



Valley group can be formed for the Village Department of Public Safety to create messages to send to the alert system for Village residents. The AlertMe app can also send push notifications to anyone in the area, regardless of whether they are signed up for the system or not. The app is available at TaosCounty.org  
Mr. Lucero will work with Police Chief Trujillo to get Village Staff trained in creating notifications.

**6. CITIZENS' FORUM – Limit to 5 minutes per person (please sign in)**

**A.** Powderhorn Condominium Owner Meg Wilde asked about the concrete pouring that had happened in the early morning recently, and it was explained that the date had been changed since the notification had been sent, because of the Labor Day weekend schedule.

**B.** Contractor Bill Engle asked about an apparent change in policy on behalf of the Village, asking for business registrations and tax reporting using the location of the work, even if a company's "bricks and mortar" business were in another location. He understood that construction contractors were to use the CRS reporting location of the work completed, based on State Statute, but he was asking about general services work. The Mayor said that Bill Engle would contact about his concerns.

**C.** Mr. Dominic Martinez, E911 Coordinator for Taos County, introduced himself. He explained that the County is interested in improving the radio contact system between the County and the Village. Mr. Martinez expressed interest in working with the Village's Fire and EMS volunteers in order to coordinate radio services. He explained that the TSVI Ski Patrol rescuers could not get toned out in a 911 emergency because they did not work for a local government. Councilor Stagg said that TSVI is interested in working with Taos County and to set up meetings, whether there are pending issues or not. Councilor Stagg said that TSVI is working on having a phone number to call for Ski Patrol dispatch.

**7. FINANCIAL REPORTS**

Finance Director Grabowski reported that no GRT was remitted to the Village in August because of a re-filing by a construction contractor, to use the correct TIDD location code and not the Village code. The NM Tax & Revenue Department (NM TRD) also notified the Village that additional re-filings were conducted during FY2019 which has resulted in NM TRD requiring the Village to reimburse NM TRD for TIDD distributions of \$186,958. Fiscal year-to-date GRT is \$73,181 with the reimbursement factored in, compared to a year-to-date total of \$109,590 for last year. The TIDD received GRT in August for June collections of \$447,770. Hold Harmless GRT for the month was \$8,150.

Lodger's tax collections in August were \$22,269 versus \$17,791 for last year. Fiscal year-to-date total is \$31,377 versus \$26,484 for last year.

A new Public Works employee is being hired to replace a recent staff departure.

**8. COMMITTEE REPORTS**

**A. Planning and Zoning Commission** –Commission Chair Wittman reported on the September 9, 2019 P&Z Commission meeting. Agenda items included:

- Chief Trujillo's recommendation for updated signage in the Village Core concerning traffic/pedestrian interface
- Follow-up deadline for a zoning violation
- ICIP DFA web submission
- Draft Firewise ordinance upcoming review
- Thunderbird Road engineering and design recommendation to Council. Commission Chair Wittman said that the motion approved was to recommend that the 2018 Thunderbird Road design signed by Public Works Director Ray Keen be approved by Council, with the condition that the Council direct Staff to make a good faith effort to work with the property owner to acquire the necessary land, and that the letters of April and May 2019 from Village Staff to TSVI be rescinded.

The next meeting is scheduled for October 7, 2019 at 1:00 p.m. at the Edelweiss Lodge Club Room.

**B. Public Safety Committee** –Committee Chair Pattison reported that the Committee met on September 9, 2019.

The Committee continues discussions with the NM DOT concerning the State Road 150 highway striping in Amizette. The second emergency siren is to be installed soon at the Kachina Lift Station, after which the third siren will be ordered. Another Community Forum will most likely be scheduled for November 9, 2019 on the draft Firewise Ordinance, with review to occur at a special P&Z Commission meeting on November 18, 2019. After this,

the draft ordinance would be taken to Council for a first reading. The next meeting will take place on October 7, 2019 at 10:00 a.m. at the Inn at Taos Valley.

**C. Firewise Community Board of Directors** – Committee Chair Pattison reported that the Committee met on September 9, 2019.

