



**Village of Taos Ski Valley**  
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**VILLAGE COUNCIL REGULAR MEETING  
DRAFT MINUTES  
VIA ZOOM TELE CONFERENCE  
TAOS SKI VALLEY, NEW MEXICO  
TUESDAY, APRIL 14, 2020 2:00 P.M.**

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**1. CALL TO ORDER & NOTICE OF MEETING**

The regular meeting of the Village of Taos Ski Valley Council was called to order by Mayor Brownell at 2:00 p.m. Notice of the meeting was properly posted.

**2. ROLL CALL**

Ann Wooldridge, Village Clerk, called the roll and a quorum was present.

**Governing body present:**

Mayor Christof Brownell  
Councilor Jeff Kern  
Councilor Neal King  
Councilor Chris Stagg  
Councilor Tom Wittman, Mayor Pro Tem

**Staff present:**

Village Administrator John Avila  
Village Clerk Ann Wooldridge  
Finance Director Nancy Grabowski  
Building Official Jalmar Bowden  
Public Works Director Anthony Martinez  
Police Chief Sam Trujillo  
Planning Director Patrick Nicholson  
Village Attorney Susan Baker

**3. APPROVAL OF THE AGENDA**

**MOTION: To approve the agenda as presented**

**Motion: Councilor Wittman                      Second: Councilor King                      Passed: 4-0**

**4. CANVASS OF MUNICIPAL OFFICER ELECTION RETURNS AND DISCUSSION OF ORGANIZATIONAL MEETING**

Clerk Wooldridge said that the Village of Taos Ski Valley March 3, 2020 Municipal Officer Election Results were presented to the Taos County Commission as Canvassing Board, on March 17, 2020. The Commission approved the Canvass presented by Clerk Wooldridge. The canvass was sent to the NM Secretary of State, who issued the Certificates of Election to Neal King and Tom Wittman, as the candidates who were elected.

The newly elected officials were administered their Oaths of Office by Clerk Wooldridge on March 16, 2020 in the Village Office, and they took office on April 1, 2020. As soon as is practical after an election the governing body must hold an organizational meeting to elect a Mayor Pro Tem and to appoint and affirm staff members. Since the agenda for this Council meeting is lengthy and holding the Council meeting via Zoom will be new to everyone, it was decided to wait on holding the organizational portion of the meeting.

**5. APPROVAL OF THE MINUTES OF THE MARCH 10, 2020 VILLAGE COUNCIL REGULAR MEETING and the MARCH 16, 2020 EMERGENCY COUNCIL MEETING**

**MOTION: To approve the minutes as presented with the correction of one typo**

**Motion: Councilor Wittman                      Second: Councilor Kern                      Passed: 4-0**

5. **CITIZENS' FORUM – Limit to 5 minutes per person (please sign in)**

A. TSVI CEO David Norden addressed the Council saying that TSVI was the first ski resort to announce a closure due to the COVID virus pandemic and that they have extended relief pay to their staff since March 16, 2020, the day following the closure. TSVI has applied for relief under the CARES Act and they have extended the closure through May 10, 2020. The Human Resources Department and the IT Department have been working, and the company has co-founded the Enchanted Circle Communities Active in Disaster (ECCOAD), with the Town of Taos, Taos County, Holy Cross Hospital, and the Taos Community Foundation. The group will focus on working together to develop a singular, collaborative approach to assessing the needs of the Enchanted Circle, to quickly solve problems and identify resources within local communities, and to get help to those most in need.

B. TSVI Peter Talty addressed the Council saying that TSVI's projects pending or ongoing include getting the Ernie Blake Road and Thunderbird Road project completed, along with the Ernie Blake Road river crossing. The construction drawings and licensing agreements have been completed. The licensing agreements will be with TSVI and not with the Village. Bids have been received and TSVI is ready to award contracts. Time is of the essence considering the short building season. Construction at The Blake Residences continues as Bradbury Stamm has achieved compliance with the NM Department of Health safety directives. Mr. Talty noted that the Enchanted Circle Council of Government had also agreed to exempt construction from closures.

