



VILLAGE COUNCIL REGULAR MEETING AGENDA  
EDELWEISS LODGE CLUB ROOM  
TAOS SKI VALLEY, NEW MEXICO  
TUESDAY, FEBRUARY 14, 2017 2:00 P.M.

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1. CALL TO ORDER AND NOTICE OF MEETING
2. ROLL CALL
3. APPROVAL OF THE AGENDA
4. APPROVAL OF THE MINUTES OF THE JANUARY 17, 2017 REGULAR VILLAGE COUNCIL MEETING
5. PRESENTATION BY TOWN OF TAOS DIRECTOR OF MARKETING & TOURISM KARINA ARMIJO ON PROCESS OF WORKING WITH AIRBNB
6. PRESENTATION BY HOLY CROSS HOSPITAL CEO BILL PATTEN ON CRITICAL ACCESS HOSPITAL
7. CITIZEN'S FORUM – Limit to 5 minutes per person (please sign in)
8. FINANCIAL REPORTS
9. COMMITTEE REPORTS
  - A. Planning & Zoning Commission
  - B. Public Safety Committee
  - C. Firewise Community Board
  - D. Parks & Recreation Committee
  - E. Lodger's Tax Advisory Board
9. REGIONAL REPORTS
10. MAYOR'S REPORT
11. STAFF REPORTS
12. OLD BUSINESS
  - A. PUBLIC HEARING: Consideration to Approve Ordinance No. 2017-60 An Ordinance Adopting a Municipal Hold Harmless Gross Receipts Tax
13. NEW BUSINESS
  - A. Consideration to approve Resolution No. 2017-325 A Resolution Concerning Governing Body Meetings and Public Notice Required
  - B. Consideration to approve Resolution No. 2017-326 A Resolution Supporting House Bill 266 of the 2017 Regular Legislative Session Relating to Occupancy (Lodgers') Tax
  - C. Consideration to approve Resolution No. 2017-327 A Resolution Supporting House Bill 63 of the 2017 Regular Legislative Session, The "County and Municipal Fuels Tax Act"
  - D. Update and Consideration to Approve Recommendations for Wastewater Treatment Plant Upgrade Financing Options, Presentation by Brad Angst with George K. Baum
  - E. Consideration to approve Professional Services Contract Number VTSV-2017-08 between James Corbett and the Village of Taos Ski Valley
  - F. Consideration to approve Professional Services Contract Number VTSV-2017-10 between Red Tail Surveying, Inc. and the Village of Taos Ski Valley
  - G. Discussion and Consideration to Approve an Expenditure for a Paid EMS Responder On Call during Certain Busy Times

-- Providing infrastructure & services to a World Class Ski Resort Community --

H. Council Acknowledgement of the 2nd Quarter Financial data submitted to the Department of Finance, Local Government Division in January 2017

I. Consideration to Approve Out of State Travel by Finance Director Nancy Grabowski to Denver, CO for the 111th Annual Government Finance Officers Association Pre-Conference and Conference May 19-24, 2017

14. MISCELLANEOUS

15. ANNOUNCEMENT OF THE DATE, TIME & PLACE OF THE NEXT MEETING OF THE VILLAGE COUNCIL

16. ADJOURNMENT

*-- Providing infrastructure & services to a World Class Ski Resort Community --*



**Village of Taos Ski Valley**  
 PO Box 100, 7 Firehouse Road, Taos Ski Valley, NM 87525  
 (575) 776-8220 (575) 776-1145 Fax  
 E-mail: [vtsv@vtsv.org](mailto:vtsv@vtsv.org) Website: [www.vtsv.org](http://www.vtsv.org)  
**Mayor:** Neal King  
**Council:** Kathleen Bennett, Christof Brownell,  
 J. Christopher Stagg, Thomas Wittman  
**Administrator:** Mark G. Fratrack,  
**Clerk:** Ann M. Wooldridge  
**Finance Director:** Nancy Grabowski

## NOTICE OF MEETINGS

**NOTICE IS HEREBY GIVEN** of the following meetings of the Village of Taos Ski Valley, New Mexico and the dates, times and locations of the meetings:

| MEETING   | DATE & TIME                                 | LOCATION   |
|---|---|--|
| PLANNING & ZONING MEETING   | Monday,<br>February 6, 2017<br>1:00 p.m.    | Edelweiss Lodge<br>Club Room<br>106 Sutton Place |
| FIREWISE COMMUNITY BOARD MEETING  | Monday,<br>February 6, 2017<br>9:00 a.m.    | Edelweiss Lodge<br>Club Room<br>106 Sutton Place |
| PUBLIC SAFETY COMMITTEE   | Monday,<br>February 6, 2017<br>10:30 a.m.   | Edelweiss Lodge<br>Club Room<br>106 Sutton Place |
| VILLAGE COUNCIL, REGULAR MEETING<br>PUBLIC HEARING: Consideration to Approve Ordinance No.<br>2017-60 An Ordinance Adopting a Municipal Hold Harmless Gross<br>receipts Tax | Tuesday,<br>February 14, 2017<br>2:00 p.m.  | Edelweiss Lodge<br>Club Room<br>106 Sutton Place |
| TIDD BOARD REGULAR MEETING  | Tuesday,<br>April 11, 2017<br>10:00 a.m.    | Edelweiss Lodge<br>Club Room<br>106 Sutton Place |
| CHAMBER OF COMMERCE   | Thursday,<br>February 16, 2017<br>5:00 p.m. | Sprung Structure<br>Thunderbird Road             |
| PARKS & RECREATION  | TBA   | TBD  |
| LODGER'S TAX COMMITTEE  | TBA   | TBD  |

These meetings will be public meetings to consider various items of business. A copy of the agenda for each meeting will be available for inspection 72 hours prior to the meeting. Persons wishing to comment on items listed on the proposed agendas may submit written comments to the Village offices on or before 5:00 P.M. on the day prior to the meeting. Persons with disabilities may request accommodations no later than 5:00 P.M. on the day prior to the meeting. This notice shall be posted at the Village offices, Box Canyon, Village Message Board in the TSV Chamber of Commerce and three other public places within the municipality as provided by Section 3-1-2 NMSA 1978. /s/ Ann M. Wooldridge, Village Clerk, posted January 25, 2017.



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**VILLAGE COUNCIL REGULAR MEETING  
DRAFT MINUTES  
EDELWEISS LODGE CLUB ROOM  
TAOS SKI VALLEY, NEW MEXICO  
TUESDAY, JANUARY 17, 2017, 2:00 P.M.**

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**1. CALL TO ORDER & NOTICE OF MEETING**

The regular meeting of the Village of Taos Ski Valley Council was called to order by Mayor King at 2:00 p.m. The notice of the meeting was properly posted.

**2. ROLL CALL**

Ann Wooldridge, Village Clerk, called the roll and a quorum was present.

**Governing body present:**

Mayor Neal King  
Councilor Kathy Bennett  
Councilor Christof Brownell  
Councilor Chris Stagg  
Councilor Tom Wittman, Mayor Pro Tem

**Staff present:**

Village Administrator Mark Fratrack  
Village Clerk Ann Wooldridge  
Finance Director Nancy Grabowski  
Public Works Director Ray Keen  
Police Chief Andrew Bilardello  
Building & Construction Director Bill Jones  
Planner Adrienne Anderson  
Administrative Assistant Renee Romero  
Administrative Assistant Ruth Martin  
Village Attorney Dennis Romero

**3. APPROVAL OF THE AGENDA**

Councilor Wittman asked to have item 13.D. as discussion only. Councilor Stagg asked to remove items 12. B., C., and D. from the agenda.

**MOTION: To approve the agenda as amended**

**Motion: Councilor Wittman                      Second: Councilor Stagg                      Passed: 4-0**

**4. APPROVAL OF THE MINUTES OF THE DECEMBER 13, 2016 REGULAR VILLAGE COUNCIL MEETING and the DECEMBER 21, 2016 SPECIAL VILLAGE COUNCIL MEETING**

**MOTION: To approve the minutes as presented**

**Motion: Councilor Wittman                      Second: Councilor Stagg                      Passed: 4-0**

**5. PRESENTATION TO ELISABETH BROWNELL FOR SERVING AS A COMMISSIONER ON THE PLANNING & ZONING COMMISSION**

Mayor Neal King presented an award of appreciation to Ms. Elisabeth Brownell, Ski Pioneer, for her eighteen years of service to the citizens of Taos Ski Valley by serving as Commissioner on the Planning & Zoning Commission. Ms. Brownell thanked the Mayor, Council and Staff by saying that she appreciated the certificate for serving as a volunteer Commissioner for eighteen years on the P&Z Commission at the

Village of Taos Ski Valley from its incorporation on July 1, 1996 until August 4, 2014. She said that as our Village grows and new generations move in, she suggests that all future terms of service be two years or less, according to Ordinance No. 1997-15. She also wanted to take the opportunity to mention her major contribution to the community by operating the Thunderbird Lodge for over fifty years with her late husband, Tom Brownell, in close relationship and in cooperation with Taos Ski Valley and its founder Ernie Blake. Ms. Brownell said that she will continue her commitment to the Village and to TSV, Inc. She said that many people may know that she continues to host longtime former Thunderbird Lodge guests who loyally still return to the Brownell Chalet.

**6. CITIZEN'S FORUM**

**A.** Homeowner Mike Fitzpatrick shared his hope for an "Amizexit" from the Village of Taos Ski Valley, whereby Amizette would become its own entity. His opinion is that the Village is "bringing a knife to a gunfight" in dealing with the changes occurring in the Village. He recommended additional legal counsel for the Village if formation of a Public Infrastructure District (PID) is sought. Mr. Fitzpatrick suggested that all Village documents be posted to a Dropbox account when they are received by the Village, and that records of all phone calls be made, as well as logs of all emails. Mayor King suggested that Mr. Fitzpatrick make public records requests to Clerk Wooldridge for any information that he is seeking from the Village.

**B.** TSV Inc. CEO David Norden said that they are offering the Sprung Structure for meeting space. He also acknowledged all of the many changes that have been occurring in Taos Ski Valley and suggested that a workshop be held on maintenance of all the new infrastructure, roads, landscaping, hotel, plaza, with lots of new Staff. He expressed TSV Inc.'s sincere desire to work together with the Village of Taos Ski Valley, as one.

**7. FINANCIAL REPORTS**

Director Grabowski reported that GRT remitted to the Village in December was \$148,618.10 compared to \$95,985.99 for December last year. Total year to date is \$596,177.34 versus last year's \$475,095.94. The TIDD received a distribution in December for October GRT of \$183,044.09.

Lodger's tax collections were \$5,975.60 versus \$9,297.58 for last year. Totals year to date are \$47,072.73 versus last year's \$54,220.26.

Property tax collections have been one month later than usual this year, as the Assessor's office had to work out the increment for a TIDD allocation. Property tax received by the Village this year totals \$365,636 versus last year's \$309,499. The TIDD will be receiving \$4,065 in ad valorem tax.

Grabowski announced that the Taos Ski Valley Foundation made a contribution to the Village EMS department in December 2016 of \$4,800.

**8. COMMITTEE REPORTS**

**A. Planning and Zoning Commission** – P&Z did not meet in January. The next meeting is scheduled for February 6, 2017, when the revised comprehensive plan will be discussed.

**B. Public Safety Committee** – The Public Safety Committee met on January 9, 2017. Councilor Bennett reported on agenda items discussed:

- The firearms ordinance will be brought to the Council as an introduction, most likely in April
- An ordinance concerning off-road vehicles, which is still being worked on

**C. Firewise Community Board of Directors** - The Firewise Community Board of Directors met on January 9, 2017. Councilor Bennett reported on agenda items discussed:

- Determining a location in the Village core area for a second siren. A third siren will be purchased to be located in the Kachina area.
- The Community Wildland Protection Plan (CWPP) approval was on hold pending three items, which Planner Anderson completed quickly
- Implementation of the new Text Interactions system for emergency alerts
- A potential grant for firewise thinning in Amizette

The next meeting of the Firewise Board is scheduled for February 6, 2017 at the Edelweiss Lodge at 9:00 a.m., followed by the Public Safety Committee at 10:30 a.m. Jack Lewis from the US Forest Service

Questa Ranger District office will be attending to discuss the thinning projects taking place next summer on State Road 150, especially at the campground areas.

Councilor Bennett reported that she had received a call from a property owner in Amizette who was very distraught about cars speeding through Amizette, and especially about a drunk driving accident that had occurred on the evening of January 7, 2017. Chief Bilardello said that he is talking with the State patrol about monitoring speeding in the mornings through Amizette.

**D. Parks & Recreation Committee** – the committee is taking a winter sports sabbatical

**E. Lodgers' Tax Advisory Board** – Councilor Stagg said that the Board would be meeting in early February.

## **9. REGIONAL REPORTS**

Councilor Bennett reported that the Landfill Board had not met in December or January. Representatives Bobby Gonzales and Carlos Cisneros had attended the December meeting, reporting that they had no money to spend and that there is a \$130 million shortfall in the State's budget. The only capital outlay was for a senior center in Amalia, Councilor Bennett reported. The State is taking a hard look at how to cut expenditures.

## **10. MAYOR'S REPORT**

**A.** Consideration to Appoint a Representative to the Holy Cross Hospital Nominating Committee

**MOTION: To appoint Councilor Bennett as Representative to the Holy Cross Hospital Nominating Committee**

**Motion: Councilor Wittman      Second: Councilor Stagg      Passed: 4-0**

**B.** Consideration to Appoint an Elected Official Representative to North Central New Mexico Economic Development District (NCNMEDD) Board of Directors

**MOTION: To appoint Councilor Brownell as Representative to the to North Central New Mexico Economic Development District (NCNMEDD) Board of Directors**

**Motion: Councilor Stagg      Second: Councilor Wittman      Passed: 4-0**

**C.** Consideration to Participate in the New Mexico Municipal League (NMML) 28th Annual Municipal Day

Councilor Bennett, Councilor Stagg, and Administrator Fratrack may plan to attend the Municipal Day meetings.

