Grantee acknowledges, warrants, and agrees that Grantee shall include a "non-appropriations" clause in all contracts between it and other parties that are (i) funded in whole or part by funds made available under this Agreement and (ii) entered into after the effective date of this Agreement that states:

"The terms of this Agreement are contingent upon sufficient appropriations and authorization being made by the Legislature of New Mexico for the performance of this Agreement. If sufficient appropriations and authorization are not made by the Legislature, the Village of Taos Ski Valley may immediately terminate this Agreement by giving Contractor written notice of such termination. The Village of Taos Ski Valley's decision as to whether sufficient appropriations are available shall be accepted by the Contractor and shall be final. Contractor hereby waives any rights to assert an impairment of contract claim against the Village of Taos Ski Valley or the New Mexico Environment Department or the State of New Mexico in the event of immediate or Early Termination of this Agreement by the Village of Taos Ski Valley or the Department"

ARTICLE XVI. REQUIRED TERMINATION CLAUSE IN CONTRACTS FUNDED IN WHOLE OR PART BY FUNDS MADE AVAILABLE UNDER THIS AGREEMENT

Grantee acknowledges, warrants, and agrees that Grantee shall include the following termination clause in all contracts that are (i) funded in whole or part by funds made available under this Agreement and (ii) entered into after the effective date of this Agreement:

“This contract is funded in whole or in part by funds made available under a New Mexico Environment Department Grant Agreement. Should the New Mexico Environment Department early terminate the grant agreement, the Village of Taos Ski Valley may early terminate this contract by providing Contractor written notice of such termination. In the event of termination pursuant to this paragraph, the Village of Taos Ski Valley only liability shall be to pay Contractor for acceptable goods delivered and services rendered before the termination date.”

Grantee hereby waives any rights to assert an impairment of contract claim against the Department or the State of New Mexico in the event of Early Termination of this Agreement by the Department.

ARTICLE XVII. COMPLIANCE WITH UNIFORM FUNDING CRITERIA.

- A. Throughout the term of this Agreement, Grantee shall:
1. submit all reports of annual audits and agreed upon procedures required by Section 12-6-3(A)-(B) NMSA 1978 by the due dates established in 2.2.2 NMAC, reports of which must be a public record pursuant to Section 12-6-5(A) NMSA 1978 within forty-five days of delivery to the State Auditor.
 2. have a duly adopted budget for the current fiscal year approved by its budgetary oversight agency (if any);
 3. timely submit all required financial reports to its budgetary oversight agency (if any);
- and
4. have adequate accounting methods and procedures to expend grant funds in accordance with applicable law and account for and safeguard grant funds and assets acquired by grant funds.
- B. In the event Grantee fails to comply with the requirements of Paragraph A of this Article XVII, the Department may take one or more of the following actions:
1. suspend new or further obligations pursuant to Article VI(A) of this Agreement.
 2. require the Grantee to develop and implement a written corrective action plan pursuant to Article VI(D) of this Agreement to remedy the non-compliance.
 3. impose special grant conditions to address the non-compliance by giving the Grantee notice of such special conditions in accordance with Article III of this Agreement; the special conditions shall be binding and effective on the date that notice is deemed to have been given pursuant to Article III; or
 4. terminate this Agreement pursuant to Article V(A) of this Agreement.

ARTICLE XVIII. SEVERANCE TAX BOND AND GENERAL OBLIGATION BOND PROJECT CLAUSES

A. Grantee acknowledges and agrees that the underlying appropriation for the Project is a severance tax bond or general obligation bond appropriation, and that the associated bond proceeds are administered by the New Mexico State Board of Finance (SBOF), an entity separate and distinct from

the Department. Grantee acknowledges and agrees that (i) it is Grantee's sole and absolute responsibility to determine through SBOF staff what (if any) conditions are currently imposed on the Project; (ii) the Department's failure to inform Grantee of a SBOF imposed condition does not affect the validity or enforceability of the condition; (iii) the SBOF may in the future impose further or different conditions upon the Project; (iv) all SBOF conditions are effective without amendment of this Agreement; (v) all applicable SBOF conditions must be satisfied before the SBOF will release to the Department funds subject to the condition(s); and (vi) the Department's obligation to reimburse Grantee from the Project is contingent upon the then current SBOF conditions being satisfied.