7. **COMMITTEE REPORTS**

A. **Planning and Zoning Commission** –Commission Chair Wittman reported that the P&Z Commission had not met. The next meeting of the P&Z Commission is scheduled for May 4, 2020 via Zoom.

B. **Public Safety Committee** –Committee Chair Pattison reported that the Committee had not met. The next meeting will take place on May 4, 2020 at 10:00 a.m. via Zoom. He thanked Chief Trujillo and Chief Molina for their efforts in making the public aware of safety measures.

C. **Firewise Community Board of Directors** – Committee Chair Pattison reported that the Board had not met. The next meeting will take place on May 4, 2020 at 11:00 a.m. via Zoom. The Firewise Day has been cancelled. A grant was submitted for hazardous fuel treatment for up to \$250,000, with provisions for subgrants allowed for individual property owners. Also, a 10% administration fee is allowed for use of the funds.

D. **Parks & Recreation Committee** – Committee Chair Katherine Kett sent a report which was read by Mayor Brownell. Activities are currently on hold, including the Spring Clean-up day picnic. Citizens are encouraged to pick up trash during their daily walks. The next meeting has not been scheduled.

E. **Lodger's Tax Advisory Board** – Councilor Stagg said that the Board had not met, but that a budget is being prepared for inclusion in the Council Budget Workshop discussions on April 28, 2020. He said that not all of FY2020 events will occur, such as the ski competition not taking place, and many of the summer events and schools are being cancelled. The Taos Air grant for summer service will most likely not be used. Councilor Stagg projected that collections would look good through the end of the year, making the year-end balance strong.

8. **REGIONAL REPORTS**

Planning Director Nicholson said that there was no meeting.

9. **MAYOR'S REPORT**

Mayor Brownell reported that at the Landfill Board meeting the primary concern was to get regular operating hours back to normal at the Landfill, for the public, and for the commercial haulers. The ECCOG met to have Enchanted Circle municipalities come together in regulating construction, short-term rentals, and to discuss the Town of Taos' curfew. A proclamation will be issued by the ECCOG stating it has pledged to do all that it can to keep residents safe and to minimize the spread of the virus within the Enchanted Circle communities. The Enchanted Circle Council of Government entities have committed to following the Public Health Orders issued by the Governor and Secretary of Health of the State of New Mexico that are now in effect. No other towns have instituted a curfew at this time. Mayor Brownell said that he had issued two Executive Orders based on the Governor's orders, but that he had added language about short-term rentals and about construction, as the goal was to limit an influx of people to the Village. He had checked with the Governor's office before issuing the Executive Orders. The RTD Board discussed how the social distancing measures seem to be working to flatten the curve.

## 10. STAFF REPORTS

### Administrator Avila reported on ongoing projects:

- **WWTP** – The updated substantial completion date has been moved to March 18, 2020. Punch lists are still being completed, though the contractors returned to Colorado for at least two weeks because of distancing precautions. Refinancing for the USDA has begun.
- **Kachina Water Tank** – Planning for spring completion of the tank requires that Kit Carson fiber be included for a cost review of connection to existing facilities versus installation of tank-specific fiber and electric. The RMCI contract change order for temporary pumping station work will be voted on at this meeting.
- **Village Hall Complex** – Landseer Management has four units rented and a fifth under contract soon. Rents are running around \$1,000 a month. EMS personnel still have units to use. CID permitting is still under way. Building Official Bowden’s work has been an essential part of completing this process.
- **Underground fiber-** Village Staff met with some residents in Amizette. They will also meet to determine where the lines on private property will go. Residents would like to have a better understanding of likely fee, and costs of materials, equipment, and trenching. KCEC has committed to providing mapping of underground facilities in neighborhoods where only a few connections stand between completing underground service and eliminating overhead lines. However, they have asked for Village participation in planning facilities for the Village. KCEC has also been completing work at the Wastewater Treatment Plant facility and at the Village Complex. Permit application is in place for construction on Thunderbird and Ernie Blake Roads
- **Other Items:**
  - Staff has participated in NM Department of Health state-wide conference calls on readiness for the Corona virus emergency. With the new connection to fiber optic at the Village office, staff can work remotely. Additional accountability and detailed tracking are part of the reporting requirements in this emergency.
  - Thunderbird/Ernie Blake Road project communication with TSVI has progressed, with temporary construction licenses and a contractor in place.
  - Application for the 2020 Hazardous Fuel Treatment on Non-Federal Lands was submitted with assistance from J.R. Logan and Building Official Bowden.
  - Draft budget projections are underway as are updates to the annual ICIP.