Discussion was covered under the Public Safety Committee report.

The next meeting will take place on October 7, 2019 at 11:00 a.m. at the Inn at Taos Valley.

**D. Parks & Recreation Committee** –  
The next meeting has not yet been scheduled.

**E. Lodger’s Tax Advisory Board** – no report

## 9. REGIONAL REPORTS

Village Administrator Avila reported that the Landfill Board was going to be borrowing from its reserve funds to cover the operating costs of the Recycle Center. The Center will be closed Mondays, to begin cost reductions. The Recycle Center will no longer be accepting glass or plastic for recycling.

The Intergovernmental Council discussed the Volkswagen Settlement Fund grants for municipal entities’ use in installing electric car charging stations. Kit Carson Electric has received funds and is installing charging stations around Taos County.

At the Enchanted Circle Council of Governments meeting, capital projects were discussed, as well as a round table discussion of forecasting for potential recessions.

Planning Director Nicholson reported that the Source Water Protection Committee would meet on October 16, 2019 at 10:00 a.m.

Building Official Bowden said that the NCRTD would be looking into financial reporting on Norther NM summer bus routes.

## 10. MAYOR’S REPORT

Mayor Brownell reported on the recent NMML Annual Conference which he attended in August in Las Cruces. He said that some topics of discussion included investigating alternative energy sources including nuclear energy.

Mayor Brownell met Governor Lujan-Grisham and Albuquerque Mayor Tim Keller.

Mayor Brownell reported on some community meetings which had recently been held, and said that citizens seemed to be concerned about development plans along Pioneer Glade and employee dormitories. He read a list of concerns that had been presented to TSVI in response to a request for input from citizens.

## 11. STAFF REPORTS

### Administrator Avila reported on ongoing projects:

- **WWTP** – Project management for the Waste Water Treatment Plant includes scheduling for month-end the regular progress meetings with USDA to coincide with the Village’s pay application process. A list of guided items are discussed at monthly construction meetings, the last week of the month, and addressed in the owner’s monitoring report to Rural Development.

Work completed month to date:

Sheetrock, wall, wiring, pipe, UV and floor demolition in existing building, Installed new blower on temporary plant, 30 cubic yard concrete retaining wall completed, Transferred flow from existing treatment plant to temporary, Utility locates, NM Gas confirmed that gas line under new building has been abandoned, Removed existing concrete utility pads

Excavating, installing and backfilling piping, Coordination on rock retaining wall for SW corner of new treatment plant building, Locations and sizing of generator, ATS and transformer pads, grading and elevations for rock retaining wall and utility pads.

Geo-Test compaction test conducted for new treatment plant building footers, yard piping, excavation and compaction of generator and utility pads, electrical infrastructure installed along with conduits and lines.

Demolition of existing treatment plant building ongoing. Existing basins cleaned and piping removed. Formed, poured and inspected concrete footers for new treatment plant. Have determined future location of gas lines and meters with NM Gas.

Future Work to be completed:

Contact with Kit Carson to expedite delivery of Electric Transformer 750 kVA, 1200 amp to coincide with installation of Ovivo equipment in the building.

Connection of Gas lines and Meter

Connection of Kit Carson Fiber for new building

- **Kachina Water Tank** –Funding for additional improvements to the Kachina Temporary Booster Pump Station will be requested in this Council meeting. The improvements are needed to bring the Kachina Tank online this season and for testing tanks during construction.

Replacement of the existing booster pumps with higher head pumps:

100 gpm at 220-ft head is a 22SV4FJ4C60, with a 10 HP, TEFC, 3 PH, motor (verification required). Budgetary price \$3,500.00 each x 2 plus piping, valves, and installation. Assume total ~\$12,000.

Booster pump station instrumentations and RTU:

When the proposed replacement booster pump station got put on hold, the Village eliminated some portions of the work that was included in the contract with RMCI. Change Order #001 included removal of all work on Drawing IO-02 with a deduction of \$4,996.38. Some portions of this work, particularly the RTU, may need to be added back into the project in order to control the existing pumps. The RTU continue to be in the scope.

