

Mayor Brownell reported there had been four applicants for the open P&Z Commissioner spot. He recommended appointing Yvette Klinkmann to fill the vacancy.

MOTION: To approve the appointment of Yvette Klinkmann to the P&Z Commission

Motion: Councilor Wittman

Second: Councilor Kern

Passed: 4-0

The Mayor thanked the applicants and said that he would keep the letters of interest on file for possible future use.

Mayor Brownell reported that the NCRTD had purchased land in Taos for maintenance facilities and offices. Bus service has been limited during the COVID period. The NCRTD is planning for placement of solar-powered signs at bus stops, including in Taos Ski Valley. The Landfill Board meeting reported heavy usage at the landfill with long lines, partly because of limited hours of operation, but also because citizens seemed to be taking the time to thin trees and brush around their properties

The Enchanted Circle Mayors had met, expressing economic impact concerns, especially in Red River.

10. STAFF REPORTS

Administrator Avila reported on ongoing projects:

- **WWTP** – Change orders are being completed.
- **Kachina Water Tank** – Planning for spring completion of the tank requires that Kit Carson fiber be included for a cost review of connection to existing facilities versus installation of tank-specific fiber and electric.
- **Village Hall Complex** – Improvements for Public Safety Department use of the property have been impeded because of various concerns, including parking.
- **Underground electric-** Submittals for the trenching RFP are due at the end of May, after which a contract can be awarded. The Village will fund the public portion of the project using KCEC franchise fees. KCEC has drawn up a preliminary plan for placement of lines in Amizette. The steps for connecting to underground are for the owner to engage an electrician and contact KCEC with the meter number and request an upgrade to underground service. KCEC and the electrician will contact the Village for underground permitting and start a credit request for any portion of the work that would need to be completed in the public right-of-way. The owner can start the work and connect to underground service, submit the credit application for the portion of work done in the public right of way. If the property is undeveloped, this will be a request for new service.
- **COVID-19-** Beyond the impact to health and safety, the looming financial impact is of immediate concern. A draft budget will be submitted to DFA, but additional consideration of the economic realities is needed before final budget submittal. The State is predicting at least a 50% decrease in revenues and the Village will need to adjust planning to weather the likely probabilities. Even an improved operational readiness will not be sufficient to maintain full-service levels without help from Federal resources. Village facilities, besides having a decontamination schedule, will need upgrades for protecting public health, including protective gear and equipment for any public employee that may be in the presence of the public, a public drop-off location for FedEx and UPS packages, appointment hours for visits to Village facilities, and changing and cleaning clothing and other surfaces with a disinfectant to reduce potential viral particles.
- **TIDD-**Financial information for pending TIDD project dedication is to be available soon for review. The Thunderbird/Ernie Blake Road project has begun, and regular meetings are to be held with TSVI and the contractors. Recent review by NMED resulted in a commendation of the efforts and precautions of current construction on Thunderbird Road.

Department Briefs

- Finance Director Grabowski reported that GRT remitted to the Village in April for February filings was \$274,561 compared to \$252,341 for last year. Year-to-date is \$1,351,236 versus \$1,799,529 for last year. The TIDD received GRT in April of \$293,090. Hold Harmless GRT for the month was \$46,099. Lodger's tax collections in April for March were \$68,226 versus \$122,892 for last year. Fiscal year-to-date total is \$493,199 versus \$506,854 for last year. Property tax collections for FY2020 are up by 10% from last year.
- The April Public Safety report: 911 Hang Up (0), Abandoned Vehicle (0), Animal calls (0), Arrests (0), Assists to other Agencies (5), B&E (0), Battery or Assault (0), Business Alarms (3), Civil Stand-by (0), Citizen Assists (71), Disorderly (0), Domestic Calls (0), Embezzlement (0), Foot Patrol Hours (42), Found/Lost Property (0), Harassment (0), Larceny (1), Lost/Found property (2), Missing Person (0), MVCs (2), Narcotics Adult (0), Parking Citations (0), Private Property Crash (0), Property Damage (0), Reckless Driver (0), Residential Alarms (2), Shots Fired (0), Suspicious Persons/Vehicles (7), Theft (1), Traffic Enforcement Hours (62), Traffic Hazard (0), Traffic Stops (8), Trespass Warnings

(0), Trespassing (0), Unattended Death (0), Vehicle Alarm (0), Vehicle Theft (0), Verbal Warnings (8), Welfare Check (0), Written Citations (0), Written Warnings (0), Fire Calls (4), Fire Alarms (0), EMS Calls (1), SAR Calls (0). Chief Trujillo announced placement of new stop signs on Twining Road for drivers in either direction, at the top of Ernie Blake Road.