### Department Briefs

- Finance Director Grabowski reported that GRT remitted to the Village in March for January filings was \$239,931 compared to \$301,671 for last year. Year-to-date is \$1,076,675 versus \$1,547,188 for last year. The low number is a result of a lack of distributions in August and in October, along with a withdrawal of GRT by NM Tax & Revenue for re-payment of funds which it determined should have gone to the TIDD. The TIDD received GRT in March of \$286,512. Hold Harmless GRT for the month was \$42,129. A total of \$625,301 has been collected in Hold Harmless GRT since its implementation. Lodger’s tax collections in March for February were \$111,413 versus \$105,205 for last year. Fiscal year-to-date total is \$424,972 versus \$383,960 for last year. Property tax collections for FY2020 are now up by 10% from last year. Director Grabowski noted that General Grants are down as the NMDOT Road Co-op submittal was not made this year.
- The March Public Safety report: 911 Hang Up (0), Abandoned Vehicle (0), Animal calls (0), Arrests (1), Assists to other Agencies (10), B&E (0), Battery or Assault (1), Business Alarms (1), Civil Stand-by (2), Citizen Assists (173), Disorderly (3), Domestic Calls (2), Embezzlement (0), Foot Patrol Hours (38), Found/Lost Property (1), Harassment (1), Larceny (0), Missing Person (0), MVCs (1), Narcotics Adult (0), Parking Citations (1), Private Property Crash (1), Property Damage (0), Reckless Driver (1), Residential Alarms (3), Shots Fired (0), Suspicious Persons/Vehicles (1), Theft (1), Traffic Enforcement Hours (80), Traffic Hazard (3), Traffic Stops (33), Trespass Warnings (2), Trespassing (0), Unattended Death (1), Vehicle Alarm (1), Vehicle Theft (0), Verbal Warnings (19), Welfare Check (5), Written Citations (10), Written Warnings (10), Fire Calls (1), Fire Alarms (2), EMS Calls (1), SAR Calls (0).
- Building Official Bowden reviewed his written report noting that most construction projects were getting a delayed start due to COVID precautions. Building Official Bowden has been assisting at the Village Complex and with the recent Firewise Grant application.
- Planning Director Nicholson submitted his written report which noted that the Source Water Protection Plan has been completed and will be adopted at an upcoming P&Z meeting. The Shopoff development will be heard during a Public Hearing most likely in July. The study to update the Village’s system development and impact fees is about 60% complete. The draft assessment and monitoring report for the Gunsite Springs has been completed and site acquisition is related to ongoing Resort at Taos Valley negotiations. Village Capital Assets are being mapped using the GPS system to

be added to the Village's infrastructure maps. Federal Economic Stimulus COVID-related grants should be sought to expand and maintain critical Village infrastructure, he said.