**MOTION: To approve the expenditure for Council members or Staff who may want to participate in Municipal Day.**

**Motion: Councilor Stagg      Second: Councilor Wittman      Passed: 4-0**

## **11. STAFF REPORTS**

**Mark Fratrack, Village Administrator reported on ongoing projects:**

- Townsite Act – The Forest Service is still waiting on final plats for review. The SE Group is suggesting that another meeting take place between the Village and the Forest Service to discuss the timeline and way forward.
- Appraisal – The Village may proceed with an appraisal of the Bull-of-the-Woods property in case the Village may want to swap it or sell it.
- Mountain Pact Thank You Letter – The purpose of these letters is to thank our Senators and Representatives for supporting the outdoor recreation economy and to build accountability for the completion of the Bureau of Economic Analysis study.
- Police Station Upgrade – Chief Bilardello and Administrator Fratrack met with Mickey Blake, the owner of the land on which the current police trailer sits. Mr. Blake is supportive of a slightly larger Police Station. He would like to see the proposal, and possibly a nominal charge for the leased space.
- Taos Mountain Lodge – Fratrack reported that in discussions the NM Environment Department, he learned that they are interested in getting houses in Amizette off of septic tanks.
- Kachina Water Tank – This project is ready to go out for bids. Construction could start late spring or early summer.

- Tagging – A citizen alerted the Village to a couple of electric utility boxes that had been “tagged”. Village Public Works Staff are taking immediate steps to paint over them.
- WWTP/WWTP Financing Options – Village Staff met with USDA representatives to discuss loan options. George K. Baum & Company is still researching best options for the Village. The MBR equipment RFP has been completed and is on the agenda for approval.
- Ernie Blake Road – The appraisal services RFP is complete and is on the agenda for approval. Final engineering and construction, when they take place, will be turned over to TSVI as part of the TIDD infrastructure improvements.
- Village Server Reorganization – Administrative Assistant Martin spearheaded the reorganization of the Village server. Village Staff has conducted some planning meetings; input was received from all the staff, and the new structure is being put into place. Fratrack commended Martin on this work, and he also commended Finance Director Grabowski for her work in getting the Village audit completed.

#### **Department Briefs**

- **Department of Public Safety Update.** The monthly report on calls for service was not available by the time of the meeting.  
Chief Bilardello introduced Taos County Sheriff Hogrefe, saying that hopefully the Village and the County public safety departments will work together. Chief Bilardello reported the Village was experiencing more calls for service in the evening, so the public safety officers have changed schedules to accommodate these needs. Bilardello recommended that citizens notify State police if certain contractors’ trucks are seen speeding below the Village limits. Bilardello is hopeful that State police officers will patrol more. Bilardello also reported that he is researching prices for a new trailer to serve as a police station. He also reported on the chaotic situation that occurs around the parking area for the Kinderkafig during morning drop-offs and afternoon pick-ups.
- **P&Z Update:** Planner Anderson reported that she and Katherine Kett had met with Peter Talty concerning the JR Trail.
- **Public Works Update:** Director Keen reported that the new snow blower is performing well. He expressed interest in attending a workshop with TSVI to discuss maintaining the new infrastructure
- **Village Clerk:** Clerk Wooldridge reported that she had been pursuing getting homeowners who rent to register to remit lodgers’ tax and business registrations. She will be pursuing the possibility of getting a contract with Airbnb for remittance of lodgers’ tax for their clients.
- **Legal Update:** Attorney Romero addressed the concept of conflict of interest. He said that the guidance in the Statutes has been recently revised with a description saying that a public officer or employee shall be disqualified if there is a financial interest. However, there is an exception when the benefit is greater to the general public than to the person, and then the person can vote.

#### **12. OLD BUSINESS**

A. Consideration to Approve **Resolution No. 2017-321** Regarding Ratification of the Vacation and Relocation of Portions of Emma Street and Gusdorf Street within Amizette  
Attorney Romero introduced the attorney for the Dominguez Trust, who said that the plan had now changed and the road will stay where it is. They will not re-build the road, in the new or the old location, due to the cost. They had permission to conduct clear-cutting based on the plan in place at the time. The vacation of the two roads should still proceed.

**MOTION: To Approve Resolution No. 2017-321 Regarding Ratification of the Vacation and Relocation of Portions of Emma Street and Gusdorf Street within Amizette**

**Motion: Councilor Wittman**

**Second: Councilor Bennett**

**Passed: 4-0**

Items B., C., and D. had been removed from the agenda.

#### **13. NEW BUSINESS**

A. Consideration to Approve Award Recommendation for Procurement of Membrane Bio-Reactor (MBR) System Equipment for the VTSV Wastewater Treatment Expansion Project

Because of the various sizing and dimensions of WWTP equipment, and in order to properly design the upgraded plant, this equipment must be preliminarily procured before the plant can be designed. An RFP was conducted and Ovivo USA, LLC was chosen. The plant will be designed around the type of MBR equipment

used, which is why this must be purchased in advance. The bid received was less than expected, by around \$100,000.

**MOTION: To Approve Award Recommendation for Procurement of Membrane Bio-Reactor (MBR) System Equipment for the VTSV Wastewater Treatment Expansion Project**

**Motion: Councilor Wittman**

**Second: Councilor Brownell**

**Passed: 4-0**

**B. Consideration to Approve Tasking for Professional Engineering Services for Conceptual Level Alternatives Analysis for Sewer Service to Amizette**

Designing Phase IV of the Wastewater Collection System to Amizette has been on the Water Master Plan as well as on the ICIP, for approximately ten years. In discussions with the NM DOT District Engineer, Village Staff was informed that there are plans to repave State Road 150 from Valdez to the skier parking lot, during the building season of 2017. With tentative future plans to eventually hook the Amizette area into water and sewer, there is now a decision as to the timing of line extensions to Amizette. When the Village buries the water/sewer lines, they will be buried within the NMDOT right-of-way, and more than likely underneath the existing asphalt. It does not seem reasonable to dig up a newly paved road to put in water/sewer lines. NMDOT would like to review engineering plans on how and where the lines are being proposed. If the Village does not extend the lines soon, it would be more logical to wait until the asphalt degraded after some years of use, which would push this project out. According to the variance the Village received from NMED for Taos Mountain Lodge, the Village has ten years to put in sewer lines to at least the Taos Mountain Lodge.

As part of the initiative to get this project started, the Village Administrator has asked FEI Engineers for a proposal to provide Professional Engineering Services to produce a Conceptual Level Alternatives Analysis for Sewer Service to Amizette.

**MOTION: To postpone Tasking for Professional Engineering Services for Conceptual Level Alternatives Analysis for Sewer Service to Amizette**

**Motion: Councilor Brownell**

**MOTION: To approve Tasking for Professional Engineering Services for Conceptual Level Alternatives Analysis for Sewer Service to Amizette**

**Motion: Councilor Stagg**      **Second: Councilor Wittman**

**Passed: 3-1 (Councilor Brownell dissenting)**

Councilor Brownell said that he did not think it was worth the expense to conduct a study at this time. Mayor King directed Staff to look into alternatives for serving the wastewater needs at the Taos Mountain Lodge.

**C. Discussion and Direction Concerning a Proposal from TSVI to Construct a Joint 5,000,000 Gallon Water Storage Tank in the Kachina Area**

Approximately two months ago, TSVI approached the Village Staff to open up discussions on a private/public partnership to construct a 5,000,000 gallon water storage tank. Various discussions have taken place on the pros, cons, and hurdles to the possible viability of such a project. The Village would abandon the 250,000 Kachina Water tank and utilize the remaining funding from the Water Trust Board (WTB) loan/grant/match and the proposed TIDD funding towards the construction of a new 5,000,000 gallon tank. As part of the discussions, the proposal is for TSVI to cover all additional costs for the project and possibly provide site prep and site work. The 5,000,000 tank would be filled via surface water, from the Kachina Maintenance Facility and the Beaver Pond. One of the benefits to the larger tank would be to have extra storage capacity for fire-protection and snow-making. TSVI would provide 90% of the maintenance costs, based on their pro-rata share. The project has been approved by NMED, and the WTB will be contacted to check whether it is feasible to use the funds for this project. An RFP for a contractor to conduct the work would need to be issued by March 1, 2017 in order to proceed with getting work completed next summer.

**MOTION: To Recommend Pursuing the Possibility of Constructing a Joint 5,000,000 Gallon Water Tank**

**Motion: Councilor Wittman**

**Second: Councilor Brownell**

**Passed: 4-0**

This item will be brought up again to Council before the March 1, 2017 deadline for issuing an RFP.

**D. Discussion and Consideration to Approve of Proposed System Development and Impact Fees for Parcel G**

As part of the MDA adopted in the TIDD formation, the developer Impact and System Development fees are subject to possible relief of 25% to 100%. Village Staff and TSVI Staff have been in discussion on appropriate amounts between the 25% and 100% that the developer does not, or should not, have to pay because of the improvements that they have made to the Village infrastructure system. According to Village ordinance, Village



Council must approve the amount of credits allowed. No credits are being sought for the general government administration impact fees or the public safety impact fees. Chaz Rockey with TSVI will work with Brad Angst of G.K. Baum on finance plans which will include all of the various future infrastructure projects. In the meantime, TSVI will pay \$400,000 in fees to the Village, to be accounted for in the final fee negotiations.

**E. Introduction: Ordinance No. 2017-60 An Ordinance Adopting a Municipal Hold Harmless Gross Receipts Tax**

At the Wastewater Treatment Plant (WWTP) funding workshop on Dec 21, 2016, Brad Angst with G.K. Baum & Co, who is the financial advisor to the Village, discussed a variety of options on how the Village might finance the \$6.8 million proposed upgrades to the WWTP. One of those options is for the Village to adopt up to 3/8 percent in GRT increase in accordance with the New Mexico Gross Receipts and Compensating Act, which would be referred to as the "municipal hold harmless gross receipts tax". While this is only one of the options discussed, the Council did give staff direction to initiate the process. By initiating the process now, it will be possible to meet appropriate deadlines for the hold harmless GRT adoption.

No action is necessary at this time. A public hearing will take place at the next Council meeting to consider adoption of the ordinance.

**F. Consideration to Approve a Contract for Bond Attorney for the Village of Taos Ski Valley**

At the December 21, 2016 WWTP finance workshop, one of the items that was discussed was the possible need for the Village to hire a Bond Counsel service. Bond Counsel would be essential if the Village decides on bonding or tax options, depending on the financing platform used. G.K. Baum (GKB) is recommending having counsel retained during the planning process for consultation and to make sure that the Village operates in compliance with regulations during the debt financings. GKB's recommendation for Bond Counsel is Jill Sweeney of Sherman & Howard, who has 25 years of experience working with New Mexico municipalities and debt issuers. She also specializes in TIDDs, PIDs, and other New Mexico special districts, having represented both municipalities and developers. The fee proposed is up to \$30,000 for \$7 million of financing, if necessary.

**MOTION: To Approve a Contract for Bond Attorney for the Village of Taos Ski Valley**

**Motion: Councilor Stagg**

**Second: Councilor Wittman**

**Passed: 4-0**

**G. Consideration to Approve a Village of Taos Ski Valley Locked Vehicle Policy**

Chief Bilardello presented a policy that stated no officer should assist in unlocking a vehicle. It has been common practice for the VTSV DPS personnel to use vehicle entry tools to assist motorists who have locked their keys inside of their vehicles. Until now, there has been no policy or guidelines on how to do this. With the majority of vehicles today having electronic locking systems and in-door air bags, Chief Bilardello believes that it is only a matter of time before the Village subjects itself to liability for damaging a vehicle while attempting to open the door. Discussion took place, with several Councilors saying that DPS Staff should be helping citizens and visitors to Taos Ski Valley. If Staff is acting within the scope of their duties, then any problem with a vehicle should be covered by the tort claims act.

**MOTION: To Approve the Village of Taos Ski Valley Locked Vehicle Policy**

**Motion: Councilor Stagg**

**Second: Councilor Wittman**

**Failed: 0-4**

New protocols for the police will be drawn up and revised and updated liability waivers be put into place.

**H. Consideration to Approve Contract No. 2017-05, a Professional Service Contract with Whitney Appraisal Associates, Inc.**

The Village would like to move forward with Ernie Blake (EB) Road improvements. To meet the design and construction requirements of the new road, the Village will have to acquire some additional property so that the project can be constructed appropriately. The first step to the possible acquisition of these properties is for the Village to have an appraisal completed on the properties in question.

**MOTION: To Approve Contract No. 2017-05, a Professional Service Contract with Whitney Appraisal Associates, Inc.**

**Motion: Councilor Stagg**

**Second: Councilor Wittman**

**Passed: 4-0**

**I. Consideration to Approve Resolution No. 2017-323 A Resolution to Authorize and Approve Contract No. 2017-06 with Tyler Technologies Accounting Software**

The Village currently uses QuickBooks software for accounting, a program which was designed for small businesses, retail sales and personal use. Given QuickBooks' limitations, many of our bookkeeping, payroll and other processes are maintained manually and require inordinate time and effort to complete.

The Village is a municipality, a state agency that is required to maintain different types of funds, and account for them as such. Staff has considered several accounting software packages and has found that Tyler Technologies will best meet the Village's needs. Staff has also determined that on-site software will meet our needs better than a hosted site because of intermittent internet service in the Ski Valley.