Valving at the intersection of Blue Jay Ridge Road and Kachina Road: verified existing valves are installed and operable. PRV Station to separate Yellow Pressure Zone and Blue Pressure Zone near the Green Tank. The PRV Station is not mandatory immediately, however. Without the PRV station, Kachina Tank only serves the Blue Zone and would not be able to feed the lower pressure zone.

Example proposal for Ernie Blake PRV \$69,932 Improvements TBD based on verification of existing conditions.

The Village's Public Works Department is undertaking the task of extending the dry utilities from the existing end location on Blue Jay Ridge Road to the location where RMCI started work. Work would include one additional electrical pull box and one additional fiber pull box. Cost from RMCI, Change Order Proposal #004, \$74,931.81.

Tank construction continues this week with rebar installation and pouring for the first deck and starting rebar work next week for the second deck. ETA is October to test tank with water.

- **Village Hall Complex** – Completion of key tasks are required if the Village Complex Apartments are to be rentable. Still to accomplish before the units are 100%: CID approval, fire alarm installation, building repairs, plumbing, electric, phone, fiber, block wall installation, drains and landscape seeding. In order to meet budget constraints, work not planned for last fiscal year included guard rails, paving and drainage. Paving at the Village Complex parking has been delayed due to the need to address damage with front retaining walls. Different options for repair were considered and an option to emphasize slope fill was utilized for the most efficient method. According to the consulting engineer; *“The design requires backfill on the downhill side of the wall to provide for lateral stabilization. The design requires a cross slope toward the mountain side (north) so as to move as much runoff away from the retaining wall as is practical. This minimizes the hydrostatic pressure on the wall. The wall layout we had required staggering of the block joints to provide stability to the wall.”* The Village Complex office space is being prepared for use by the Village Police Department with relatively inexpensive construction costs. Additionally the backup electrical generator being removed from the new sewer plant has a benefit for use at the Complex, especially for Public safety. The cost to install the generator is being finalized. The facility will be an improvement to trailer accommodations and will provide a presence along the NM 150 corridor, as well as additional safety at the Complex. As a Municipal Building, CID permitting is also needed for the Police offices. Additional funding for paving is requested for the Police Department. Building Project Manager Willson itemized a list of comprehensive expenditures to date, including Village Staff time. This will be available by request at the Village Office, as the list was compiled in response to a public records request.

- **Other Items:**

- A resolution addressing signage and enforcement is included on the Agenda. The Staff recommendation regarding the Twining road changes to enhance public safety includes: A posting at the entrance to Twining road warning drivers that snow weather equipment is required, including 4 wheel drive/snow tires or chains from this point on required for safety reasons from November to April, a speed limit starting on Twining Road going up to Phoenix Switchback/John Burroughs Road lowered to 15mph then resume to 20mph up the Twining Road Steeps and onward. Going downhill starting at top of the Steeps/Upper Cliffhanger Loop speed reduced to 15mph to the entry of Coyote parking lot. Also, that parking is limited to one side of the road to allow emergency vehicles access especially during high visitor traffic.
- The Village is experiencing changes to the expected GRT distribution for FY 2020 at the same time that expenses for services are predicted to increase. The municipality is allowed to use Lodgers Tax for purposes that encourage Tourism. For example: collecting and administering the tax, establishing,

operating, purchasing, constructing, otherwise acquiring real property or any interest in real property for the site of tourist-related facilities, attractions or transportation systems, advertising, publicizing and promoting tourist-related attractions, facilities and events, providing police and fire protection and sanitation service for tourist-related events, facilities and attractions, principal and interest on certain premiums due in connection with lodgers' tax revenue bonds, and other administrative functions.

In order to cover the costs of emergency services and upkeep of tourist-related facilities, a request for consideration of funding is intended for the Lodgers Tax Board. The request will be for funds to pay EMT and Fire personnel on duty assignment during the November through April tourism/ ski season.

