

Village of Taos Ski Valley Tax Increment Development District
PO Box 100, 7 Firehouse Road, Taos Ski Valley, NM 87525
(575) 776-8220 (575) 776-1145 Fax

Chairperson: Neal King

Vice-Chair: Stephanie Schardin Clarke, Deputy Secretary, DFA

Board Members: Richard Duffy, Chaz Rockey, Tom Wittman

Co-Treasurers: Nancy Grabowski, Chaz Rockey

Clerk: Ann M. Wooldridge

**VILLAGE OF TAOS SKI VALLEY
TAX INCREMENT DEVELOPMENT DISTRICT BOARD
DRAFT REGULAR MEETING MINUTES
SNAKEDANCE CONDOMINIUMS HONDO RESTAURANT
TAOS SKI VALLEY, NEW MEXICO
TUESDAY, JULY 12, 2016, 10:00 A.M.**

1. CALL TO ORDER

The regular meeting of the Village of Taos Ski Valley Tax Increment Development District (TIDD) Board was called to order by Chairperson King at 10:00 a.m. The notice of the regular meeting was properly posted.

ROLL CALL

Ann Wooldridge, TIDD Clerk, called the roll and a quorum was present.

TIDD Board Members Present

Chairperson Neal King

Vice-Chair Stephanie Schardin Clarke (by phone) (entered after item 2.)

Board Member Richard Duffy

Board Member Chaz Rockey (entered after item 2.)

Board Member Tom Wittman

TIDD Board Staff Present

TIDD Clerk Ann Wooldridge

TIDD Co-Treasurer Nancy Grabowski

TIDD Attorney Dennis Romero

2. APPROVAL OF THE AGENDA

MOTION: To approve the agenda as presented

Motion: Board Member Wittman **Second:** Board Member Duffy **Passed:** 3-0

3. APPROVAL OF MINUTES OF APRIL 12, 2016 REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE VILLAGE OF TAOS SKI VALLEY TAX INCREMENT DEVELOPMENT DISTRICT

MOTION: To approve the minutes as presented

Motion: Board Member Wittman **Second:** Board Member Duffy **Passed:** 5-0

4. OTHER BUSINESS:

A. Consideration to Approve Resolution No. 2016-07 Approving the FY 2016 Final Quarter Financial Report

As per State Statute, the TIDD is required to submit the final fiscal year 2016 quarterly report no later than July 31, 2016 to the Department of Finance and Administration, Local Government Division. This report is a recap of the financial events of fiscal 2016 and verifies the ending fund balance for the TIDD. The accurate ending fund balance is an integral part of the next fiscal year 2017 budget.

MOTION: To Approve Resolution No. 2016-07 Approving the FY 2016 Final Quarter Financial Report

Motion: Board Member Wittman **Second:** Board Member Duffy **Passed:** 5-0

B. Consideration to Approve Resolution No. 2017-08 Adopting the FY 2017 Budget

As per State Statute, the TIDD is required to submit the fiscal year 2017 budget no later than July 31, 2016 to the Department of Finance and Administration, Local Government Division. The revenue estimates presented are based on the construction schedule for the next fiscal year, which propels the Gross Receipts Tax revenues. The construction of the hotel has now triggered an increment in the county tax collection estimates. Those revenues have been included in the FY 2017 budget. Co-treasurer Grabowski reported that infrastructure projects that are eligible for reimbursement through the TIDD are anticipated to be completed this fiscal year, so costs for the reimbursements have been added to the fiscal expenses.

MOTION: To Approve Resolution No. 2016-08 Adopting the FY 2017 Budget

Motion: Board Member Wittman **Second:** Board Member Rockey

Board Member Rockey explained that they have estimated an approximate \$3.2 million reimbursement to the developer for completed infrastructure, based on available funds. They are working on the dedication of Sutton Place improvements to the Village, after which the reimbursement could be made. Issuance of the sponge bond will be coordinated with Board approval. Future revenues in the TIDD budget will include property tax increments, but none are projected for this fiscal year.

The vote was called.

Passed: 5-0

Village Administrator Fratrack reported that there are still concerns with the mechanics of computing the gross receipts tax baseline and increments and the resulting tax distributions to both the Village and the TIDD. Board member Rockey also expressed some concern, though he said that overall the tax disbursements don't seem to be too far off from projections. It is in the joint best interest of the Village and the TIDD that the tax distributions be made correctly. Revenues do not show a large amount being distributed to the Village that might be for the TIDD; neither entity appears to be receiving the expected distributions. There is a tax authorization form that, if completed and signed by a business, will allow NM Tax and Revenue to share the CRS reports of that business with Co-Treasurers Grabowski and Rockey. Hopefully, viewing this information will provide some clarity in how the baseline amounts are being calculated, as well as the tax increments. Some local businesses have been asked to fill out the form by members of TSV Inc., and Clerk Wooldridge and Co-Treasurer Grabowski will approach other businesses about completing the form. Only GRT records going back to July 1, 2015 are being requested. This is completely optional for the business, and the information would be kept strictly confidential.

C. Consideration to Approve entering into a Contract with Selected Auditors for FY 2016 TIDD Financial Audit

As per State Auditor's Office it is required to have a financial audit after the ending of each fiscal year. As this is the initial year of the TIDD, staff initiated an RFP and reviewed all the applicants and selected Burt & Company based on services and the best price.

Attorney Franklin commented that the price seemed reasonable, in his experience.

MOTION: To approve entering into a contract with Burt & Co. for FY 2016 TIDD Financial Audit

Motion: Board Member Wittman **Second:** Board Member Duffy **Passed:** 5-0

D. Developer Update Regarding Status of Public Improvements

Board Member Rockey reported that the Highway 150 utility trench is being completed, though the lines have not been charged. This will be done by the utility companies at the appropriate time. He said that although the cost estimates for TIDD infrastructure improvements were conservative, there was a cost overrun for the trench, going from an expected \$9 million to an actual cost of \$14 million. All participating entities will be asked to contribute at a higher level. Using local contractors may have increased the cost, said Rockey.

The capacity of the TIDD was projected to be about \$44 million, however there have been some savings realized due to less interest being paid than projected.

The Blake Hotel will be turned over by the contractor in late October. Reservations will be taken starting with Presidents' Day weekend in February, with the date being moved forward if possible.

5. **Announcement of the Date, Time, & Place of the Next Meeting of the TIDD Board**
The next meeting of the Village of Taos Ski Valley Tax Increment Development District (TIDD) Board will take place on Tuesday, October 11, 2016 at 10:00 a.m. at the Snakedance Condominiums Hondo Restaurant. (This location was later changed to the Looking Glass Room of the TSV Resort Center.)

6. **ADJOURNMENT**

MOTION: To Adjourn

Motion: Board Member Wittman

Second: Board Member Duffy

Passed: 5-0

The meeting was adjourned at 10:40 a.m.

Neal King, Chair

ATTEST:

Ann M. Wooldridge, Clerk