The initial investment in the software is \$54,600.00 with on-going license and maintenance fees of \$8,642.00.

**MOTION: To Approve Resolution No. 2017-323 A Resolution to Authorize and Approve Contract No. 2017-06 with Tyler Technologies Accounting Software**

**Motion: Councilor Stagg**

**Second: Councilor Brownell**

**Passed: 4-0**

**J. Consideration to approve Professional Services Contract Number VTSV 2017-07 between Text Interactions.com and the Village of Taos Ski Valley**

This contract has been drawn up between Text Interactions.com and the Village of Taos Ski Valley for a period of one year, ending December 31, 2017. The program allows for constant and effective communication via text messaging in the event of a power outage, mud and rock slides, wildland fires, and other events deemed to be emergencies. The cost is \$264.00 for 12,000 messages per year, at \$.02 per message. The ability to reach all subscribing visitors and residents is invaluable especially in the event of a wildland fire. It will become an integral part of our Firewise Community efforts.

**MOTION: To Approve Professional Services Contract Number VTSV 2017-07 between Text Interactions.com and the Village of Taos Ski Valley**

**Motion: Councilor Stagg**

**Second: Councilor Brownell**

**Passed: 4-0**

**K. Consideration to Authorize Village Staff to Draft and Mayor to Sign a Support Letter for "AN ACT RELATING TO TAXATION; REMOVING AN EXEMPTION FOR CERTAIN SHORT-TERM OCCUPANCY RENTALS FROM THE LODGERS' TAX."**

There is an effort by the New Mexico Hospitality Association (NMHA) to garner legislative support that would remove exemption (G) from 3-38-16 NMSA 1978, which is part of the statutes known as the Lodgers' Tax Act. The portion of the act which would be stricken from the Statute is "G. if the vendor does not offer at least three rooms within or attached to a taxable premises for lodging or at least three other premises for lodging or a combination of these within the taxing jurisdiction."

**MOTION: To Authorize Village Staff to Draft and Mayor to Sign a Support Letter for "AN ACT RELATING TO TAXATION; REMOVING AN EXEMPTION FOR CERTAIN SHORT-TERM OCCUPANCY RENTALS FROM THE LODGERS' TAX."**

**Motion: Councilor Brownell**

**Second: Councilor Wittman**

**Passed: 4-0**

#### **14. MISCELLANEOUS**

#### **15. CLOSED SESSION**

**A. Discussion of Possible Litigation in Regards to Land Acquisition adjacent to Ernie Blake Road**

This matter may be discussed in closed session under Open Meetings Act exemption 10-15-1(H) (7)

**MOTION: To go to Closed Executive Session**

**Motion: Councilor Stagg**

**Second: Councilor Wittman**

**Passed: 4-0**

**MOTION: To return to Open Session**

No decisions or motions were made during closed session.

**Motion: Councilor Stagg**

**Second: Councilor Brownell**

**Passed: 4-0**

#### **14. ANNOUNCEMENT OF THE DATE, TIME AND PLACE OF THE NEXT MEETING OF THE VILLAGE COUNCIL.**

The next regular meeting of the Village Council is scheduled for Tuesday, February 14, 2017, at 2:00 p.m., at the Edelweiss Lodge Club Room.

#### **15. ADJOURNMENT**

**MOTION: To Adjourn.**

**Motion: Councilor Wittman**

**Second: Councilor Bennett**

**Passed: 4-0**

The meeting was adjourned at 6:00 p.m.

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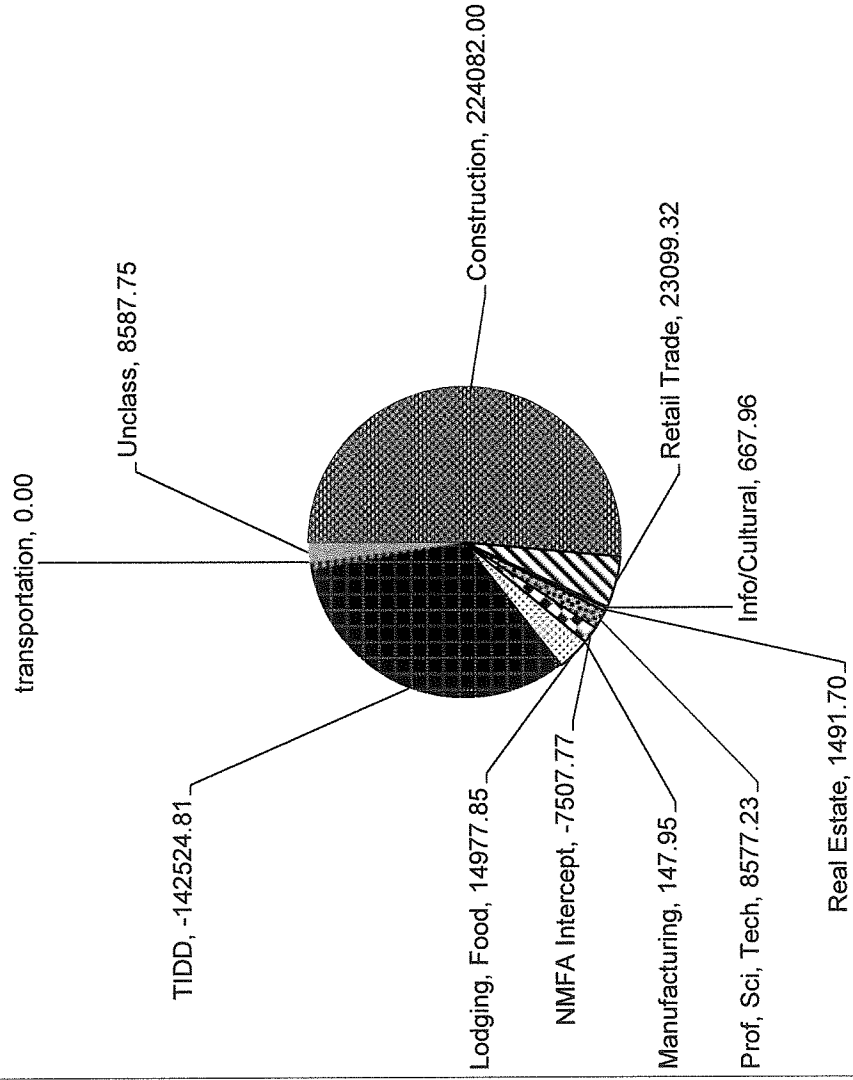
Neal King, Mayor

ATTEST:

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Ann M. Wooldridge, Village Clerk

# Village of Taos Ski Valley Gross Receipts Distribution January 2017



|                 |                |
|-----------------|----------------|
| Construction    | Retail Trade   |
| Info/Cultural   | Real Estate    |
| Prof, Sci, Tech | NMFA Intercept |
| Manufacturing   | Lodging, Food  |
| TIDD            | Other Services |
| transportation  | Unclass        |

Lodger's Tax

CURRENT RATE = 5%

7/01/04 thru Current the tax rate is 5%; 2/97 thru 6/04 tax rate was 4.5%

LODGERS' TAX

|         | July       | August      | September   | October     | November    | December    | January      | February     | March        | April        | May          | June         |
|---------|------------|-------------|-------------|-------------|-------------|-------------|--------------|--------------|--------------|--------------|--------------|--------------|
| FY 2006 | \$5,206.63 | \$8,230.49  | \$4,246.58  | \$3,341.34  | \$4,065.97  | \$5,272.32  | \$35,863.33  | \$30,737.46  | \$49,273.73  | \$47,301.01  | \$5,461.46   | \$27,578.36  |
| YTD     | \$5,206.63 | \$13,437.12 | \$17,683.70 | \$21,025.04 | \$25,091.01 | \$30,363.33 | \$66,226.66  | \$96,964.12  | \$146,237.85 | \$193,538.86 | \$199,000.32 | \$226,578.68 |
| FY 2007 | \$2,598.88 | \$3,062.11  | \$6,699.35  | \$4,995.65  | \$2,000.12  | \$5,337.46  | \$40,954.80  | \$41,957.59  | \$67,487.55  | \$72,949.07  | \$9,581.32   | \$4,404.89   |
| YTD     | \$2,598.88 | \$5,660.99  | \$12,360.34 | \$17,355.99 | \$19,356.11 | \$24,693.57 | \$65,648.37  | \$107,605.96 | \$175,093.51 | \$248,042.58 | \$257,623.90 | \$262,028.79 |
| FY 2008 | \$2,722.84 | \$5,440.23  | \$4,285.04  | \$2,754.53  | \$3,901.84  | \$577.12    | \$51,173.76  | \$59,427.24  | \$69,853.67  | \$77,642.16  | \$6,257.25   | \$6,805.31   |
| YTD     | \$2,722.84 | \$8,163.07  | \$12,448.11 | \$15,202.64 | \$19,104.48 | \$19,681.60 | \$70,855.36  | \$130,282.60 | \$200,136.27 | \$277,778.43 | \$284,035.68 | \$290,840.99 |
| FY 2009 | \$2,308.21 | \$17,029.81 | \$4,613.37  | \$1,998.89  | \$2,683.42  | \$2,329.41  | \$69,821.07  | \$48,658.30  | \$64,074.56  | \$63,514.05  | \$2,163.00   | \$1,019.51   |
| YTD     | \$2,308.21 | \$19,338.02 | \$23,951.39 | \$25,950.28 | \$28,633.70 | \$30,963.11 | \$100,784.18 | \$149,442.48 | \$213,517.04 | \$277,031.09 | \$279,194.09 | \$280,213.60 |
| FY 2010 | \$6,555.17 | \$6,692.88  | \$6,626.34  | \$2,464.04  | \$3,071.98  | \$3,065.62  | \$58,358.23  | \$53,226.27  | \$63,632.42  | \$73,788.32  | \$5,154.71   | \$2,591.00   |
| YTD     | \$6,555.17 | \$13,248.05 | \$19,874.39 | \$22,338.43 | \$25,410.41 | \$28,476.03 | \$86,834.26  | \$140,060.53 | \$203,692.95 | \$277,481.27 | \$282,635.98 | \$285,226.98 |
| FY 2011 | \$3,799.08 | \$5,779.40  | \$4,203.94  | \$4,540.58  | \$826.80    | \$4,048.19  | \$48,139.08  | \$38,771.02  | \$56,737.62  | \$53,736.46  | \$1,376.99   | \$1,907.76   |
| YTD     | \$3,799.08 | \$9,578.48  | \$13,782.42 | \$18,323.00 | \$19,149.80 | \$23,197.99 | \$71,337.07  | \$110,108.09 | \$166,845.71 | \$220,582.17 | \$221,959.16 | \$223,866.92 |
| FY 2012 | \$5,123.77 | \$5,559.34  | \$7,292.78  | \$3,573.23  | \$2,125.17  | \$25,832.86 | \$57,242.46  | \$54,829.42  | \$66,115.91  | \$72,972.48  | \$6,978.68   | \$4,665.17   |
| YTD     | \$5,123.77 | \$10,683.11 | \$17,975.89 | \$21,549.12 | \$23,674.29 | \$49,507.15 | \$106,749.61 | \$161,579.03 | \$227,694.94 | \$300,667.42 | \$307,646.10 | \$312,311.27 |
| FY 2013 | \$3,611.20 | \$6,647.21  | \$6,362.49  | \$6,914.30  | \$3,587.06  | \$4,412.71  | \$41,548.72  | \$58,051.35  | \$69,819.08  | \$65,779.34  | \$2,387.53   | \$1,223.37   |
| YTD     | \$3,611.20 | \$10,258.41 | \$16,620.90 | \$23,535.20 | \$27,122.26 | \$31,534.97 | \$73,083.69  | \$131,135.04 | \$200,954.12 | \$266,733.46 | \$269,120.99 | \$270,344.36 |
| FY 2014 | \$2,832.98 | \$7,754.90  | \$7,045.56  | \$19,777.25 | \$4,319.60  | \$4,888.83  | \$54,643.19  | \$58,342.34  | \$68,032.70  | \$67,580.97  | \$4,688.03   | \$1,953.28   |
| YTD     | \$2,832.98 | \$10,587.88 | \$17,633.44 | \$37,410.69 | \$41,730.29 | \$46,619.12 | \$101,262.31 | \$159,604.65 | \$227,637.35 | \$295,218.32 | \$299,906.35 | \$301,859.63 |
| FY 2015 | \$2,492.93 | \$6,804.83  | \$15,377.68 | \$9,451.74  | \$6,196.45  | \$7,739.68  | \$48,605.50  | \$66,074.56  | \$67,834.16  | \$75,221.00  | \$5,450.60   | \$1,138.28   |
| YTD     | \$2,492.93 | \$9,297.76  | \$24,675.44 | \$34,127.18 | \$40,323.63 | \$48,063.31 | \$96,668.81  | \$162,743.37 | \$230,577.53 | \$305,798.53 | \$311,249.13 | \$312,387.41 |
| FY 2016 | \$3,159.70 | \$22,368.20 | \$9,450.74  | \$5,746.17  | \$4,197.87  | \$9,297.58  | \$53,807.00  | \$72,513.85  | \$76,593.23  | \$71,244.05  | \$3,250.86   | \$2,501.47   |
| YTD     | \$3,159.70 | \$25,527.90 | \$34,978.64 | \$40,724.81 | \$44,922.68 | \$54,220.26 | \$108,027.26 | \$180,541.11 | \$257,134.34 | \$328,378.39 | \$331,629.25 | \$334,130.72 |
| FY 2017 | \$3,312.79 | \$6,428.45  | \$20,520.20 | \$6,104.38  | \$4,731.31  | \$5,975.60  | \$52,006.45  |              |              |              |              |              |
| YTD     | \$3,312.79 | \$9,741.24  | \$30,261.44 | \$36,365.82 | \$41,097.13 | \$47,072.73 | \$99,079.18  | \$99,079.18  | \$99,079.18  | \$99,079.18  | \$99,079.18  | \$99,079.18  |

Current month LT collections reflects money generated in the previous month.