B. Grantee acknowledges and agrees that the SBOF may in its sole and absolute discretion remove a project's assigned bond proceeds if the project doesn't proceed sufficiently. Entities must comply with the requirement to encumber five percent (5%) of Project funds within six months of bond issuance as certified by the grantee in the Bond Questionnaire and Certification documents submitted to the SBOF. Failure to comply may result in the bond proceeds reassignment to a new ready project. If this should occur this grant agreement will be suspended until the entity has demonstrated readiness as determined by the SBOF and the Department.

C. Grantee acknowledges and agrees that this Agreement is subject to the SBOF's Bond Project Disbursements rule, NMAC 2.61.6, as may be amended or re-codified. The rule provides definitions and interpretations of grant language for the purpose of determining whether a particular activity is allowable under the authorizing language of the agreement

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Authorization Page

*21 TAOS SKI VALLEY WATER BOOSTER CONSTRUCTION--EXTEND TIME--SEVERANCE TAX BONDS.-- SAP
25-J4407-STBR

IN WITNESS WHEREOF, the parties have duly executed this Agreement as of the date of execution by
the Department.

GRANTEE

Entity Name

Signature of Official with Authority to Bind Grantee

By: _____
(Print Name)

Its: _____
(Title)

Date

New Mexico Environment Department

Dennis Romero, P.E. Bureau Chief, NMED Construction Programs Bureau
Signed pursuant to the November 26, 2024 Secretary of Environment Delegation Order

PAGE BREAK

**VILLAGE OF TAOS SKI VALLEY
RESOLUTION NO. 2025-20**

ELECTION RESOLUTION

Be it resolved by the Governing Body of the Village of Taos Ski Valley that:

- A. A Regular Local Election for the election of Municipal Officers shall be held on Tuesday November 4, 2025. Polls will open at 7:00 a.m. and close at 7:00 p.m.
- B. At the Regular Local Election, persons shall be elected to fill the following elective offices:
1. ONE Councilor for a four year term
 2. ONE Councilor for a four year term
- C. Voters in the Village of Taos Ski Valley, Precinct 33, may vote at the Inn at Taos Valley, 1314A Highway 150, Taos Ski Valley, NM.
- D. Absentee Voting. Applications for absentee ballots may be obtained from the office of the Taos County Clerk or through the Voter Portal at NMVOTE.ORG. The Taos County Clerk will accept completed absentee ballots delivered by mail, or in person by the voter casting the absentee ballot, by a member of the voter's immediate family, or by the caregiver to the voter until 5:00 p.m. November 4, 2025.
Early Voting. Early voting on a tabulator will be conducted in the office of the Taos County Clerk during the regular hours and days of business, beginning on Tuesday, October 7, 2025 during the regular hours and days of business and on Saturday immediately prior to election day from 10:00 a.m.-6:00 p.m.
- E. All Declarations of Candidacy shall be filed with the Taos County Clerk on Tuesday, August 26, 2025 between the hours of 9:00 A.M. and 5:00 P.M.

PASSED, ADOPTED AND APPROVED BY THE GOVERNING BODY OF THE
VILLAGE OF TAOS SKI VALLEY, THIS ____ DAY OF JUNE, 2025

VILLAGE OF TAOS SKI VALLEY

Chris Stanek, Mayor

ATTEST:

(Seal)

Marlene Salazar
Acting Village Clerk

VOTE: For____ Against____ Abstain____



7 Firehouse Road
Post Office Box 100
Taos Ski Valley
New Mexico 87525

(575) 776-8220

E-mail: vtsv@vtsv.org
Web Site: vtsv.org

**MAYOR: Christopher
Stanek**

COUNCIL:
Henry Caldwell
Douglas Turner
J. Christopher Stagg
Thomas P. Wittman

**VILLAGE
ADMINISTRATOR:**
Richard Bellis

VILLAGE CLERK:
Marlene Salazar

06/09/2025

Madam Clerk Valerie Rael-Montoya
Taos County Clerk Office
109 Albright St.
Taos, NM 87571

Dear Madam Clerk,

This letter is to inform you of the following open vacancies to fill our elective office of The Village of Taos Ski Valley. The open vacancies have been approved by Mayor & Council resolution # 2025-20, which I have attached for your reference. Thank you for your assistance with the RLE this November 2025.

Sincerely,

Marlene Salazar
Village of Taos Ski Valley Clerk