- Lodgers Tax is also anticipated as a source for funding in the July 14, 2015 MDA, paying for the Village's expenses in maintaining tourist-related facilities in the Village Core that are dedicated by the Developer to the Village through the TIDD mechanism.

- **Department Briefs**

- Officer Vigil presented the report in Chief Trujillo's absence: Arrests (0), Residential Alarms (6), Business Alarms (1), Vehicle Alarm (1), Suspicious Persons/Vehicles (2), Citizen Assists (95), Embezzlement (0), Traffic Enforcement Hours (90), Traffic Stops (15), Traffic Hazard (4), Theft (0), Vehicle Theft (0), Larceny (0), Property Damage (1), Verbal Warnings (27), Written Warnings (3), Parking Citations (4), Written Citations (4), Assists to other Agencies (9), Foot Patrol Hours (38), Welfare Check (3), Animal calls (1), MVCs (1), B&E (0), Trespass Warnings (1), Found/Lost Property (1), Disorderly (0), Reckless Driver (3), Private Property Crash (0), 911 Hang Up (0), Trespassing (2), Battery or Assault (0), Domestic Calls (0), Narcotics Adult (0), Civil Stand-by (0), Fire Calls (5), Fire Alarms (3), EMS Calls (2), SAR Calls (0).
- Planning Director Nicholson reported that project planning for the Twining Road project continues with an engineering site analysis completed. It appears that the \$262,000 grant award is forthcoming. The project would comprise paving 1.1 miles of Twining Road from Coyote Lane to the Beaver Pond. Director Nicholson said that the most pressing 11 projects of the 44 projects listed in the Village's ICIP schedule were entered into the DFA LGD web site ICIP database.
- Building Official Bowden reported that he had conducted 31 inspections during the last month, 14 of which were for the Parcel D foundations. 3 permits had been issued since the last Council meeting. There were 5 residential and 1 multi-family permit inquiries or pending applications. There were 2 construction starts of previously issued permits, and 2 enforcement actions resulting in applications for 1 building permit and 1 zoning permit. He completed the final inspection on the Kachina area boulder field playground. The landscaping program around the Phoenix Restaurant was greatly enhanced this summer, he said. The early-morning concrete pours at Parcel D had been efficient and very productive.
- Public Works Director Martinez reported that Public Works Department Staff had located a water leak in a PRV vault in the middle pressure zone. The temporary WWTP is operational, with demolition continuing on the old plant. The temporary plant is being fine-tuned and the natural gas meter location being finalized. On Village roads, dust control is being conducted using the Village water truck. Jet-rodding of the sanitary sewer lines has been completed. "No parking" signs near hiker parking have been installed, with the new regulations for the Kachina area parking. The Kachina Water Tank walls have been completed with the top deck pour being planned for later in the week. Water-testing of the new tank is being coordinated.
- Clerk Wooldridge reported that Candidate Filing Day for the November TIDD Board Member election had taken place on August 27, 2019 at the Taos County Clerk's office. Three candidates successfully filed: Ben Cook, Richard Duffy, and Neal King. Voter registration closes on October 8, 2019 for this election. Absentee voting begins the same day, with requests for absentee ballot applications being submitted to the Taos County Clerk.
- Attorney Baker reported that the draft Firewise Ordinance would be posted soon in order to solicit feedback. A tentative date of November 9, 2019 has been set for another Community Outreach event for the draft Firewise Ordinance. Attorney Baker thanked Councilor Pattison for pursuing this draft ordinance. Attorney Baker said that she is also working on an updated building code ordinance with Building Official Bowden. The Source Water Protection Plan Committee work requires that the Village water rights chain of title be reviewed. With the preliminary plat for the Shopoff development being presented in the next few months, updates to the Subdivision Ordinance and the Zoning Ordinance may be necessary.