Aug FY2016 includes \$15K late LT

Sept 2016-Approx \$3,261 is for Late Lodgers Tax

Sept 2017 includes \$10,172 in Late LT for FY2016

# VILLAGE OF TAOS SKI VALLEY

## GROSS RECEIPTS & LODGER'S TAX COLLECTION SUMMARY

Gross Receipts Tax

CURRENT RATE = 8.6875%

## GROSS RECEIPTS

|         | July         | August       | September    | October      | November     | December     | January      | February     | March        | April          | May            | June           |
|---------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|----------------|----------------|----------------|
| FY 2006 | \$33,641.60  | \$22,262.09  | \$25,181.86  | \$31,212.23  | \$62,459.42  | \$47,324.74  | \$43,923.25  | \$139,874.26 | \$112,375.79 | \$110,299.40   | \$165,260.42   | \$27,589.18    |
| YTD     | \$33,641.60  | \$55,903.69  | \$81,085.55  | \$112,297.78 | \$174,757.20 | \$222,081.94 | \$266,005.19 | \$405,879.45 | \$518,255.24 | \$628,554.64   | \$793,815.06   | \$821,404.24   |
| FY 2007 | \$49,871.45  | \$34,078.55  | \$36,243.65  | \$49,758.67  | \$39,527.57  | \$35,791.82  | \$34,561.38  | \$149,069.79 | \$134,953.15 | \$155,909.24   | \$169,491.55   | \$43,203.86    |
| YTD     | \$49,871.45  | \$83,950.00  | \$120,193.65 | \$169,952.32 | \$209,479.89 | \$245,271.71 | \$279,833.09 | \$428,902.88 | \$563,856.03 | \$719,765.27   | \$889,256.82   | \$932,460.68   |
| FY 2008 | \$20,214.64  | \$49,552.50  | \$30,529.91  | \$18,716.47  | \$24,225.26  | \$23,499.17  | \$50,734.80  | \$146,293.94 | \$160,211.63 | \$167,362.79   | \$212,589.13   | \$20,102.55    |
| YTD     | \$20,214.64  | \$69,767.14  | \$100,297.05 | \$119,013.52 | \$143,238.78 | \$166,737.95 | \$217,472.75 | \$363,766.69 | \$523,978.32 | \$691,341.11   | \$903,930.24   | \$924,032.79   |
| FY 2009 | \$5,978.98   | \$31,604.97  | \$36,411.72  | \$34,168.28  | \$36,755.21  | \$36,869.62  | \$81,443.70  | \$194,410.32 | \$178,012.59 | \$176,315.78   | \$191,892.82   | \$36,332.99    |
| YTD     | \$5,978.98   | \$37,583.95  | \$73,995.67  | \$108,163.95 | \$144,919.16 | \$181,788.78 | \$263,232.48 | \$457,642.80 | \$635,655.39 | \$811,971.17   | \$1,003,863.99 | \$1,040,196.98 |
| FY 2010 | \$32,800.00  | \$38,773.70  | \$39,381.43  | \$61,759.08  | \$56,887.02  | \$54,858.12  | \$42,174.35  | \$223,797.16 | \$189,376.01 | \$176,576.34   | \$221,448.63   | \$59,190.36    |
| YTD     | \$32,800.00  | \$71,573.70  | \$110,955.13 | \$172,714.21 | \$229,601.23 | \$284,459.35 | \$326,633.70 | \$550,430.86 | \$739,806.87 | \$916,383.21   | \$1,137,831.84 | \$1,197,022.20 |
| FY 2011 | \$31,002.86  | \$62,982.96  | \$26,127.83  | \$33,610.96  | \$60,913.74  | \$74,949.02  | \$42,282.39  | \$171,246.82 | \$139,053.09 | \$142,336.03   | \$154,287.41   | \$27,928.23    |
| YTD     | \$31,002.86  | \$93,985.82  | \$120,113.65 | \$153,724.61 | \$214,638.35 | \$289,587.37 | \$331,869.76 | \$503,116.58 | \$642,169.67 | \$784,505.70   | \$938,793.11   | \$966,721.34   |
| FY 2012 | \$64,073.01  | \$26,203.38  | \$23,181.89  | \$42,430.30  | \$60,186.45  | \$32,954.89  | \$47,797.29  | \$207,267.40 | \$162,805.78 | \$182,358.83   | \$200,924.87   | \$42,673.54    |
| YTD     | \$64,073.01  | \$90,276.39  | \$113,458.28 | \$155,888.58 | \$216,075.03 | \$249,029.92 | \$296,827.21 | \$504,094.61 | \$666,900.39 | \$849,259.22   | \$1,050,184.09 | \$1,092,857.63 |
| FY 2013 | \$36,835.14  | \$20,863.12  | \$45,705.38  | \$27,699.69  | \$66,674.98  | \$48,677.59  | \$50,727.81  | \$178,549.60 | \$163,125.28 | \$166,032.40   | \$203,817.88   | \$21,818.85    |
| YTD     | \$36,835.14  | \$57,698.26  | \$103,403.64 | \$131,103.33 | \$197,778.31 | \$246,455.90 | \$297,183.71 | \$475,733.31 | \$638,858.59 | \$804,890.99   | \$1,008,708.87 | \$1,030,527.72 |
| FY 2014 | \$32,785.51  | \$20,399.76  | \$33,382.63  | \$32,521.83  | \$42,153.17  | \$47,625.85  | \$41,859.55  | \$187,697.06 | \$165,940.26 | \$157,119.60   | \$217,538.39   | \$33,070.40    |
| YTD     | \$32,785.51  | \$53,185.27  | \$86,567.90  | \$119,089.73 | \$161,242.90 | \$208,868.75 | \$250,728.30 | \$438,425.36 | \$604,365.62 | \$761,485.22   | \$979,023.61   | \$1,012,094.01 |
| FY 2015 | \$50,101.37  | \$20,302.81  | \$45,180.40  | \$67,963.83  | \$54,978.94  | \$102,903.79 | \$88,137.83  | \$228,895.80 | \$200,123.07 | \$208,944.00   | \$231,566.84   | \$70,845.96    |
| YTD     | \$50,101.37  | \$70,404.18  | \$115,584.58 | \$183,548.41 | \$238,527.35 | \$341,431.14 | \$429,568.97 | \$658,464.77 | \$858,587.84 | \$1,067,531.84 | \$1,299,098.68 | \$1,369,944.64 |
| FY 2016 | \$37,891.82  | \$20,239.04  | \$97,742.38  | \$25,839.07  | \$197,397.64 | \$95,985.99  | \$224,614.99 | \$103,161.00 | \$166,682.00 | \$180,838.00   | \$201,624.53   | \$38,366.93    |
| YTD     | \$37,891.82  | \$58,130.86  | \$155,873.24 | \$181,712.31 | \$379,109.95 | \$475,095.94 | \$699,710.93 | \$802,871.93 | \$969,553.93 | \$1,150,391.93 | \$1,352,016.46 | \$1,390,383.39 |
| FY 2017 | \$119,909.94 | \$55,423.48  | \$87,873.13  | \$142,357.47 | \$41,995.22  | \$148,618.10 | \$142,636.32 |              |              |                |                |                |
| YTD     | \$119,909.94 | \$175,333.42 | \$263,206.55 | \$405,564.02 | \$447,559.24 | \$596,177.34 | \$738,813.66 | \$738,813.66 | \$738,813.66 | \$738,813.66   | \$738,813.66   | \$738,813.66   |

Current month GRT collections reflects money generated 2 months prior.

\* NOTE: Feb 2007-Sept. 2012: Includes NMFA loan pay deduction- Note starts again Aug 2016

# VILLAGE OF TAOS SKI VALLEY

## Profit & Loss Prev Year Comparison

### July 2016 through January 2017

|   | Jul '16 - Jan 17    | Jul '15 - Jan 16    | \$ Change           | % Change     |
|---|---------------------|---------------------|---------------------|--------------|
| <b>Ordinary Income/Expense</b>          |                     |                     |                     |              |
| <b>Income</b>                           |                     |                     |                     |              |
| 4012 · REVENUE - Combined Water-Sewer   | 430,407.67          | 389,420.43          | 40,987.24           | 10.5%        |
| 4020 · REVENUE - GRT MUNICIPAL          | 340,986.17          | 318,591.07          | 22,395.10           | 7.0%         |
| 4021 · REVENUE - GRT- STATE             | 280,669.60          | 263,901.52          | 16,768.08           | 6.4%         |
| 4022 · REVENUE - GRT - ENVIRONMENT      | 13,851.18           | 13,024.10           | 827.08              | 6.4%         |
| 4023 · REVENUE - GRT - INFRASTRUCTURE   | 55,407.24           | 52,097.12           | 3,310.12            | 6.4%         |
| 4027 · REVENUE - OTHER                  | 44,739.30           | 33,721.11           | 11,018.19           | 32.7%        |
| 4028 · REVENUE - GASOLINE TAX           | 2,085.00            | 3,005.22            | -920.22             | -30.6%       |
| 4029 · REVENUE - LODGER'S TAX           | 99,079.18           | 108,027.30          | -8,948.12           | -8.3%        |
| 4031 · REVENUE - PARKING FINES          | 510.00              | 960.00              | -450.00             | -46.9%       |
| 4034 · REVENUE - MOTOR VEHICLE FEES     | 9,401.76            | 8,989.00            | 412.76              | 4.6%         |
| 4035 · REVENUE - BUILDING PERMITS       | 0.00                | 64,510.47           | -64,510.47          | -100.0%      |
| 4036 · REVENUE - Licenses/Permits       | 56,751.92           | 2,750.00            | 54,001.92           | 1,963.7%     |
| 4037 · REVENUE - GENERAL GRANTS         | 71,833.00           | 72,333.00           | -500.00             | -0.7%        |
| 4040 · REVENUE - WATER CONNECTION FEES  | 165,235.41          | 165.00              | 165,070.41          | 100,042.7%   |
| 4041 · REVENUE - SEWER CONNECTION FEES  | 41,611.19           | 3,556.00            | 38,055.19           | 1,070.2%     |
| 4046 · REVENUE - SOLID WASTE FEE        | 32,474.67           | 35,268.98           | -2,794.31           | -7.9%        |
| 4047 · REVENUE - OTHER OPERATING        | 1,809.78            | 702.09              | 1,107.69            | 157.8%       |
| 4049 · REVENUE - FIRE GRANTS            | 102,216.00          | 99,910.00           | 2,306.00            | 2.3%         |
| 4050 · REVENUE - IMPACT FEES            | 248,391.57          | 0.00                | 248,391.57          | 100.0%       |
| 4053 · REVENUE - GRT MUN CAP OUTLAY1/4  | 55,407.24           | 52,097.12           | 3,310.12            | 6.4%         |
| 4058 · Plan Review Fees                 | 65,222.01           | 418.44              | 64,803.57           | 15,486.9%    |
| 4059 · Proceed NMFA Issuance of Debt    | 969,982.77          | 0.00                | 969,982.77          | 100.0%       |
| 4060 · WTB FY2016 revenue               | 6,616.11            | 0.00                | 6,616.11            | 100.0%       |
| 4070 · CWSRF 2016 Revenue               | 116,962.82          | 0.00                | 116,962.82          | 100.0%       |
| 7004 · REVENUE - FINANCE CHARGE ON W/S  | 794.12              | 2,549.41            | -1,755.29           | -68.9%       |
| 7005 · REVENUE - INTEREST INCOME        | 13,797.19           | 2,892.73            | 10,904.46           | 377.0%       |
| 7007 · REVENUE - INTEREST IMPACT FEES   | 43.90               | 43.06               | 0.84                | 2.0%         |
| 7010 · REVENUE - AD VALOREM TAX         | 381,614.02          | 337,969.58          | 43,644.44           | 12.9%        |
| 9000 · BEG. BALANCE                     | 0.00                | 0.00                | 0.00                | 0.0%         |
| <b>Total Income</b>                     | <b>3,607,900.82</b> | <b>1,866,902.75</b> | <b>1,740,998.07</b> | <b>93.3%</b> |
| <b>Gross Profit</b>                     | <b>3,607,900.82</b> | <b>1,866,902.75</b> | <b>1,740,998.07</b> | <b>93.3%</b> |
| <b>Expense</b>                          |                     |                     |                     |              |
| 4082 · DEBT SERV - 2007 WWTP LOAN PRIN  | 79,720.54           | 77,398.59           | 2,321.95            | 3.0%         |
| 4083 · DEBT SERV. - 2007 WWTP LOAN INT  | 30,631.34           | 32,953.29           | -2,321.95           | -7.1%        |
| <b>6100 · Salary and Benefits</b>       |                     |                     |                     |              |
| 6112 · SALARIES - STAFF                 | 519,993.02          | 519,025.31          | 967.71              | 0.2%         |
| 6113 · SALARIES - ELECTED               | 19,696.05           | 19,696.05           | 0.00                | 0.0%         |
| 6121 · WORKER'S COMP INSURANCE          | 24,546.00           | 23,390.10           | 1,155.90            | 4.9%         |
| 6122 · HEALTH & LIFE INSURANCE          | 98,345.94           | 112,204.37          | -13,858.43          | -12.4%       |
| 6123 · MPPP PENSION/EMPLOYEE            | 0.00                | 7,568.49            | -7,568.49           | -100.0%      |
| 6125 · FICA EMPLOYER'S SHARE            | 40,626.05           | 40,425.33           | 200.72              | 0.5%         |
| 6126 · WORKMAN'S COMP PERSONAL ASSESS   | 223.60              | 214.70              | 8.90                | 4.2%         |
| 6127 · SUTA STATE UNEMPLOYEMENT         | 689.03              | 2,689.09            | -2,000.06           | -74.4%       |
| 6128 · PERA Employer Portion            | 41,163.61           | 36,579.52           | 4,584.09            | 12.5%        |
| 6130 · HEALTH INCENTIVE - SKI PASS/GYM  | 2,386.37            | 2,368.00            | 18.37               | 0.8%         |
| 6132 · MISC BENEFITS                    | 0.00                | 0.01                | -0.01               | -100.0%      |
| <b>Total 6100 · Salary and Benefits</b> | <b>747,669.67</b>   | <b>764,160.97</b>   | <b>-16,491.30</b>   | <b>-2.2%</b> |
| 6220 · OUTSIDE CONTRACTORS              | 386,434.46          | 285,388.84          | 101,045.62          | 35.4%        |
| 6225 · ENGINEERING                      | 177,566.96          | 168,305.14          | 9,261.82            | 5.5%         |
| 6230 · LEGAL SERVICES                   | 48,784.21           | 42,450.20           | 6,334.01            | 14.9%        |
| 6242 · ACCOUNTING                       | 3,074.34            | 2,258.95            | 815.39              | 36.1%        |
| 6244 · AUDIT                            | 11,401.95           | 21,988.99           | -10,587.04          | -48.2%       |
| 6251 · WATER PURCHASE, STORAGE          | 582.57              | 576.03              | 6.54                | 1.1%         |
| 6253 · ELECTRICITY                      | 14,034.51           | 11,581.90           | 2,452.61            | 21.2%        |
| 6254 · PROPANE                          | 3,431.50            | 7,368.78            | -3,937.28           | -53.4%       |
| 6256 · TELEPHONE                        | 9,479.71            | 9,762.13            | -282.42             | -2.9%        |
| 6257 · RENT PAID                        | 1,183.48            | 513.00              | 670.48              | 130.7%       |
| 6258 · WATER CONSERVATION FEE           | 202.47              | 158.06              | 44.41               | 28.1%        |
| 6259 · Natural Gas                      | 454.11              | 0.00                | 454.11              | 100.0%       |
| 6270 · LIABILITY & LOSS INSURANCE       | 65,226.75           | 59,285.89           | 5,940.86            | 10.0%        |
| 6312 · CHEMICALS & NON DURABLES         | 11,148.35           | 32,695.53           | -21,547.18          | -65.9%       |
| 6313 · MATERIAL & SUPPLIES              | 106,560.95          | 104,814.61          | 1,746.34            | 1.7%         |
| 6314 · Dues/fees/registration/renewals  | 4,893.37            | 6,383.44            | -1,490.07           | -23.3%       |
| 6315 · BANK CHARGES                     | 89.73               | 15.00               | 74.73               | 498.2%       |
| 6316 · Software                         | 3,518.10            | 897.30              | 2,620.80            | 292.1%       |
| 6317 · Personal Protective Equipment    | 1,046.26            | 1,059.55            | -13.29              | -1.3%        |
| 6318 · Postage                          | 1,254.77            | 1,168.50            | 86.27               | 7.4%         |
| 6320 · EQUIPMENT REPAIR & PARTS         | 2,136.67            | 14,158.58           | -12,021.91          | -84.9%       |
| 6321 · BUILDING MAINTENANCE             | 978.91              | 0.00                | 978.91              | 100.0%       |
| 6322 · SMALL EQUIP & TOOL PURCHASES     | 4,919.56            | 4,985.73            | -66.17              | -1.3%        |
| 6323 · SYSTEM REPAIR & PARTS            | 1,868.00            | 0.00                | 1,868.00            | 100.0%       |
| 6331 · OUTSIDE TESTING SERVICES         | 576.59              | 200.00              | 376.59              | 188.3%       |
| 6332 · EQUIPMENT RENTALS                | 2,489.66            | 0.00                | 2,489.66            | 100.0%       |
| 6417 · VEHICLE MAINTENANCE              | 8,617.93            | 17,737.47           | -9,119.54           | -51.4%       |
| 6418 · FUEL EXPENSE                     | 12,619.02           | 14,832.83           | -2,213.81           | -14.9%       |
| 6432 · TRAVEL & PER DIEM                | 16,998.66           | 9,912.37            | 7,086.29            | 71.5%        |

