

Questions Regarding RFP VTSV2019-04 On-Call Engineering Services

1. P3 paragraph 10 – has the start date of the contract been determined?
 - Contract commencement date will be on October 9, 2018 or shortly thereafter. Date will be changed to correspond to the October 2018 regular council meeting when contracts will be approved by council.

2. P24 required forms – four forms are listed and three are included with the RFP. Is the Resident Preference Form missing from the RFP, or should this be the current certificate issued by the State?
 - Yes, current certificate issued by the State.
 - From General Services, State of NM:
 - “This is a notice to all New Mexico resident businesses, New Mexico resident veteran businesses and New Mexico contractors.”
 - “1. All resident businesses, resident veteran businesses and contractors must apply for a current certification issued by the Tax and Revenue Department.”
 - For additional information and application forms: Call Tax & Revenue Department at: 505-827-0926, 505-827-0949, 505-827-0948
 - <https://www.generalservices.state.nm.us/vendor-preference-application.pdf>

3. If a firm does not offer all of the services listed in the RFP (Civil, Electrical, Mechanical, Structural, Surveying), should we only propose on services we offer, or should we assemble a team of subconsultants to provide all of the services?
 - A firm can provide a proposal for only the specific services they offered; but if they choose to do so, a firm could assemble a team of sub-consultants for all/other services. The RFP is intended to allow for a specialized firm to be able to submit a proposal for their discipline.

4. In addition to the general scope of services described in the RFP, does the Village plan to utilize the on-call contract(s) to execute any capital projects identified in your 2019-2023 Infrastructure Capital Improvement Plan, or any others? If so, will you provide a brief description those capital projects?
 - On-call services could be used for ICIP and/or other various projects as additional or emergency projects are identified.
 - VTSV council approved 2019-2023 ICIP is located at <http://www.vtsv.org/village-services/planning-zoning/>