**12. OLD BUSINESS**

**13. NEW BUSINESS**

**A. Consideration to Approve Resolution No. 2020-405 Requesting a Permanent Budget Adjustment (BAR) to the FY2020 Parks & Recreation Committee (Fund 10) Revenue Budget of \$2,000 to Account for the Donation in August 2019 from the Kachina Property Owners Association**

Director Grabowski explained that the Village submitted its fiscal year 2019-20 budget in July 2019. The Kachina Property Owners Association (KPOA) donated approximately 7.5 acres of land to the Village to develop additional recreational trails, in May 2019. The KPOA disbanded and donated the remaining funds in its association bank account to assist Parks and Recreation with the development and maintenance of Village trails. At the time the budget was submitted this was unknown and therefore was not included in the original revenue budget for Parks and Recreation. The BAR will be for \$2,000 as the amount of the donation was \$1,958.04.

**MOTION: To Approve Resolution No. 2020-405 Requesting a Permanent Budget Adjustment (BAR) to the FY2020 Parks & Recreation Committee (Fund 10) Revenue Budget of \$2,000 to Account for the Donation in August 2019 from the Kachina Property Owners Association**

**Motion: Councilor Stagg**

**Second: Councilor Wittman**

**Passed: 4-0**

**B. Consideration to Approve Resolution No. 2020-406 Requesting a Permanent Budget Adjustment (BAR) to the General Fund (03) Budget for the Upgrades to the Village Complex Apartments**

The Village submitted its fiscal year 2019-20 budget in July 2019. In July 2016 the Village purchased the Taos Mountain Lodge which included 10 apartments. It was decided that 2 of the units would be reserved for Village usage and the additional 8 units would be rented out. A property management company, Landseer, was selected via an RFP process to manage these units and make such repair as needed to make ready. There are remaining issues which will need to be resolved before these apartments can be rented. A list was presented which detailed the items needing to be addressed in order for the units to be occupied. Items included repairing windows, hand rails, gutters, and deep cleaning. In addition some of the units may need new refrigerators and stoves. Staff will review the list and verify what is actually necessary prior to any work beginning and will do the best to avert any non-essential costs. The total estimated amount according to the Landseer assessment is \$33,000.00. In addition it was noted that the water pressure tanks are leaking and will need to be replaced. The estimates on this range from \$5,000-\$7,000. The total BAR requested is \$40,000.00.

**MOTION: To Approve Resolution No. 2020-406 Requesting a Permanent Budget Adjustment (BAR) to the General Fund (03) Budget for the Upgrades to the Village Complex Apartments**

**Motion: Councilor Stagg**

**Second: Councilor Wittman**

Councilor Pattison said that he could not support this expenditure. Councilor Kern said that he shared Councilor Pattison's concerns. He asked about the budget for the project and asked to know more about the current status of expenditures. Councilor Pattison suggested that an action committee be formed to discuss options. He suggested that 1-2 units be prepared to rent and to wait and see how it goes. Former Mayor Neal King said that an overall plan was needed and that the citizens should be made aware of the plan. He also asked what arrangements would be made for the rest of the Staff, if the Village Hall would now be used only for the Police Department. Project Manager Willson enumerated several of the expenditures since July 1, 2019. Councilor Pattison asked for a list of all expenditures, in writing.

Councilor Wittman said that the Council needed to figure out what was going to happen with the property and also figure out about the remainder of the Staff, as well as the EMS Staff and housing. A workshop may be planned as well as a possible working committee to discuss plans.

**The Mayor called for a vote:**

**Passed: 3-1 (Councilor Pattison dissenting)**

**C. Consideration to Approve Resolution No. 2020-407 Requesting a Permanent Budget Adjustment (BAR) to the FY2020 Police (04) Budget for upgrades to the Village Complex Police Office Driveway and an Increased Transfer from Safety Impact Fees to Cover the Additional Expense**

The Village submitted its fiscal year 2019-20 budget in July of 2019. In July 2016 the Village purchased the Taos Mountain Lodge for the purpose of expanding the Village's office space and renting up to 8 apartment unit for employee housing. Because of the many upgrades and repairs there have been unanticipated delays in establishing the Village office space so it was decided by the Village Administration to relocate the Police offices to the Complex. One of the things that must be completed in order to accomplish this is the paving of the driveway entrance. As the Police Offices will only use a percentage of the Complex space, an allocation was determined for their share of this expense. Therefore the BAR requested to accomplish this is \$40,000.00. To cover the expense, an additional transfer of funds from the Law Enforcement impact fees is requested for \$40,000.00.