**VILLAGE OF TAOS SKI VALLEY**  
**Profit & Loss Prev Year Comparison**  
**July 2016 through January 2017**

|                                     | Jul '16 - Jan 17    | Jul '15 - Jan 16    | \$ Change           | % Change      |
|-------------------------------------|---------------------|---------------------|---------------------|---------------|
| 6434 · TRAINING                     | 6,048.55            | 6,436.63            | -388.08             | -6.0%         |
| 6560 · Payroll Expenses             | 0.00                | -374.62             | 374.62              | 100.0%        |
| 6712 · LAB CHEMICALS & NONDURABLES  | 4,135.00            | 6,225.47            | -2,090.47           | -33.6%        |
| 6713 · LAB MATERIALS & SUPPLIES     | 0.00                | 129.67              | -129.67             | -100.0%       |
| 6716 · LAB TESTING SERVICES         | 8,005.34            | 4,185.54            | 3,819.80            | 91.3%         |
| 6720 · LAB OUTSIDE CONTRACTORS      | 0.00                | 1,339.00            | -1,339.00           | -100.0%       |
| 8322 · CAPITAL EXPENDITURES         | 1,007,778.27        | 12,884.79           | 994,893.48          | 7,721.5%      |
| 8323 · Capital Assets \$1000-\$4999 | 5,526.35            | 0.00                | 5,526.35            | 100.0%        |
| 8325 · EQUIPMENT & TOOL PURCHASE    | 0.00                | 3,911.70            | -3,911.70           | -100.0%       |
| 8421 · NMFA Interest TML #TAOS55    | 13,640.38           | 0.00                | 13,640.38           | 100.0%        |
| <b>Total Expense</b>                | <b>2,804,728.99</b> | <b>1,727,749.85</b> | <b>1,076,979.14</b> | <b>62.3%</b>  |
| <b>Net Ordinary Income</b>          | <b>803,171.83</b>   | <b>139,152.90</b>   | <b>664,018.93</b>   | <b>477.2%</b> |
| <b>Other Income/Expense</b>         |                     |                     |                     |               |
| Other Expense                       |                     |                     |                     |               |
| 9001 · TRANSFER TO FUND             | -459,031.54         | -541,977.02         | 82,945.48           | 15.3%         |
| 9002 · TRANSFER FROM FUND           | 459,031.54          | 541,977.02          | -82,945.48          | -15.3%        |
| <b>Total Other Expense</b>          | <b>0.00</b>         | <b>0.00</b>         | <b>0.00</b>         | <b>0.0%</b>   |
| <b>Net Other Income</b>             | <b>0.00</b>         | <b>0.00</b>         | <b>0.00</b>         | <b>0.0%</b>   |
| <b>Net Income</b>                   | <b>803,171.83</b>   | <b>139,152.90</b>   | <b>664,018.93</b>   | <b>477.2%</b> |



**FY2017 TIDD GRT Distribution**

| Date                | VTSV Increment    | State Increment   | Admin Fees         | Total TIDD          | NMFA Offset | VTSV Net Cash Received |
|---------------------|-------------------|-------------------|--------------------|---------------------|-------------|------------------------|
| 1/19/2016           | 32,967.85         | 26,339.42         | (775.24)           | 58,532.03           |             | 224,614.99             |
| 2/15/2016           | 367,767.33        | 295,468.00        | (5,720.59)         | 657,514.74          |             | 103,161.32             |
| 3/16/2016           | 52,544.37         | 18,074.14         | (609.11)           | 70,009.40           |             | 166,682.00             |
| 4/14/2016           | 154,666.36        | 122,107.93        | (2,387.25)         | 274,387.04          |             | 180,838.00             |
| 5/17/2016           | 233,430.58        | 187,540.49        | (3,631.00)         | 417,340.07          |             | 201,624.53             |
| 6/15/2016           | 10,558.12         | 8,482.49          | (164.24)           | 18,876.37           |             | 38,366.93              |
| <b>TOTAL FY2016</b> | <b>851,934.61</b> | <b>658,012.47</b> | <b>(13,287.43)</b> | <b>1,496,659.65</b> |             | <b>915,287.77</b>      |

|            |            |            |            |            |          |            |
|------------|------------|------------|------------|------------|----------|------------|
| 7/15/2016  | 227,768.50 | 180,136.30 | (3,518.29) | 404,386.51 |          | 119,909.94 |
| 8/23/2016  | 129,583.78 | 102,484.51 | (2,001.66) | 230,066.63 | 7,507.77 | 55,423.48  |
| 9/15/2016  | 127,005.96 | 100,445.77 | (1,961.85) | 225,489.88 | 7,507.77 | 80,365.36  |
| 10/15/2016 | 174,220.52 | 137,786.57 | (2,691.14) | 309,315.95 | 7,507.77 | 142,357.47 |
| 11/18/2016 | -          | -          | -          | -          | 7,507.77 | 34,487.45  |
| 12/15/2016 | 103,076.05 | 81,520.23  | (1,592.19) | 183,004.09 | 7,507.77 | 141,110.33 |
| 1/18/2017  | 142,524.81 | 112,719.24 | (2,201.55) | 253,042.50 | 7,507.77 | 135,128.55 |

Chaz said TSVI did not pay Jayne's timely

|              |                   |                   |                    |                     |                  |                   |
|--------------|-------------------|-------------------|--------------------|---------------------|------------------|-------------------|
| <b>TOTAL</b> | <b>904,179.62</b> | <b>715,092.62</b> | <b>(13,966.68)</b> | <b>1,605,305.56</b> | <b>45,046.62</b> | <b>708,782.58</b> |
|--------------|-------------------|-------------------|--------------------|---------------------|------------------|-------------------|

|                              |                     |                     |                    |                     |                  |                     |
|------------------------------|---------------------|---------------------|--------------------|---------------------|------------------|---------------------|
| <b>TOTAL FY16 &amp; FY17</b> | <b>1,756,114.23</b> | <b>1,373,105.09</b> | <b>(27,254.11)</b> | <b>3,101,965.21</b> | <b>45,046.62</b> | <b>1,624,070.35</b> |
|------------------------------|---------------------|---------------------|--------------------|---------------------|------------------|---------------------|

**Village Baseline**

| Month GRT is Generated | Month GRT is Reported to State | Mth GRT is distributed fr State to Entities | Total               | State               | Village             |
|------------------------|--------------------------------|---|---------------------|---------------------|---------------------|
| December               | January                        | February                                    | 371,622.37          | 201,645.53          | 169,976.84          |
| January                | February                       | March                                       | 328,741.64          | 178,378.07          | 150,363.57          |
| February               | March                          | April                                       | 310,404.18          | 168,428.01          | 141,976.17          |
| March                  | April                          | May   | 429,910.95          | 233,273.42          | 196,637.53          |
| April                  | May                            | June  | 64,234.89           | 34,854.41           | 29,380.48           |
| May                    | June                           | July  | 93,353.53           | 50,654.43           | 42,699.09           |
| June                   | July                           | August                                      | 40,142.02           | 21,781.41           | 18,360.61           |
| July                   | August                         | September                                   | 89,560.14           | 48,596.11           | 40,964.03           |
| August                 | September                      | October                                     | 134,697.23          | 73,087.89           | 61,609.34           |
| September              | October                        | November                                    | 108,590.92          | 58,922.38           | 49,668.54           |
| October                | November                       | December                                    | 204,035.98          | 110,711.70          | 93,324.28           |
| November               | December                       | January                                     | 174,517.70          | 94,694.82           | 79,822.88           |
| <b>Total</b>           |                                |   | <b>2,349,811.54</b> | <b>1,275,028.17</b> | <b>1,074,783.36</b> |

DMR Copy of Record

Permit NM0022101  
Major: Yes

Permitted Feature: 001  
External Outfall

Report Dates & Status  
Monitoring Period: From 01/01/17 to 01/31/17  
Considerations for Form Completion:

