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**PLANNING & ZONING  
COMMISSION:**

Thomas P. Wittman, Chair  
Henry Caldwell  
Richard Duffy  
Yvette Klinkmann  
Susan Nichols  
Jim Woodard

**VILLAGE ADMINISTRATOR:**

John Avila

**DIRECTOR OF PLANNING &  
COMMUNITY DEVELOPMENT:**

Patrick Nicholson

**VILLAGE CLERK:**

Ann Marie Wooldridge

## **PLANNING & ZONING COMMISSION REGULAR MEETING AGENDA**

Monday, August 7, 2023 1:00 P.M.

Via Zoom TeleConference

See [www.vtsv.org](http://www.vtsv.org) for information to attend the meeting

TAOS SKI VALLEY, NEW MEXICO

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### **AGENDA**

- I. CALL TO ORDER & ROLL CALL**
- II. APPROVAL OF THE AGENDA**
- III. APPROVAL OF THE MINUTES OF THE JUNE 5, 2023 P&Z COMMISSION MEETING**
- IV. OLD BUSINESS**
- V. NEW BUSINESS**
  - A. TERMS OF OFFICE** - Determination by Lot, Planning & Zoning Commissioner Terms of Office.
- VI. MISCELLANEOUS**
- VII. ANNOUNCEMENT OF THE DATE, TIME, AND PLACE OF THE NEXT MEETING**
- VIII. ADJOURNMENT**



**PLANNING & ZONING COMMISSION  
DRAFT MEETING MINUTES  
MEETING HELD VIA ZOOM  
TAOS SKI VALLEY, NEW MEXICO  
MONDAY, JUNE 5, 2023 1:00 P.M.**

**I. CALL TO ORDER & ROLL CALL**

Commission Chair Tom Wittman called the meeting to order at 1:01 p.m. Roll call was taken, and a quorum was established. All Commission members were present: Henry Caldwell, Richard Duffy - attended late, Yvette Klinkmann, Susan Nichols, Chris Stagg, Tom Wittman, and Jim Woodard. Staff members present: Planning Director Patrick Nicholson, Village Clerk Ann Wooldridge, Building Inspector Jalmar Bowden, Public Works Director Anthony Martinez. The Village contract Attorney, John Appel, also was present.

**II. APPROVAL OF THE AGENDA**

**MOTION:** To approve the agenda as presented

**Motion: Commissioner Stagg      Second: Commissioner Woodard      Passed: 6-0**

**III. APPROVAL OF THE MINUTES OF THE MAY 1, 2023 P&Z COMMISSION MEETING**

**MOTION:** To approve the minutes as presented

**Motion: Commissioner Caldwell      Second: Commissioner Woodard      Passed: 6-0**

**IV. OLD BUSINESS**

None

**V. NEW BUSINESS**

A. **Public Hearing:** Consideration to Approve a Conditional Use Permit Renewal and Time Extension at 3 Thunderbird Road and 11 Ernie Blake Road for a Mixed-Use Development by Taos Ski Valley, Inc.

Director Nicholson described the request. Applicant offered justification. No one spoke either for or against during the public hearing.

**MOTION:** A motion to **Approve** the Conditional Use Permit renewal with the following **Condition:**

All of the original nine (9) Conditions of approval stated in the Record of Decision, dated June 4, 2018, shall apply, except Condition Eight (8), which shall be changed to - This one-time CUP time extension will expire in three (3) years from date of issuance. No additional time extensions or renewals will be permitted.

**Motion: Commissioner Caldwell      Second: Commissioner Woodard      Passed: 7-0**

**VI. MISCELLANEOUS**

Commission Stagg offered his resignation, which was accepted by Chair Wittman, after many dedicated years of service to the Commission.

**VII. ANNOUNCEMENT OF THE DATE, TIME & PLACE OF THE NEXT MEETING:**

The next meeting of the Planning & Zoning Commission is scheduled for August 7, 2023 at 1:00 p.m. via Zoom.

**VIII. ADJOURNMENT**

**MOTION:** To adjourn.

**Motion: Commissioner Duffy**

**Second: Commissioner Woodard**

**Passed: 7-0**

The meeting adjourned at 1:41 p.m.

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Tom Wittman, Chairperson

ATTEST: \_\_\_\_\_  
Ann M. Wooldridge, Village Clerk



## Planning & Zoning Commission

Thomas P. Wittman, Chair  
Henry Caldwell  
Richard Duffy  
Yvette Klinkmann  
Susan Nichols  
Jim Woodard

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### **Staff Report**

#### **Planning Commission Terms of Office**

##### **Background**

On June 28, 2022, the Village Council adopted Ordinance 22-70: Updating and Revising Ordinance 1997-15 Establishing the Planning and Zoning Commission Membership, Selection, Appointment, Terms of Office and Removal from Office; Establishing the Duties and Powers of the Commission. Section 2 provides for the determination by lot of the 2022 Commissioners' terms of office.

##### **SECTION 2. MEMBERSHIP, APPOINTMENT, TERMS OF OFFICE AND REMOVAL FROM OFFICE.**

- A. The Commission shall consist of seven (7) members who shall be appointed by the Mayor with the consent of the Village Council (hereinafter "Council"). Members shall be residents of the planning and platting jurisdiction of the Village, Administrative officials of the Village may be appointed ex-officio, non-voting members of the Commission.
- B. The Commission reconstituted in 2022 shall be composed of the existing members who will draw from a lottery to determine three (3) members afforded a four (4) year term and the remaining four members a six (6) year term. Each subsequent term of a member on the Commission shall be four (4) years or less in order to maintain the original staggering of terms of membership. A vacancy in the membership of the Commission shall be filled for the remainder of the unexpired term.

##### **Recommendation:**

Staff recommends proceeding with the drawing of lots by the Village Clerk to determine the terms of office for Planning Commissioners as outlined in Ordinance 22-70.