**MOTION: To Approve Resolution No. 2020-407 Requesting a Permanent Budget Adjustment (BAR) to the FY2020 Police (04) Budget for upgrades to the Village Complex Police Office Driveway and an Increased Transfer from Safety Impact Fees to Cover the Additional Expense**

**Motion: Councilor Stagg                      Second: Councilor Kern                      Passed: 4-0**

Director Grabowski explained that in addition to this budget adjustment, \$65,000 was in the FY20 budget for upgrading the Police Building.

**G. Consideration to Approve Resolution No. 2020-411 Requesting a Permanent Budget Adjustment (BAR) to the FY2020 Roads (05) Budget for Utilities Trenching on Thunderbird and Ernie Blake Roads, and Increased Transfers from Roads Impact Fees (55) and General Reserves (43) to Cover the Additional Expense**  
The Village submitted its fiscal year 2019-20 budget in July 2019. In order to meet the Village's obligations to NM Gas, the Village will be undertaking the project to trench Ernie Blake and Thunderbird Roads to continue the progress of natural gas distribution throughout the Village. Expenses for this project were not included in the original budget submission in July so a BAR is required. The estimated expense is \$100,000. To cover the expense additional transfers of funds from the Roads Impact fee fund (55) and the General Fund Reserve (43) are requested in the amount of \$50,000. per fund.

**MOTION: To Approve Resolution No. 2020-411 Requesting a Permanent Budget Adjustment (BAR) to the FY2020 Roads (05) Budget for Utilities Trenching on Thunderbird and Ernie Blake Roads, and Increased Transfers from Roads Impact Fees (55) and General Reserves (43) to Cover the Additional Expense**

**Motion: Councilor Kern                      Second: Councilor Wittman**

Councilor Kern asked whether the P&Z Commission action at its meeting the previous day would change direction for trenching in the road. Mayor Brownell said that the utilities in the road had not been completed in the summer but that the Village wanted to distribute natural gas to the community that had had conduit placed in front of properties in 2018. The Village would pay for the design and construction of the trench.

Councilor Wittman explained that there was \$2.5 million identified in the TIDD Infrastructure project list for this project. Councilor Stagg asked whether the gas lines would get pressurized this year, before winter. He thought that there would be a lot of risk in trying to get this project completed starting in October.

**The Mayor called for a vote.                      Failed: 0-4**

**H. Consideration to Approve Resolution No. 2020-412 Requesting a Permanent Budget Adjustment (BAR) to the FY2020 Water Depreciation (41) Budget for Purchase and Installation of a Booster Pump Station at the new Kachina Water Tank, and Increased Transfer from the General Reserves (43) Fund to Cover the Additional Expense**  
The Village submitted its fiscal year 2019-20 budget in July 2019. The Kachina Tank is nearing completion and it was determined that a pump station should have been included in the original project estimate but was not. In order to be completed, the tank will need to be tested by filling it with water. Also, in order to put the Kachina Tank into service this winter a temporary booster pump station will need to be installed. The engineers have estimated that the pumps, labor, and electrical requirements to install a three-phase pump at the tank would cost approximately \$60,000. To cover the expense an additional transfer of funds from the General Fund Reserve (43) will be required in the amount of \$60,000.