Principal Executive Officer

First Name: Raymond  
Last Name: Keen

No Data Indicator (NDDI)  
Form NDDI:

| Code   | Parameter Name     | Monitoring Location | Season | Form NDDI              | Quantity at Loading |                |             | Quantity or Concentration |             |                  | Units          | # of Ex. Frequency of Analysis | Sample Type |
|--|--------------------|---------------------|--------|------------------------|---------------------|----------------|-------------|---------------------------|-------------|------------------|----------------|--------------------------------|-------------|
|  |                    |                     |        |                        | Qualifier 1         | Value 1        | Qualifier 2 | Value 2                   | Qualifier 3 | Value 3          |                |                                |             |
| 00310 BOD, 5-day, 20 deg. C                    | 1 - Effluent Gross | 0                   | --     | Sample                 | 1.3                 | 23.8 30DA AVG  | 1.67        | 35.77 DA AVG              | 4           | 45.7 DA AVG      | 19 - mg/L      | 0430 - Four Per Month          | 06 - COMP-6 |
|  |                    |                     |        | Permit Req. Value NDDI | <=                  | <=             | <=          | <=                        | <=          | <=               | 19 - mg/L      | 0230 - Twice Per Month         | 06 - COMP-6 |
| 00400 pH                                       | 1 - Effluent Gross | 0                   | --     | Sample                 |                     |                |             | 7.51                      |             | 8.01             | 12 - SU        | 1330 - 13 Per Month            | GR - GRAB   |
|  |                    |                     |        | Permit Req. Value NDDI |                     |                |             | 6.6 MINIMUM               |             | 8.8 MAXIMUM      | 12 - SU        | 0307 - Three Per Week          | GR - GRAB   |
| 00530 Solids, total suspended                  | 1 - Effluent Gross | 0                   | --     | Sample                 | 0.52                | 23.8 30DA AVG  | 0.071       | 35.77 DA AVG              |             | 1.35             | 19 - mg/L      | 0230 - Twice Per Month         | 06 - COMP-6 |
|  |                    |                     |        | Permit Req. Value NDDI | <=                  | <=             | <=          | <=                        | <=          | 45.7 DA AVG      | 19 - mg/L      | 0230 - Twice Per Month         | 06 - COMP-6 |
| 00600 Nitrogen, total (as N)                   | 1 - Effluent Gross | 0                   | --     | Sample                 | 1.57                | 13.65 30DA AVG | 2.41        | 20.57 DA AVG              |             | 4.81             | 19 - mg/L      | 0430 - Four Per Month          | 06 - COMP-6 |
|  |                    |                     |        | Permit Req. Value NDDI | <=                  | <=             | <=          | <=                        | <=          | 12.37 DA AVG     | 19 - mg/L      | 0107 - Weekly                  | 06 - COMP-6 |
| 00610 Nitrogen, ammonia total (as N)           | 1 - Effluent Gross | 0                   | --     | Sample                 | 0.6                 | 5.34 30DA AVG  | 1.1         | 26 - lb/d                 |             | 2.2              | 19 - mg/L      | 0430 - Four Per Month          | 06 - COMP-6 |
|  |                    |                     |        | Permit Req. Value NDDI | <=                  | <=             | <=          | 5.34 7 DA AVG             |             | 3.2 7 DA AVG     | 19 - mg/L      | 0230 - Twice Per Month         | 06 - COMP-6 |
| 00665 Phosphorus, total (as P)                 | 1 - Effluent Gross | 0                   | --     | Sample                 | 0.07                | 8.30DA AVG     | 0.1         | 12.7 DA AVG               |             | 0.24             | 19 - mg/L      | 0430 - Four Per Month          | 06 - COMP-6 |
|  |                    |                     |        | Permit Req. Value NDDI | <=                  | <=             | <=          | 5.30DA AVG                |             | 75.7 DA AVG      | 19 - mg/L      | 0230 - Twice Per Month         | 06 - COMP-6 |
| 50050 Flow, in conduit or thru treatment plant | 1 - Effluent Gross | 0                   | --     | Sample                 |                     |                |             |                           | 0.066       |                  | 03 - MGD       | 0101 - Daily                   | TM - TOTALZ |
|  |                    |                     |        | Permit Req. Value NDDI |                     |                |             | Req Mon 30DA AVG          |             | Req Mon DAILY MX | 03 - MGD       | 0101 - Daily                   | TM - TOTALZ |
| 50060 Chlorine, total residual                 | 1 - Effluent Gross | 0                   | --     | Sample                 |                     |                |             |                           |             |                  | 28 - ug/L      | 0101 - Daily                   | GR - GRAB   |
|  |                    |                     |        | Permit Req. Value NDDI |                     |                |             |                           |             | 19 INST MAX      | 32 - CFU/100mL | 0230 - Twice Per Month         | GR - GRAB   |
| 51040 E. coli                                  | 1 - Effluent Gross | 0                   | --     | Sample                 |                     |                |             |                           | 1           | 235 DAILY MX     | 32 - CFU/100mL | 0230 - Twice Per Month         | GR - GRAB   |
|  |                    |                     |        | Permit Req. Value NDDI | <=                  | <=             | <=          | 126 30DAVGEO              |             | 235 DAILY MX     | 32 - CFU/100mL | 0230 - Twice Per Month         | GR - GRAB   |
| 74055 Coliform, fecal general                  | 1 - Effluent Gross | 0                   | --     | Sample                 |                     |                |             |                           | 4.5         | 400 DAILY MX     | 32 - CFU/100mL | 0230 - Twice Per Month         | GR - GRAB   |
|  |                    |                     |        | Permit Req. Value NDDI | <=                  | <=             | <=          | 200 30DAVGEO              |             | 400 DAILY MX     | 32 - CFU/100mL | 0230 - Twice Per Month         | GR - GRAB   |

Submission Note  
If a parameter row does not contain any values for the Sample nor Effluent, Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

No errors.

Comments

50060: Chlorine is not used in process; therefore it is not measured.

Attachments

No attachments.

Report Date: 01/31/2017

User: rmartin@visv.org

Name: Ruth Martin

E-Mail: rmartin@visv.org

Date/Time:

2017-02-10 14:24 (Time Zone: -06:00)

Facility:  
TAOS SKI VALLEY, VILLAGE OF  
7 FIREHOUSE RD.  
38 OCEAN BLVD.  
TAOS SKI VALLEY, NM 87525

Status:  
NotDMR Validated

Telephone:  
575-776-8220

Village of Taos Ski Valley  
Village Council  
Agenda Item

**AGENDA ITEM TITLE: PUBLIC HEARING: Consideration to Approve Ordinance No. 2017-60 An Ordinance Adopting a Municipal Hold Harmless Gross Receipts Tax**

**DATE:** February 14, 2017

**PRESENTED BY:** Mark G. Fratrack, Village Administrator

**STATUS OF AGENDA ITEM:** Old Business

**CAN THIS ITEM BE RESCHEDULED:** Not recommended

**BACKGROUND INFORMATION:** At the Wastewater Treatment Plant (WWTP) funding workshop on Dec 21, 2016, Brad Angst with G.K. Baum & Co, who is the financial advisor to the Village, discussed a variety of options on how the Village might finance the \$6.8 million proposed upgrades to the WWTP. One of those options is for the Village to adopt up to 3/8 of a percent in GRT increase in accordance with the New Mexico Gross Receipts and Compensating Act, which would be referred to as the “municipal hold harmless gross receipts tax”. While this is only one of the options discussed, the Council did give staff direction to initiate the process at the January 17, 2017 Council meeting which would meet appropriate deadlines for the hold harmless GRT adoption.

**RECOMMENDATION:** Staff recommends approval of Ordinance No. 2017-60.

**VILLAGE OF TAOS SKI VALLEY  
ORDINANCE NO. 2017-60**

**AN ORDINANCE ADOPTING A MUNICIPAL HOLD HARMLESS  
GROSS RECEIPTS TAX**

BE IT ORDAINED BY THE GOVERNING BODY OF THE VILLAGE OF TAOS SKI VALLEY:

Section 1. Imposition of Tax. There is imposed on any person engaging in business in the Village of Taos Ski Valley an excise tax equal to three-eighths of one percent (.375%) of the gross receipts reported or required to be reported by the person pursuant to the New Mexico Gross Receipts and Compensating Act, as it now exists or as it may be amended. The tax imposed under this ordinance is pursuant to the Municipal Local Option Gross Receipts Taxes Act as it now exists or as it may be amended, and shall be known as the "municipal hold harmless gross receipts tax."

Section 2. General Provisions. This ordinance hereby adopts by reference all definitions, exemptions and deductions contained in the Gross Receipts and Compensating Tax Act as it now exists or as it may be amended.

Section 3. Specific Exemptions. No municipal hold harmless gross receipts tax shall be imposed on the gross receipts arising from:

- A. A business located outside the boundaries of a municipality on land owned by that municipality for which a state gross receipts tax distribution is made pursuant to Subsection C of Section 7-1-6.4 NMSA 1978.
- B. Direct broadcast satellite services.
- C. Transporting persons or property for hire by railroad, motor vehicle, air transportation or any other means from one point within the municipality to another point outside the municipality.

Section 4. Dedication. Revenue from the municipal hold harmless gross receipts tax will be used for the purpose of general operations of the Village, including securing of debt and revenue bonds, debt service, and funding Enterprise Fund projects.

Section 5. Effective Date. The effective date of the municipal hold harmless gross receipts tax shall be either July 1 or January 1, whichever date occurs first after the expiration of three months from the date this ordinance is adopted.

PASSED, APPROVED AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

The Village of Taos Ski Valley, New Mexico

By: \_\_\_\_\_

Mayor

ATTEST:

\_\_\_\_\_  
Village Clerk

Vote: For \_\_\_\_\_ Against \_\_\_\_\_

Village of Taos Ski Valley  
Village Council  
Agenda Item

**AGENDA ITEM TITLE:**

Consideration to Approve **Resolution No. 2016-325**, A Resolution Concerning Governing Body Meetings and Public Notice Required.

**DATE:** February 14, 2017

**PRESENTED BY:** Clerk Wooldridge

**STATUS OF AGENDA ITEM:** New Business

**CAN THIS ITEM BE RESCHEDULED:** Not recommended

**BACKGROUND INFORMATION:** Required annually by the State of New Mexico, this is the open meetings act that governs when and how meetings will be conducted.

**RECOMMENDATION:** Motion to approve Resolution No. 2016-325 A Resolution Concerning Governing Body Meetings and Public Notice Required.

*-- Providing infrastructure & services to a World Class Ski Resort Community --*

## VILLAGE OF TAOS SKI VALLEY

### RESOLUTION NO. 2017-325

#### A RESOLUTION CONCERNING GOVERNING BODY MEETINGS AND PUBLIC NOTICE REQUIRED.

**WHEREAS**, Section 10-15-1(B) of the New Mexico Open Meetings Act, NMSA 1978 as amended, provides that "All meetings of a quorum of Village Council of any board, commission or other policy-making body of any state agency, or any agency or authority of any county, municipality, district or any political subdivision held for the purpose of formulating public policy, discussing public business or for the purpose of taking any action within the authority or the delegated authority of such board, commission or other policy-making body, are declared to be public meetings open to the public at all times, except as otherwise provided in the constitution or the provisions of the Open Meetings Act"; and,

**WHEREAS**, any meetings subject to the Open Meetings Act at which the discussion or adoption of any proposed resolution, regulation or formal action occurs shall be held only after reasonable notice to the public; and,

**WHEREAS**, Section 10-15-4, NMSA 1978 provides that "Any person violating any of the provisions of Section 10-15-1, NMSA 1978 is guilty of a misdemeanor and upon conviction shall be punished by a fine of not more than five hundred dollars (\$500) for each offense"; and,

**WHEREAS**, Section 10-15-1(D) of the Open Meetings Act requires the Village of Taos Ski Valley to determine annually what constitutes reasonable notice of its public meetings;

**NOW, THEREFORE BE IT RESOLVED** by the governing body of the Village of Taos Ski Valley, New Mexico that:

1. All meetings shall be held at the Edelweiss Lodge and Spa Club Room at 2 p.m. or as indicated in the meeting notice.
2. Unless otherwise specified, regular meetings shall be held each month on the first Tuesday. The agenda will be available at least seventy-two hours prior to the meeting from the Village Clerk whose office is located at 7 Firehouse Road, second floor, Taos Ski Valley, New Mexico. Notice of any other regular meetings will be given ten (10) days in advance of the meeting date. The notice shall indicate how a copy of the agenda may be obtained.
3. Special meetings may be called by the Mayor or a majority of the Village Council upon three (3) days' notice. The notice shall include an agenda for the meeting or information on how Village Council or the public may obtain a copy of the agenda. The agenda shall be available to the public at least twenty-four hours before any special meeting.
4. Emergency meetings will be called only under unforeseen circumstances which demand immediate action to protect the health, safety and property of citizens or to protect the public body from substantial financial loss. The Village of Taos Ski Valley will avoid emergency meetings whenever possible. Emergency meetings may be called by the Mayor or a majority of the Village Council upon twenty-four (24) hours' notice, unless threat of personal injury or property damage requires less notice. The notice for all emergency meetings shall include an agenda for the meeting or information on how the public may obtain a copy of the agenda.
5. In addition to the regular meetings of the Village there are Briefings and Workshop Meetings at which no Council action will be taken, and are held principally as information and study sessions. When these meetings are scheduled Notice will be provided.

6. The notice requirements of Sections 1, 2, 3, 4 and 5 of this Resolution are complied with if the proposed agenda with the meeting date, time and location is posted at the Village's offices at Taos Ski Valley Firehouse, 7 Firehouse Road and outside the Village office in the announcement case, at the Village post office, Box Canyon, at four other public places within the Village, as provided by Section 3-1-2 NMSA 1978, and on the Village's web site. Revised agendas may be posted up to seventy-two (72) hours prior to the meeting. In addition, written notice of such meetings shall be mailed or hand delivered to federally licensed broadcast stations and newspapers of general circulation which have provided a written request for such notice.
7. Notwithstanding any other provisions of Sections 1 through 6 of this Resolution, the Mayor or Village Council may establish such additional notice requirements as may be deemed proper and advisable to comply with the provisions of the Open Meetings Act.
8. If any meeting is closed pursuant to exclusions contained in Section 10-15-1, Subsection H, NMSA 1978, such closed meetings called by the Mayor or Village Council shall not be held until public notice, appropriate under the circumstances, and in compliance with Sections 1 through 6 of this Resolution, has been given. In addition, such notice shall state the exclusion or exclusions in Section 10-15-1, Subsection H, NMSA 1978 of the Open Meetings Act, under which such closed meeting is permitted.