- Public Works Director Martinez submitted his written report noting that there were no issues in water to report and no compliance issues to report at the WWTP for March. Remaining scope of work for the Kachina Tank completion is being reviewed to work with the contractor to finish. Completion of construction at the WWTP continues. Road maintenance continues with spring runoff being monitored as well as drop inlets being cleared. The road application this year will be a road stabilizer which should alleviate dust problems. Monitoring will be done, especially during rainy monsoon season. There was a request to look at the broken door to the Village trash compactor.
- Clerk Wooldridge reported that several new upcoming Council meetings will be scheduled to take place via Zoom, to include: a Budget Workshop on April 28, 2020 at 9:00 a.m. (note: an additional Special Council Meeting was added to take place at 9:00 a.m. and the Budget Workshop moved to 9:15 a.m.), a Special Council Meeting on May 5, 2020 at 2:00 p.m., and the Regular Council Meeting on May 12, 2020 at 2:00 p.m.
- Attorney Baker reported that she had worked with the Mayor on the Executive Orders and had worked with TSVI on language in the Thunderbird Road licensing agreements. She said that the Firewise Board had expressed interest in working on development of the WUI Ordinance being discussed today. Ongoing potential legal matters have been discussed individually with the elected officials.

## 11. OLD BUSINESS

## 12. NEW BUSINESS

A. Introduction of **Ordinance 2020-64** CONCERNING THE MUNICIPAL JOINT WATER AND SEWER SYSTEM OF THE VILLAGE OF TAOS SKI VALLEY, NEW MEXICO; PROVIDING FOR THE PERMANENT FINANCING OF THE EXTENSION, ENLARGEMENT, BETTERMENT, REPAIR AND OTHER IMPROVEMENT OF SUCH SYSTEM, AS PREVIOUSLY FINANCED BY INTERIM REVENUE BONDS (INTERIM BONDS) ISSUED TO A CONSTRUCTION LENDER, THROUGH THE ISSUANCE TO (OR ASSIGNMENT TO, AND AMENDMENT AND RESTATEMENT OF) THE UNITED STATES OF AMERICA ACTING THROUGH THE UNITED STATES DEPARTMENT OF AGRICULTURE (USDA) OF REVENUE BONDS IN THE AGGREGATE MAXIMUM AMOUNT OF \$8,500,000 CONSISTING OF THE VILLAGE'S JOINT WATER AND SEWER REVENUE BOND, IN THE MAXIMUM PRINCIPAL AMOUNT OF \$3,500,000, AND ITS GROSS RECEIPTS TAX REVENUE BOND IN THE MAXIMUM PRINCIPAL AMOUNT OF \$5,000,000; DECLARING THE NECESSITY FOR ISSUING (OR PERMITTING THE ASSIGNMENT, AMENDMENT AND RESTATEMENT OF) SUCH BONDS WHICH SHALL BE PAYABLE SOLELY OUT OF THE NET REVENUES TO BE DERIVED FROM THE OPERATION OF SUCH SYSTEM (AS TO THE SYSTEM REVENUE BOND) AND CERTAIN GROSS RECEIPTS TAX RECEIPTS PLEDGED FOR SUCH PURPOSE (AS TO THE GRT REVENUE BOND), RESPECTIVELY, AS PROVIDED HEREIN; APPROVING THE DELEGATION OF AUTHORITY TO MAKE CERTAIN DETERMINATIONS REGARDING THE SALE OF THE BONDS PURSUANT TO THE SUPPLEMENTAL PUBLIC SECURITIES ACT; PROVIDING FOR THE COLLECTION AND DISPOSITION OF THE REVENUES TO BE DERIVED FROM THE OPERATION OF SUCH SYSTEM AND THE COLLECTION AND DISPOSITION OF SUCH GROSS RECEIPTS TAX, RESPECTIVELY; PROVIDING THE FORM, TERMS AND CONDITIONS OF SUCH REVENUE BONDS, THE METHOD OF PAYING SUCH AND THE SECURITY THEREFOR; AUTHORIZING THE USE OF A SINGLE REGISTERED BOND FOR EACH SUCH SERIES; PRESCRIBING OTHER DETAILS CONCERNING SUCH SYSTEM REVENUES, GROSS RECEIPTS TAX, BONDS AND SYSTEM, INCLUDING BUT NOT LIMITED TO COVENANTS AND AGREEMENTS IN CONNECTION THEREWITH; AUTHORIZING THE REDEMPTION AND REPAYMENT (OR ACQUISITION BY WAY OF ASSIGNMENT) OF THE INTERIM BONDS; RATIFYING ACTION PREVIOUSLY TAKEN IN CONNECTION THEREWITH; AND REPEALING ALL ORDINANCES IN CONFLICT HEREWITH

Administrator Avila said that this Ordinance outlines the mechanism for the Village to obtain permanent financing for the Village's upgraded wastewater treatment plant, through the USDA Rural Development. The Village's financial advisor from Stifel Financial Corporation, Mr. Brad Angst, and Parker Schenken from Sherman & Howard, the Village's bond attorney, were in attendance to answer any questions.