**MOTION: To Approve Resolution No. 2020-412 Requesting a Permanent Budget Adjustment (BAR) to the FY2020 Water Depreciation (41) Budget for Purchase and Installation of a Booster Pump Station at the new Kachina Water Tank, and Increased Transfer from the General Reserves (43) Fund to Cover the Additional Expense**

**Motion: Councilor Wittman                      Second: Councilor Stagg**

Administrator Avila explained that the booster pump station would be temporary for 2-3 years until a new pump station was put in place. There is a high pay-off for this expenditure because water is needed for storage in the winter, as well as to test the tank. The current booster station pump produces 30 psi water pressure to the house on Blue Jay Ridge, but a minimum of four times that pressure is needed, at a distance of four times as far. Citizens asked how this essential item could have been left out of the construction plans. It was explained that a new pump station had been on the ICIP list for several years, but that this short-term pump was now needed urgently. Councilor Wittman explained that funds for the tank project had been sought from the Water Trust Board, but not funds for the booster station pump.

**The Mayor called for a vote.                      Passed: 4-0**

**D. Consideration to Approve Resolution No. 2020-408 A RESOLUTION AUTHORIZING FILING OF AN APPLICATION FOR FINANCIAL ASSISTANCE FROM THE NEW MEXICO WATER TRUST BOARD**  
Administrator Avila explained that the Village has an active Water Trust Board (WTB) grant to build the Kachina Water Storage Tank that is scheduled to close out by November 2019. The current project and grant funding did not include the construction of a water boosting station. The funding and construction of the Pump/Water Boosting station and a system

robust enough to provide the necessary supply to the new water storage has been part of the planning documentation in recent years but no application has been made as of yet.

While a temporary pumping station needs to be operational in order to complete and fill the tank this year, the upgraded system is planned for the future to not only meet the needs of the Village, but to be moved to Village property. The current location of the pumping station is temporary and not intended to remain operational beyond 2020. The Water Trust Board application is due by October 3, 2019 in order to be considered.

The Public Works Director, Administrative Assistant and Village Administrator attended WTB instruction in Taos for a review of the application requirements and although it will be a challenge to compete in the process, the impending need for an upgraded pump system in 2020 necessitates that the Village seek outside funds for this project.

If funded the local match requirement is determined by project type, cost and median household income. A mandatory loan component ranges from 10-40% of the project cost.

**MOTION: To Approve Resolution No. 2020-408 A RESOLUTION AUTHORIZING FILING OF AN APPLICATION FOR FINANCIAL ASSISTANCE FROM THE NEW MEXICO WATER TRUST BOARD**

**Motion: Councilor Wittman                      Second: Councilor Kern                      Passed: 4-0**

**E. Consideration of to Approve Resolution No. 2020-409 A RESOLUTION AUTHORIZING VILLAGE ADMINISTRATION TO CREATE PARKING, TRAFFIC, WEATHER AND ROAD CONDITION CONTROL RESTRICTIONS AND PUBLIC SAFETY ENFORCEMENT FOR VILLAGE ROADS AND PUBLIC FACILITIES**

Administrator Avila explained that the Village of Taos Ski Valley has historically created and posted signage for speed limits, traffic and parking control administratively, under authority of New Mexico Statute and Village Ordinance.

Additionally, temporary or seasonal rules and signage have been used for special events, road, or weather conditions.

The authority to enforce the restrictions and controls is already in place, however, action to formalize the process and authority by Council will help support enforcement action against possible challenges. This action also helps to define a public process and anticipates more participation in both the short and long term.

It was explained that passes for Hiker Parking would be issued at the entrance to the lower parking lot, distributed by TSVI Staff, in order to control Hiker Parking crowds in the morning for the coming weekend's events. Councilor Stagg said that TSVI is trying to work with the community by providing shuttles from the base area to the Kachina area for the weekend for both the races and for Oktoberfest. Councilor Pattison expressed interest in developing a plan for parking on one side of the road in the Kachina area. The hope is that signage will help, especially if, once the Hiker Parking lot were full, a sign stating that fact were placed in the lower lot.

