



Village of Taos Ski Valley  
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**VILLAGE COUNCIL EMERGENCY MEETING  
DRAFT MINUTES  
EDELWEISS LODGE PATIO  
106 SUTTON PLACE  
TAOS SKI VALLEY, NEW MEXICO  
MONDAY, MARCH 16, 2020 2:00 P.M**

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**1. CALL TO ORDER & NOTICE OF MEETING**

The emergency meeting of the Village of Taos Ski Valley Council was called to order by Mayor Brownell at 2:00 p.m. The notice of the emergency meeting was properly posted.

**2. ROLL CALL**

Ann Wooldridge, Village Clerk, called the role and a quorum was present.

**Governing Body Present**

Mayor Christof Brownell  
Councilor Tom Wittman, Mayor Pro Tem  
Councilor Jeff Kern  
Councilor Roger Pattison, by phone  
Councilor Chris Stagg

**Village Staff Present**

Administrator John Avila  
Clerk Ann Wooldridge  
Public Safety Director Sam Trujillo  
Building Official Jalmar Bowden  
Public Works Director Anthony Martinez  
Planning Director Patrick Nicholson

**3. APPROVAL OF THE AGENDA**

**MOTION: To approve the agenda as presented**

**Motion: Councilor Wittman      Second: Councilor Stagg      Passed: 4-0**

**4. NEW BUSINESS**

**A. Discussion, Consideration, and Possible Approval of Resolution 2020-428, Declaration of Emergency for the Village of Taos Ski Valley**

Administrator Avila explained that based on the evidence of the World Health Organization, Federal order by the President and declaration by the NM Governor and Department of Health, the Village is required by formal Declaration of Emergency, to evoke preventive and containment measures. The President has directed all states to activate Office of Emergency Management operations under Federal Emergency Management Agency and Department of Homeland Security guidelines.

This declaration also invokes the powers that allow for assistance under Federal and State order for continuity of operations and Village administrative continuity. The emergency activities may evolve as needs are identified but the Village is held to those within the responsibilities of local

government. The Village is responsible for the basic critical services of water, wastewater, solid waste, public safety, roads/drainage, and administration of these.

To operate the Village there must be plans to meet contingencies such as overtime, operations contracts, PPE/HAZMAT, additional laptops/remote desks, VPN/IT, emergency provisions and housing, to name a few. We must plan for funding the resources during the emergency and record and report through our OEM. The Village will be required to conduct financial planning, segregate funds for the emergency expenses, and track those under the resolution to become eligible for assistance.

As all persons may not always be available, succession precautions for signature and command authority will be implemented as part of the resolution. There may be a need to be flexible with staffing for different shifts, attendance requirements, and absence coverage.

**MOTION: To approve Resolution 2020-428, Declaration of Emergency for the Village of Taos Ski Valley**

**Motion: Councilor Wittman                      Second: Councilor Kern**

Questions from the audience concerned why the amount of an emergency contract could be up to \$100,000, and why, if the Mayor were unable to sign a contract, the order of succession for signing authority would be Mayor Pro Tem Wittman first, and Councilor Stagg second. It was explained that contracts can be revocable and also that emergency procurement procedures may be necessary. Mayor Brownell said that Councilor Stagg was the appropriate choice for second signatory as he is the most senior Councilor after the Mayor Pro Tem. TSVI's Peter Talty made it clear that Councilor Stagg has no ownership in TSVI.

**The Mayor called for a vote.                      Passed: 4-0**

**5. ANNOUNCEMENT OF THE DATE, TIME AND PLACE OF THE NEXT MEETING OF THE VILLAGE COUNCIL**

The next regular meeting of the Village Council is scheduled for Tuesday, April 14, 2020 at 2:00 p.m. at a location or by a method to be determined.

**6. ADJOURNMENT**

**MOTION: To Adjourn**

**Motion: Councilor Wittman                      Second: Councilor Kern                      Passed: 4-0**

The meeting was adjourned at 2:15 p.m.

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Tom Wittman, Mayor Pro Tem

ATTEST: \_\_\_\_\_  
Ann M. Wooldridge, Village Clerk