As this is the initial reading of this ordinance, no action is required by Council at this time. The second reading of this Ordinance will take place on May 5, 2020 at 2:00 p.m. at a scheduled Council Special Meeting. Vote by Council will be required at that time.

**B. Consideration to Direct Staff to Begin the Process for Donation of Pattison Trust Properties**

Attorney Baker explained that Roger Pattison, as a representative of the Pattison Trust, had contacted her about a request to donate Trust property to the Village of Taos Ski Valley for snow storage and other public uses. These properties are primarily the same as those proposed to be traded to the Village this past fall. The Pattison Trust hopes to receive a tax credit for the charitable donation and is working with its accountant. The subject properties were depicted in an attached map. The parcels are described as follows:

- Bull of the Woods Tract 3, Parcel 1, Lot 8, Block F, Boundary Survey Plat for Pattison Trust Lands, LLC
- Bull of the Woods Tract 4, Lots 4 and 5, Block F, Boundary Survey Plat for Pattison Trust Lands, LLC
- North Lake Fork Stream Bank, Tracts Gap, Parcel P1, LFS A and LFS B, Boundary Survey Plat for the Pattison Trust Lake Fork Stream Riparian Area
- South Lake Fork Stream Bank, Tracks LFS 5 and LFS 6, Plat for Survey Lake Fork Greenbelt
- Kachina Road Tract, Open Space Tract, Boundary Survey Plat for Pattison Trust Kachina Road Open Space

If the Village Council chooses to move forward with accepting this donation, basic title work, draft warranty deeds for the conveyance, and adoption of an ordinance accepting the lands would need to be completed, said Attorney Baker. Before beginning this process, staff would like direction about whether the Council wishes to move forward with the donation. The Village is currently using some of the Pattison property for snow storage.

Attorney Baker suggested that Council may wish to consult Village staff, especially planning and public works, about the benefits or any concerns, during this discussion. If Council wishes to accept the donation, she suggested adopting a Motion directing staff to begin the process of accepting a donation of the Pattison Trust Lands and reporting back to Council at the next meeting.

**MOTION: To proceed with the process and have Staff move forward with completing the work**

**Motion: Councilor Wittman**

**Second: Councilor Stagg**

**Passed: 4-0**

**C. Consideration to Approve Resolution No. 2020-429 to Update the Village Personnel Policy, section 6.13 “Call back and stand by time” to include 6.13-A. “On-Call and Call Back Staff Pay”**

In fiscal year 2018 the Police Chief brought awareness to the Village Human Resources Director of a policy for compensating on-call pay to non-exempt employees between shifts based on the Fair Labor Standards Act (FLSA).

Since the Village was in the middle of a budget year and this expense was included it was deferred to the FY2019 and FY2020 budget cycles. Since FY2019 Police Officer I and II positions have been receiving one hour of pay at straight time for every evening they are on call. Various Village positions are designated as on-call eligible and are as follows:

- a. Police Officer I
- b. Police Officer II
- c. Public Works Operators 1-4
- d. Other non- exempt staff required to be on-call

**MOTION: To Approve Resolution No. 2020-429 to Update the Village Personnel Policy, section 6.13 “Call back and stand by time” to include 6.13-A. “On-Call and Call Back Staff Pay”**