**MOTION: To Approve Resolution No. 2020-409 A RESOLUTION AUTHORIZING VILLAGE ADMINISTRATION TO CREATE PARKING, TRAFFIC, WEATHER AND ROAD CONDITION CONTROL RESTRICTIONS AND PUBLIC SAFETY ENFORCEMENT FOR VILLAGE ROADS AND PUBLIC FACILITIES**

**Motion: Councilor Wittman                      Second: Councilor Kern                      Passed: 4-0**

**F. Consideration to Approve Resolution No. 2020-410 A Resolution Adopting a Municipal Records Retention Schedule**  
Clerk Wooldridge explained that the NM Municipal Clerks & Finance Officers Association had formed a committee to develop a schedule that was in line with the needs of municipalities. This agenda item was brought to Council for discussion at the August Council meeting. Staff will follow the guidelines for the proposed retention schedule until any changes are brought before Council. Administrator Avila suggested adding one year to the retention guidelines across the board as the Village is just beginning this process.

The goal for implementing this program is to become more organized and efficient, to be able to easily find and retrieve records, and to reduce costly storage space.

**MOTION: To Approve Resolution No. 2020-410 A Resolution Adopting a Municipal Records Retention Schedule**

**Motion: Councilor Wittman                      Second: Councilor Kern                      Passed: 4-0**

**I. Acknowledgement and Authorization to Accept by the Mayor and Council the Repayment Agreement between the Village of Taos Ski Valley and the New Mexico Tax and Revenue Department**

The Village of Taos Ski Valley Tax Increment Development District (TIDD) was formed in 2015. A new CRS filing location code for GRT was created by NM Tax and Revenue (NMTRD) for all businesses in the TIDD boundary to utilize when filing their sales tax reports. Since inception of the TIDD, tax payers should have been using the new TIDD CRS location code when they file GRT taxes. All businesses in the Village of Taos Ski Valley are within the TIDD boundary. Since 2015, several filers have been using the old Village CRS tax location code. With new staff at NMTRD, these tax payers were contacted and requested to amend their tax reports to use the correct TIDD CRS location code for tax filings from fiscal year 2019.



When the tax reports were re-filed in June 2019 it caused the Village's GRT distribution to be in the negative so that there was no disbursement of GRT to the Village in August. In addition, the Village owes back funds for other months that it received in error. The total amount of GRT funds owed from the Village to NMTRD for FY2019 is \$186,958.84. The Village has been advised by NMTRD that it can repay the deficit over six years instead of in one lump sum. The funds would be intercepted monthly from the GRT disbursements to the Village in the amount of \$2,596.65 for a total of \$31,159.80 per year for the six years. The Village will not be charged interest for the amounts owed back. NMTRD has presented an agreement for this arrangement, between NMTRD and the Village of Taos Ski Valley.

**MOTION: To Acknowledge and Authorize Acceptance by the Mayor and Council of the Repayment Agreement between the Village of Taos Ski Valley and the New Mexico Tax and Revenue Department**

**Motion: Councilor Wittman                      Second: Councilor Kern**

Discussion took place. TSVI's Chaz Rockey indicated that there could be additional funds that have been overpaid to the Village by NMTRD. Further investigations will be pursued.

**The Mayor called for a vote.    Passed: 4-0**

**14. MISCELLANEOUS**

**A.** The upcoming Bull-of-the-Woods race was discussed. Over 300 runners have signed up to participate in either the Marathon or the Half-Marathon. The Enchanted Circle Trails Association is providing volunteers to assist with the event. The Public Works Department was asked to provide dust control.

**B.** Councilor Kern said that the Council owed it to Staff to formulate a plan for the Village Hall Complex property.

**15. CLOSED SESSION – This item had been removed from the Agenda.**

**16. ANNOUNCEMENT OF THE DATE, TIME & PLACE OF THE NEXT MEETING OF THE VILLAGE COUNCIL**

The next Regular Village Council Meeting will be held on Tuesday, October 8, 2019 at 2:00 p.m. at the Edelweiss Lodge Club Room.

**16. ADJOURNMENT**

**MOTION: To Adjourn**

**Motion: Councilor Wittman                      Second: Councilor Stagg                      Passed: 4-0**

The meeting adjourned at approximately 4:45 p.m.

\_\_\_\_\_  
Christof Brownell, Mayor

ATTEST:\_\_\_\_\_  
Ann M. Wooldridge, Village Clerk