- Building Official Bowden reviewed his written report noting that 10 multi-family and commercial inspections had been conducted, 2 permits issued, 4 permits in process, and 3 permit inquiries. He has been successful in installing a portal on the Village web site for submittal of construction documents. This modernizes the process to meet the digital age, reducing the need for paper submissions, reducing the need for personal visits by local contractors and design professionals, and all without additional cost from an additional vendor. He has been advising on completions of renovations at the wastewater treatment plant and at the Village Complex.
- Planning Director Nicholson submitted his written report which noted that the Source Water Protection Plan has been completed and will be presented for adoption at the June 1, 2020 P&Z meeting. The Shopoff development will be considered during a Public Hearing at the July 13, 2020 P&Z Commission meeting. Negotiations are ongoing on the road improvement agreement, water access fees, and conservation easements for this development. Technical review of proposed infrastructure is nearly complete. Spring location and site infrastructure survey for the Gunsite Springs will occur in early June. Site acquisition and utility easements conveyance to the Village is in negotiation. Twining Road preliminary engineering services RFP has submittals due at the end of May. Conducting community outreach and survey work is included in the RFP submittals. Thunderbird and Ernie Blake Roads reconstruction project has permitting and inspection ongoing. Full mobilization and site work to begin mid-May. Road closures and restrictions will be posted at road entries and will be emailed to the community.
- Public Works Director Martinez submitted his written report noting that there were no issues in water to report but some exceedances in wastewater as the new treatment plant gets sorted out. Dust control applications should begin in late May. Cardboard will continue to be accepted in a recycling bin designated for that purpose near the treatment plant, but the glass and aluminum bin will be removed since these items are no longer being accepted by the Recycling Center. A slash pile location has been designated just above the new treatment plant.
- Attorney Baker reported on work for meetings with Shopoff, and on conveyances of land from the Pattisons and from Twining Associates adjacent to the Firehouse.

11. OLD BUSINESS

A. Review and Discussion of Resolution No. 2020-428, Declaration of an Emergency for COVID-19 Pandemic Administrator

Staff recommends continuation of the emergency status and authority provided in Resolution No. 2020-428 for COVID-19 emergency declaration. Staff also recommends that there be a review at the June 9, 2020 Council Meeting.

MOTION: To continue the emergency status and authority provided in Resolution No. 2020-428 for COVID-19 emergency declaration until June 9, 2020

Motion: Councilor Stagg

Second: Councilor Wittman

Passed: 4-0

B. Review and Discussion of the FY2021 Draft Budget

Administrator Avila said that the entire budget was reviewed fund by fund at the budget workshop and the process, rationale and recommendations were discussed. Council advice was requested for some changes that they wanted to see in the FY21 Draft budget, and those changes were made and documented in the Summary of Changes document presented. Staff recommends that any direction to make changes to the FY21 Draft Budget be included this week so that the report can be submitted to DFA.

12. NEW BUSINESS

A. Consideration to Acknowledge and Approve Professional Services Contract VTSV-2020-16 between Southwest Accounting Solutions and the Village of Taos Ski Valley

The Village procured an audit firm in FY2016 for a 3-year contract, renewable annually for up to 6 consecutive years. This past spring auditor Burt & Company CPA's LLC notified the Village that they did not have the capacity to continue to do the Village audit. Village staff requested bids and received several responses. Staff reviewed the responses and has now selected Southwest Accounting Solutions as the Village auditors. The contract was submitted on April 30, 2020 to the Office of the State Auditor (OSA) and was approved at that time. However, after discussion with the USDA regarding the upcoming financing of the Wastewater Treatment Plant, it was determined that the Village would need an additional single audit for this federal financing. Single audits are required by federal law for federal funds received in the amount of \$750,000 or more. Therefore, the auditor was contacted, and they submitted an additional proposal for the

single audit. The amendment was sent to the OSA on May 5, 2020 and has now been approved. Audit costs are as follows:

Village Audit	\$16,000.00
Village Financials	\$ 7,000.00
Single Audit USDA	\$ 8,000.00
<u>GRT @ 8%</u>	<u>\$ 2,480.00</u>
TOTAL:	\$33,480.00

MOTION: To Approve Professional Services Contract VTSV-2020-16 between Southwest Accounting Solutions and the Village of Taos Ski Valley

Motion: Councilor Stagg

Second: Councilor Wittman

Passed: 4-0

B. Consideration to Approve **Resolution No. 2020-433** Pertaining to the Combination and Renaming of the Village of Taos Ski Valley Fire Department and the Village of Taos Ski Valley EMS Department
The Village Council met on March 10, 2020 for discussion and direction by Village Council and agreed to combine Taos Ski Valley Fire and Taos Ski Valley EMS Departments as one department. Fire Chief Molina asked that the Village Council agree under this Resolution for the combination of Fire/EMS Departments' and renaming these departments as Taos Ski Valley Fire Rescue.

MOTION: To Approve Resolution No. 2020-433 Pertaining to the Combination and Renaming of the Village of Taos Ski Valley Fire Department and the Village of Taos Ski Valley EMS Department

Motion: Councilor King

Second: Councilor Wittman

Passed: 4-0

13. MISCELLANEOUS

A. Henry Caldwell asked about funds expended to date at the Village Complex, including pumping of the holding tanks. He also asked that the Village study the amount of parking possible and needed for various uses and asked about a dumpster that he saw on-site recently.

B. TSVI David Norden asked who would be coordinating the Village coordination for opening procedures going forward.

14. ANNOUNCEMENT OF THE DATE, TIME & PLACE OF THE NEXT MEETING OF THE VILLAGE COUNCIL

The next Regular Village Council Meeting will be on Tuesday, June 9, 2020 at 2:00 p.m. via Zoom. A Council Special Meeting will take place on Friday, May 15, 2020 at 2:00 p.m. via Zoom.

15. ADJOURNMENT

MOTION: To Adjourn

Motion: Councilor Wittman

Second: Councilor Stagg

Passed: 4-0

The meeting adjourned at 4:00 p.m.

Christof Brownell, Mayor

ATTEST: _____
Ann M. Wooldridge, Village Clerk