**Motion: Councilor Wittman**

**Second: Councilor Kern**

**Passed: 4-0**

**D. Consideration to Approve Resolution No. 2020-431 Approving the Updated Purpose of Fund #63 for the Required Reserve Funds for the Waste Water Treatment Plant Financing, to Also Include the USDA Debt Service Principal and Interest Payments and Required Transfers from the Water Fund (01), Sewer Fund (02), and General Fund (03), to Make These Payments and Build the Required Reserves**

The Wastewater Treatment Plant (WWTP) is in the final stage of completion and has a tentative date for USDA and NM Environmental Dept. final walk through. As staff prepares the new fiscal year budget the payments of principal, interest and reserve requirements for the USDA financing need to be taken into consideration. The funds must not be commingled with other Village monies or funds so the best way to keep them safe and trackable is to create a new WWTP Financing Reserve Fund No. 63 to keep funds from commingling. The fund was presented to and approved by Council at the regular Council meeting on November 14, 2017 in Resolution No. 2018-345. Bank accounts were also opened at People’s Bank of Taos, now Hillcrest Bank, to keep bond proceeds, hold harmless GRT and net revenue reserves separated from regular Village funds.

When the USDA financing is finalized, the required amounts will be included in the FY2020-21 budget moving from the water fund (01) and sewer fund (02) from Enterprise net revenues, and from the General fund (03) from Hold Harmless GRT revenue. These revenues were pledged in the interim bond financing and will also be required by the USDA financing. A corresponding fund will also be created in the Department of Finance, Local Government Division LGBMS budget management system to account for the debt service and reserves.

**MOTION: Approve Resolution No. 2020-431 Approving the Updated Purpose of Fund #63 for the Required Reserve Funds for the Waste Water Treatment Plant Financing, to Also Include the USDA Debt Service**

**Principal and Interest Payments and Required Transfers from the Water Fund (01), Sewer Fund (02), and General Fund (03), to Make These Payments and Build the Required Reserves**  
**Motion: Councilor Wittman                      Second: Councilor King                      Passed: 4-0**

**E.** Consideration to Approve Resolution No. 2020-430 to Approve Change of the Fund Type of Environmental/Solid Waste Fund (07) into the New Solid Waste Enterprise fund (77/50200)  
The Village is currently preparing the fiscal year 2020-2021 budgets. In order to complete the budget process, the Environmental/Solid Waste Fund should be categorized as an enterprise fund. Change of fund type must be reviewed and approved by Council.

The Environmental/Solid Waste fund currently collects fees at a rate of \$5.01 per EQR. This rate was updated by Ordinance No. 2019-68 passed on June 11, 2019.  
In the 2019 Legislative Session a bill de-earmarking local options gross receipts tax was passed, HB479. In summary, all GRT local options will no longer go to a specific fund; all GRT will go directly into the general fund. The GRT receipts will be split between State and Municipal distributions. The municipality would then be able to utilize these funds at their discretion where they are most beneficial. Since the solid waste fund was receiving a GRT subsidy, and a fee from customers, it was never categorized as an Enterprise Fund. As the fund will no longer receive GRT and will be self-supporting beginning in FY2021, it requires being categorized as an Enterprise Fund. Rates should be set to cover all fund operating expenses, run self-sufficiently, and can be updated by Resolution.

**MOTION: To Approve Resolution No. 2020-430 to Approve Change of the Fund Type of Environmental/Solid Waste Fund (07) into the New Solid Waste Enterprise fund (77/50200)**  
**Motion: Councilor Wittman                      Second: Councilor Kern                      Passed: 4-0**

**F.** Review and Discussion of the FY2020 3rd Quarter Financial Report and the FY2021 Draft Budget  
The 3<sup>rd</sup> quarter FY2020 report is due to the DFA by April 30, 2020 and an annual budget every fiscal year is due to the DFA by July 31st. A summary of the 3<sup>rd</sup> Quarter FY2020 report for and a summary FY2021 budget were presented. Council review. The new budget is reliant on the ending balances of FY2020 so this report will change, but this is a preview for Council in preparation for the upcoming Council Budget Workshop.