**PASSED, ADOPTED AND APPROVED** this 14<sup>th</sup> day of February, 2017.

**THE VILLAGE OF TAOS SKI VALLEY**

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
Village Clerk

Vote: For \_\_\_\_\_ Against \_\_\_\_\_

**VILLAGE OF TAOS SKI VALLEY**  
**Village Council**  
**Agenda Item**

---

AGENDA ITEM TITLE: **Consideration to approve Resolution No. 2017-326 A Resolution Supporting House Bill 266 of the 2017 Regular Legislative Session Relating to Occupancy (Lodgers') Tax**

DATE: February 14, 2017

PRESENTED BY: Mark G. Fratrack, Village Administrator

STATUS OF AGENDA ITEM: New Business

CAN THIS ITEM BE RESCHEDULED: Not Recommended

BACKGROUND INFORMATION: The NM City Managers Association and NMML are requesting support of House Bill 266 which would strike the exemption (G) from 3-38-16 NMSA 1978. The portion of the act that would be stricken from the Statutes:

"G. if the vendor does not offer at least three rooms within or attached to a taxable premises for lodging or at least three other premises for lodging or a combination of these within the taxing jurisdiction."

RECOMMENDATION: Staff recommends approval of Resolution No. 2017-326.



# **VILLAGE OF TAOS SKI VALLEY**

## **RESOLUTION NO. 2017-326**

### **A RESOLUTION SUPPORTING HOUSE BILL 266 OF THE 2017 REGULAR LEGISLATIVE SESSION, RELATING TO OCCUPANCY (LODGERS) TAX; REMOVING AN EXEMPTION FOR CERTAIN SHORT-TERM OCCUPANCY RENTALS**

**WHEREAS**, during the 2017 regular New Mexico legislative session, New Mexico state lawmakers will consider House Bill 266, an act relating to taxation; removing an exemption for certain short-term occupancy rentals from the occupancy tax; and

**WHEREAS**, House Bill 266 if adopted will remove the exemption for vendors offering fewer than three rooms to short-term lodgers, so that the occupancy tax (“lodgers tax”) will apply to all persons offering rooms for short-term rental, regardless of the number of such rooms (subject to other exemptions which remain unchanged by House Bill 266); and

**WHEREAS**, removal of the exemption for vendors offering fewer than three rooms to lodgers is fair and equitable, and puts such vendors on an equal footing with B&Bs and other establishments offering three rooms or more to lodgers; and

**WHEREAS**, removal of the exemption will facilitate enforcement of the lodgers tax by municipalities such as the Village of Taos Ski Valley (the “Village”), particularly with regard to persons who are regularly providing one or two rooms on their premises for short-term rental to lodgers through internet advertising sites.

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE VILLAGE OF TAOS SKI VALLEY THAT:**

1. The Village of Taos Ski Valley supports the adoption of House Bill 266 and the removal of the exemption for certain short-term occupancy rentals from the occupancy tax as proposed, and encourages State legislators to consider and adopt House Bill 266 during the 53<sup>rd</sup> Legislature of the State of New Mexico, First Session, 2017.
2. The governing body of the Village of Taos Ski Valley respectfully requests that the Legislature passes, and Governor Martinez signs, House Bill 266, thus authorizing and adopting a fair and equitable administration of the occupancy tax to all persons offering short-term rental in the Village and elsewhere, regardless of the number of rooms offered.

**PASSED, APPROVED AND ADOPTED** by the Governing Body of the Village of Taos Ski Valley this 14th day of February, 2017.

**APPROVED:**

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Neal King  
Mayor

**ATTEST:**

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Ann M. Wooldridge  
Village Clerk

**VILLAGE OF TAOS SKI VALLEY**  
**Village Council**  
**Agenda Item**

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AGENDA ITEM TITLE: **Consideration to approve Resolution No. 2017-327, a Resolution Supporting House Bill 63 of the 2017 Regular Legislative Session, the “County and Municipal Fuels Tax Act.”**

DATE: February 14, 2017

PRESENTED BY: Mark G. Fratrack, Village Administrator

STATUS OF AGENDA ITEM: New Business

CAN THIS ITEM BE RESCHEDULED: Not Recommended

BACKGROUND INFORMATION: The NM City Managers Association and NMML are requesting support of House Bill 63 which authorizes Counties and Municipalities to impose a tax on retail sales of gasoline and special fuel within their jurisdictions. That tax would only be available to be utilized for work on highways (see definition below) and bridges.

G. "highway" means every road, highway, thoroughfare, street, alley or way, including toll roads, generally open to the use of the public as a matter of right for the purpose of motor vehicle travel and regardless of whether it may be temporarily closed for the purpose of construction, reconstruction, maintenance or repair;

RECOMMENDATION: Staff recommends approval of Resolution No. 2017-327.

# **VILLAGE OF TAOS SKI VALLEY**

## **RESOLUTION NO. 2017-327**

### **A RESOLUTION SUPPORTING HOUSE BILL 63 OF THE 2017 REGULAR LEGISLATIVE SESSION, THE “COUNTY AND MUNICIPAL FUELS TAX ACT”**

**WHEREAS**, during the 2017 regular New Mexico legislative session, New Mexico state lawmakers will consider House Bill 63, the “County and Municipal Fuels Tax Act”; and

**WHEREAS**, House Bill 63 is proposed legislation relating to taxation; renaming the county and municipal gasoline tax act as the county and municipal fuels tax act; granting authority to all counties and municipalities to impose a tax on retail sales of gasoline and special fuel within their jurisdictions; changing permitted use of proceeds of county and municipal gasoline and special fuel taxes; providing for local administration of county and municipal gasoline and special fuel taxes; revising purposes for which bonds may be issued; making a conforming amendment to the motor vehicle code; repealing the special county hospital gasoline tax act; and amending, repealing and enacting sections of the NMSA 1978; and

**WHEREAS**, if House Bill 63 is approved, the proceeds of a county or municipal gasoline or special fuels tax shall be used only for public bridge or highway projects including the construction, reconstruction, repair or maintenance of public bridges and highways, or for the payment of bonds issued pursuant to the County and Municipal Fuels Tax Act; and

**WHEREAS**, the Village of Taos Ski Valley (the “Village”) is aware of the necessity to secure funding to support the maintenance and improvement projects the Village performs and needs to perform on municipal roads and bridges within the Village; and

**WHEREAS**, the Village Council, the governing body of the Village, supports the opportunity and obligation for local enforcement of the county of municipal tax on retail sales of gasoline and special fuel as authorized by House Bill 63.

### **NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE VILLAGE OF CORRALES THAT:**

1. The Village of Taos Ski Valley supports the adoption of House Bill 63, “County and Municipal Fuels Tax Act,” and encourages State legislators to consider and adopt House Bill 63 during the 53<sup>rd</sup> Legislature of the State of New Mexico, First Session, 2017.
2. The governing body of the Village of Taos Ski Valley respectfully requests that the Legislature passes and Governor Martinez signs House Bill 63, thus authorizing and

adopting an additional option, or tool, to better meet the needs of local New Mexico communities.

**PASSED, APPROVED AND ADOPTED** by the Governing Body of the Village of Taos Ski Valley this 14th day of February, 2017.

**APPROVED:**

---

Neal King  
Mayor

**ATTEST:**

---

Ann M. Wooldridge  
Village Clerk

**VILLAG OF TAOS SKI VALLEY**  
**Village Council**  
**Agenda Item**

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**AGENDA ITEM TITLE: Update and Consideration to Approve Recommendations for Wastewater Treatment Plant Upgrade Financing Options, Presentation by Brad Angst with George K. Baum**

DATE: February 14, 2017

PRESENTED BY: Mark G. Fratrack, Village Administrator

STATUS OF AGENDA ITEM: New Business

CAN THIS ITEM BE RESCHEDULED: Not Recommended

BACKGROUND INFORMATION: On December 21, 2016 the Village held a workshop to discuss various financing options for the Wastewater Treatment Plant (WWTP) upgrades. Brad Angst, with George K. Baum & Company (GKB), presented various financing platforms that could be used. Mr. Angst and other GKB staff have been doing further research into which financing options are the best fit for the Village to correspond to our timeline for funding the WWTP upgrades.

RECOMMENDATION: Staff recommends supporting the recommendations of Mr. Angst on funding options and the steps we need to take now to secure future funding.

Village of Taos Ski Valley  
Village Council  
Agenda Item

**AGENDA ITEM TITLE:** Consideration to approve Professional Services Contract Number VTSV-2017-08 between James Corbett and the Village of Taos Ski Valley.

**DATE:** February 14, 2017

**PRESENTED BY:** Nancy Grabowski, Finance Director

**STATUS OF AGENDA ITEM:** New Business

**CAN THIS ITEM BE RESCHEDULED:** Not recommended

**BACKGROUND INFORMATION:**

The Planning Department at the Village of Taos Ski Valley has reviewed, updated and created a new draft of the Village Comprehensive Plan. The contract with Mr. Corbett is for formatting and typesetting the plan of 130 pages, 35 photos, 8 maps and 16 tables into a professional draft ready for print or web application, and to finalize the Plan once comments are received and changes have been made. The contract amount shall not exceed \$2,560.00.

**RECOMMENDATION:** Staff recommends Approval of this Professional Service Contract Number VTSV-2017-08 James Corbett and the Village of Taos Ski Valley.



## VILLAGE OF TAOS SKI VALLEY PROFESSIONAL SERVICE CONTRACT

Contract No. VTSV - 2017- 08

This contract is hereby made and entered into by and between the Village of Taos Ski Valley, a New Mexico Municipality (hereinafter "VILLAGE") and Jim Corbett, (hereinafter "CONTRACTOR") on this 1<sup>st</sup> day of February, 2017.

WHEREAS, the VILLAGE has found it necessary to retain the services of CONTRACTOR to provide Graphic layout and design services for the Village of Taos Comprehensive Plan.

WHEREAS, the VILLAGE desires to engage CONTRACTOR to provide said services; and

WHEREAS, CONTRACTOR desires to provide such service(s) under the terms and conditions of this contract;

**THEREFORE, IT IS HEREBY MUTUALLY AGREED** by and between the parties that:

1. Scope of Work. CONTRACTOR shall act as: **Please see attached Exhibit A.**
2. Address & Phone Contact. The address and phone number of Contractor is: **7356 West Clifton Avenue, Littleton, Colorado 80128.**
3. Term. This contract shall be effective for one year from the date first entered above unless sooner terminated pursuant to the termination provision below or by completion of said services.
4. Renewal. VILLAGE shall have the right, but is not obligated, to renew this contract subject to terms agreeable to both the VILLAGE and CONTRACTOR.
5. Compensation. The VILLAGE shall pay CONTRACTOR, under this contract, **for Task 1 and 2 in the attached Scope of Work (Exhibit A) the amount and not to exceed \$2560.00.**
6. Release. CONTRACTOR agrees that, upon final payment of the amount due under this contract, CONTRACTOR releases the VILLAGE from all liabilities, claims and/or obligations whatsoever arising from, or under, this contract.
7. Appropriations. This contract is contingent upon there being sufficient appropriations available. The VILLAGE shall be the sole and final determiner of whether sufficient appropriations exist. If this contract encompasses more than one fiscal year, this contract is contingent upon continuing appropriations being available.
8. Annual Review. If this contract encompasses more than one fiscal year, this contract is subject to an annual review by the VILLAGE. If any deficiencies are noted during the review process, the Contractor shall be given a specified time, as per the Notice to Cure provision below, in which to cure said deficiency(ies).



9. Termination. This contract may be terminated at will, by either party, with or without cause. Termination shall be by written notice which shall be delivered or mailed (certified mail, return receipt) to the other party. If notice is by mail, notice (i.e., the effective date of termination) will be deemed to be effective three (3) calendar days from the date of the postmark. If notice is hand-delivered, termination is effective as of the time of delivery to the CONTRACTOR (personally or at his/her office) or when delivered to the Office of the VILLAGE Administrator. If notified of termination, CONTRACTOR shall immediately cease performing services and deliver, to VILLAGE, any work in progress. If CONTRACTOR terminates this contract, notice of termination shall include CONTRACTOR's final billing statement. In no event shall termination nullify obligations of either party prior to the effective date of termination.
10. Conflicts Provision. Should there be any conflict between any terms, condition or understanding between any term or condition contained in this contract and those documents incorporated by reference, the terms and conditions of this contract shall govern.
11. Work Product. All work and work product produced under this contract shall be and remain the exclusive property of the VILLAGE and CONTRACTOR shall not use, sell, disclose or otherwise make available to anyone (individual, corporation or organization), other than the VILLAGE, any such work or work product or copies thereof. If applicable, the provision of Sec. 13-1-123(B), N.M.S.A. (1978 as amended) shall apply. Further, CONTRACTOR shall not apply for, in its name or otherwise, for any copyright, patent or other property right and acknowledges that any such property right created or developed remains the exclusive right of the VILLAGE.
12. Status of Contractor. CONTRACTOR acknowledges that it is an independent contractor and as such neither it nor its employees, agents or representatives shall be considered employees or agents of the VILLAGE nor shall they be eligible to accrue leave, retirement benefits, insurance benefits, use of VILLAGE vehicles, or any other benefits provided to VILLAGE employees.
13. Non-Agency. CONTRACTOR agrees not to purport to bind the VILLAGE to any obligation not assumed herein by the VILLAGE, unless the CONTRACTOR has express written approval and then only within the limits of that expressed authority.
14. Confidentiality. Any information learned, given to, or developed by CONTRACTOR in the performance of this contract shall be kept confidential and shall not be made available or otherwise released to any individual or organization without the prior written approval of the VILLAGE.
15. Worker's Compensation. CONTRACTOR acknowledges that neither it nor its employees, agents or representatives shall have any claim whatsoever to worker's compensation coverage under the VILLAGE's policy.
16. Taxes. CONTRACTOR acknowledges that it and it alone, shall be liable for and shall pay the applicable gross receipts taxes on all monies paid to it under this contract and that the VILLAGE shall have no liability for payment of such tax. CONTRACTOR also acknowledges that it, and it alone, shall be liable to the State and Federal government(s) and/or their agencies for income and self-employment taxes required by law and that the VILLAGE shall have no liability for payment of such taxes or amounts.
17. Records-Audit. CONTRACTOR shall keep, maintain and make available, to the VILLAGE, all records, invoices, bills, etc. related to performance of this contract for a period of three (3) years after the date of final payment. If federal grant funds are used to pay under this contract, Contractor shall retain all records for the period of time under which OMB Circular 102-A shall apply. Said records shall be available for

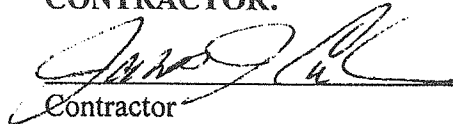
inspection, audit and/or copying by the VILLAGE or its authorized representative or agent, including federal and/or state auditors.