**G.** Consideration to Approve a Change Order Request to the RMCI Contract of \$81,000 for Work to Upgrade the Existing Kachina Booster Pump Station  
The Water Trust Board project and grant funding did not include the construction of a water boosting station. The funding and construction of the Pump/Water Boosting station and a system robust enough to provide the necessary supply to the new water storage tank has been part of the planning documentation in recent years but there was little planning for an operational system pending a new system until this year. The new permanent system is planned to not only meet the service needs but also to be built on Village property. To make the Kachina Tank operational it requires the upgrade of the Pump Station that is now primarily serving one cabin.  
The RMCI estimate contains items for work on the road between the Tank and the Pumping Station including credits for cooperation with material removal and road prep.

**MOTION: To Approve a Change Order Request to the RMCI Contract of \$81,000 for Work to Upgrade the Existing Kachina Booster Pump Station**  
**Motion: Councilor Wittman                      Second: Councilor Kern                      Passed: 4-0**

**H.** Review and Discussion of Ordinance No. 2007-44 Adopting the International Urban-Wildland Interface Code and possible Village update from the 2003 edition to the 2015 edition  
The Community Wildfire Protection Plan (CWPP) was approved by the Village Council as Resolution No. 2016-310 on June 14, 2016. Some of the objectives of the CWPP related to the ICC's Wildland Urban Interface Code are not met, explained Building Official Bowden. The proposed ordinance update addresses the objectives and clarification was provided to the Council. Staff recommends committee review and completion of Findings of Fact (Appendix E). This is the first step toward the 2020-44 Village Wildland Interface Ordinance, incorporating the 2015 International Wildland Urban Interface Code and the update of Ordinance 2007-44, adoption of 2003 International Urban Wildland Interface Code. It also will provide necessary background for abatement of properties when owners are non-responsive. The draft will be taken to the Firewise Board and to the P&Z Commission for further review.

**I.** Consideration to Develop a Resolution for the Firewise Community  
This item was no longer needed.

**J. Review and Discussion of Resolution No. 2020-428, Declaration of an Emergency for COVID-19 Pandemic**  
The Village Council passed Resolution 2020-428, a declaration of an emergency to protect the public for the COVID-19 Pandemic.

**MOTION: To extend the provisions of Resolution 2020-428 for another 30 days, until May 12, 2020.**

**Motion: Councilor Wittman                      Second: Councilor Kern                      Passed: 4-0**

**13. MISCELLANEOUS**

**A.** Councilor King asked that people collaborate to find a solution for residents receiving their packages which currently get delivered to the Village office.

**B.** Councilor Wittman wanted to let the public know that the work on Thunderbird Road will be completed this summer as planned, including completion of the natural gas line.

**C.** Mayor Brownell asked that all community members work together at this difficult time.

**D.** Resident Mike Fitzpatrick asked that the Village work with residents to get the Kit Carson undergrounding completed this summer. He suggested that a contractor be hired for coordination.

**E.** Mayor Brownell asked for a moment of silence to honor a community member who recently died.

**14. ANNOUNCEMENT OF THE DATE, TIME & PLACE OF THE NEXT MEETING OF THE VILLAGE COUNCIL**

The next Regular Village Council Meeting will be on Tuesday, May 12, 2020 at 2:00 p.m. via Zoom. A Council Budget Workshop will take place on Tuesday April 28, 2020 at 9:00 a.m. via Zoom, and a Council Special Meeting will be held on Tuesday, May 5, 2020 at 2:00 p.m. via Zoom. Note: another Council Special Meeting was later added to take place before the Budget Workshop on Tuesday, April 28, 2020 at 9:00 a.m. via Zoom.

**15. ADJOURNMENT**

**MOTION: To Adjourn**

**Motion: Councilor Wittman                      Second: Councilor Stagg                      Passed: 4-0**

The meeting adjourned at 5:00 p.m.

\_\_\_\_\_  
Christof Brownell, Mayor

ATTEST: \_\_\_\_\_  
Ann M. Wooldridge, Village Clerk