18. Indemnification. CONTRACTOR agrees to indemnify and hold harmless the VILLAGE from any and all claims, suits, and causes of action which may arise from its performance under this contract unless specifically exempted by New Mexico law. CONTRACTOR further agrees to hold harmless the VILLAGE from all personal claims for any injury or death sustained by CONTRACTOR, its employees, agents or other representatives while engaged in the performance of this contract. CONTRACTOR agrees to maintain malpractice insurance at least equal to the requirements of the New Mexico Tort Claims Act during the term of this contract.
19. Assignment & Subcontracting. CONTRACTOR shall not assign, transfer or subcontract any interest in this contract or attempt to assign, transfer or subcontract any claims for money due under this contract without the prior written approval of the VILLAGE.
20. Conflict of Interest. CONTRACTOR warrants that it presently has no interest or conflict of interest and shall not acquire any interest or conflict of interest which would conflict with its performance of services under this contract.
21. Non-Discrimination. CONTRACTOR agrees that it, its employee(s) and/or agent(s) shall comply with all federal, state and local laws regarding equal employment opportunities, fair labor standards, and other non-discrimination and equal opportunity compliance laws, regulations and practices.
22. Default by Contractor. In the event that CONTRACTOR defaults on any term or provision of this contract, the VILLAGE retains the sole right to determine whether to declare the contract voidable and/or CONTRACTOR agrees to pay the VILLAGE the reasonable costs, including court fees and attorney's fees and direct and indirect damages, incurred in the enforcement of this contract.
23. Efforts to Cure. If the VILLAGE elects to provide the Contractor with notice to cure any deficiency or defect, the Contractor may have the time specified in the written "Notice to Cure" Authorization. Failure, by the Contractor, to cure said deficiency or defect, within the authorized time, shall result in an immediate termination of this contract subject to the provision of No. 9 above.
26. Severability. In the event that a court of competent jurisdiction finds that any term or provision of this contract is void, voidable or otherwise unenforceable, all other terms and provisions shall remain intact and enforceable where not otherwise inconsistent with the Court's findings.
27. Scope of Agreement. This contract incorporates all of the agreements and understandings between the parties. No prior agreement(s) or understanding(s), verbal or otherwise, shall be valid or enforceable unless embodied in this contract.
28. Amendment(s) to This Contract. This contract shall not be altered, changed, modified or amended, except by instrument, in writing, executed by both parties.
29. Applicable Law. This contract shall be governed by the Laws of the State of New Mexico and the Ordinances, resolutions, rules and regulations of the VILLAGE. Any legal proceeding brought against the VILLAGE, arising out of this contract, shall be brought before the Eighth Judicial District Court, Taos County, State of New Mexico.

30. Illegal Acts. Pursuant to Sec. 13-1-191, N.M.S.A. 1978 (as amended), it shall be unlawful for any CONTRACTOR to engage in bribery, offering gratuities with the intent to solicit business, or offering or accepting kickbacks of any kind. All other similar act(s) of bribes, gratuities and/or kickbacks are likewise hereby prohibited.

IN WITNESS HEREOF, the parties have executed this Agreement as of the date first written above.

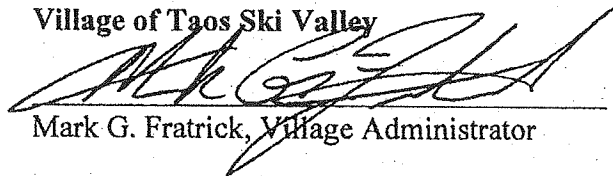
**CONTRACTOR:**

  
Contractor

\_\_\_\_\_  
Contractor's GRT/CRS Number OR

\_\_\_\_\_  
Contractor's Fed. Tax ID No. or SSN

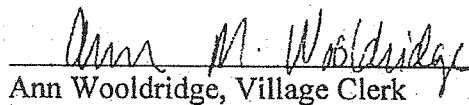
**Village of Taos Ski Valley**

  
Mark G. Fratrack, Village Administrator

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Dennis Romero, Village Attorney

**ATTESTED TO BY:**

  
Ann Wooldridge, Village Clerk

## *Exhibit A*

### **Scope of Work for Layout and Graphic Design of the Village of Taos Ski Valley Comprehensive Plan**

**Date:** January 31, 2017

**Project Description:** The Village of Taos Ski Valley is updating their Master Plans into a Comprehensive Plan. The document is approximately 113 pages, single sided, with 35 photos, 8 maps and 16 tables. It is currently a Microsoft Word document, all maps in PDF format and photos in JPEG format.

#### **Task 1**

##### *Draft Document*

*Due date- February 6, 2017*

Convert the Word document into a double sided, color document using the InDesign software. Photos and maps will need to be sized, maybe touched up and tables reformatted. The document should be website compatible. Document should have a graphic front cover using photos provided by the Village. Pages and lines should have numbers for this draft review copy. Font: Times New Roman for body of document, please suggest header font. All files will be provided through Dropbox website by the Village.

*Product:* Electronic InDesign document that is print-ready.

*Assumptions:* 1.) Maps for the document are not available at this time. Placeholders should be utilized. 2.) Microsoft Word document provided may have additions and subtractions prior to February 6, 2017. 3.) Work closely with Village Planner to complete. 4.) Some photo credits will be outstanding and will be provided by the end of the project.

*Estimate:* 40 hours at \$40.00 per hour. If additional time is required, please contact Village Planner for approval.

## Task 2

### *Final Document*

*Due date: March, 24, 2017*

Revisions will be compiled by the Village Planner in a concise and legible format and provided to the Graphic Designer for insertion and completion. Maps will be provided to the Graphic Designer in a timely manner, and may need manipulation.

*Product:* Electronic, final and complete document formatted in InDesign software for print and for web application.

*Estimate:* 25 hours at \$40.00 per hour. If additional time is required, please contact the Village Planner for approval.

Village of Taos Ski Valley  
Village Council  
Agenda Item

**AGENDA ITEM TITLE:** Consideration to approve Professional Services Contract Number VTSV-2017-10 between Red Tail Surveying, Inc. and the Village of Taos Ski Valley.

**DATE:** February 14, 2017

**PRESENTED BY:** Nancy Grabowski, Finance Director

**STATUS OF AGENDA ITEM:** New Business

**CAN THIS ITEM BE RESCHEDULED:** Not recommended

**BACKGROUND INFORMATION:**

The Village of Taos Ski Valley and Red Tail Surveying, Inc. had a prior contract which has recently expired. The original contract was specifically for drafting and surveying. The parties would like extend the service contract for drafting and surveying, adding the additional scope of GIS and computer services into the agreement. The new services will be used for reviewing current data, training Village staff and implementing the Geo Data base system. The contract amount will not exceed \$25,000. The contract would then be reviewed annually and renewed if applicable.

**RECOMMENDATION:** Staff recommends Approval of this Professional Service Contract Number VTSV-2017-10 for one year between Red Tail Surveying, Inc. and the Village of Taos Ski Valley.



## VILLAGE OF TAOS SKI VALLEY PROFESSIONAL SERVICE CONTRACT

**Contract No. VTSV - 2017-10**

This contract is hereby made and entered into by and between the **Village of Taos Ski Valley**, a New Mexico Municipality (hereinafter "VILLAGE") and **Red Tail Surveying, Inc.**, (hereinafter "CONTRACTOR") on this **8<sup>th</sup> day of February, 2017**.

WHEREAS, the VILLAGE has found it necessary to retain the services of CONTRACTOR to provide surveying, drafting and GIS and computer services; and

WHEREAS, the VILLAGE desires to engage CONTRACTOR to provide said services; and

WHEREAS, CONTRACTOR desires to provide such service(s) under the terms and conditions of this contract;

**THEREFORE, IT IS HEREBY MUTUALLY AGREED** by and between the parties that:

1. Scope of Work. CONTRACTOR shall provide surveying, drafting, GIS and computer services to the VILLAGE as needed.
2. Address & Phone Contact. The address and phone number of Contractor is:  
  
**Red Tail Surveying, Inc.**  
**301-A Hinde St.**  
**Taos, New Mexico 87571**  
  
**(575) 758-7441**
3. Term. This contract shall be effective for one year from the date first entered above unless sooner terminated pursuant to the termination provision below or by completion of said services.
4. Renewal. VILLAGE shall have the right, but is not obligated, to renew this contract subject to terms agreeable to both the VILLAGE and CONTRACTOR.
5. Compensation. The VILLAGE shall pay CONTRACTOR up to \$25,000 for the term of this contract, per rates provided by CONTRACTOR and attached hereto.
6. Release. CONTRACTOR agrees that, upon final payment of the amount due under this contract, CONTRACTOR releases the VILLAGE from all liabilities, claims and/or obligations whatsoever arising from, or under, this contract.
7. Appropriations. This contract is contingent upon there being sufficient appropriations available. The VILLAGE shall be the sole and final determiner of whether sufficient appropriations exist. If this contract encompasses more than one fiscal year, this contract is contingent upon continuing appropriations being available.
8. Annual Review. If this contract encompasses more than one fiscal year, this contract is subject to an annual review by the VILLAGE. If any deficiencies are noted during the review process, the Contractor shall be given a specified time, as per the Notice to Cure provision below, in which to cure said deficiencies.

9. Termination. This contract may be terminated at will, by either party, with or without cause. Termination shall be by written notice which shall be delivered or mailed (certified mail, return receipt) to the other party. If notice is by mail, notice (i.e., the effective date of termination) will be deemed to be effective three (3) calendar days from the date of the postmark. If notice is hand-delivered, termination is effective as of the time of delivery to the CONTRACTOR (personally or at its office) or when delivered to the Office of the VILLAGE Administrator. If notified of termination, CONTRACTOR shall immediately cease performing services and deliver, to VILLAGE, any work in progress. If CONTRACTOR terminates this contract, notice of termination shall include CONTRACTOR's final billing statement. In no event shall termination nullify obligations of either party prior to the effective date of termination.
10. Conflicts Provision. Should there be any conflict between any terms, condition or understanding between any term or condition contained in this contract and those documents incorporated by reference, the terms and conditions of this contract shall govern.
11. Work Product. All work and work product produced under this contract shall be and remain the exclusive property of the VILLAGE and CONTRACTOR shall not use, sell, disclose or otherwise make available to anyone (individual, corporation or organization), other than the VILLAGE, any such work or work product or copies thereof. If applicable, the provision of Sec. 13-1-123(B), N.M.S.A. (1978 as amended) shall apply. Further, CONTRACTOR shall not apply for, in its name or otherwise, for any copyright, patent or other property right and acknowledges that any such property right created or developed remains the exclusive right of the VILLAGE.
12. Status of Contractor. CONTRACTOR acknowledges that it is an independent contractor, and as such neither it nor its employees, agents or representatives shall be considered employees or agents of the VILLAGE, nor shall they be eligible to accrue leave, retirement benefits, insurance benefits, use of VILLAGE vehicles, or any other benefits provided to VILLAGE employees.
13. Non-Agency. CONTRACTOR agrees not to purport to bind the VILLAGE to any obligation not assumed herein by the VILLAGE, unless the CONTRACTOR has express written approval and then only within the limits of that express authority.
14. Confidentiality. Any information learned, given to, or developed by CONTRACTOR in the performance of this contract shall be kept confidential and shall not be made available or otherwise released to any individual or organization without the prior written approval of the VILLAGE.
15. Worker's Compensation. CONTRACTOR acknowledges that neither it nor its employees, agents or representatives shall have any claim whatsoever to worker's compensation coverage under the VILLAGE's policy.
16. Taxes. CONTRACTOR acknowledges that it and it alone, shall be liable for and shall pay the applicable gross receipts taxes on all monies paid to it under this contract and that the VILLAGE shall have no liability for payment of such tax. CONTRACTOR also acknowledges that it, and it alone, shall be liable to the State and Federal government(s) and/or their agencies for income and self-employment taxes required by law, and that the VILLAGE shall have no liability for payment of such taxes or amounts.
17. Records-Audit. CONTRACTOR shall keep, maintain and make available; to the VILLAGE, all records, invoices, bills, etc. related to performance of this contract for a period of three (3) years after the date of final payment. If federal grant funds are used to pay under this contract, Contractor shall retain all records for the period of time under which OMB Circular 102-A shall apply. Said records shall be available for inspection, audit and/or copying by the VILLAGE or its authorized representative or agent, including federal and/or state auditors.



18. Indemnification. CONTRACTOR agrees to indemnify and hold harmless the VILLAGE from any and all claims, suits, and causes of action which may arise from its performance under this contract unless specifically exempted by New Mexico law. CONTRACTOR further agrees to hold harmless the VILLAGE from all personal claims for any injury or death sustained by CONTRACTOR, its employees, agents or other representatives while engaged in the performance of this contract. CONTRACTOR agrees to maintain liability insurance at least equal to the requirements of the New Mexico Tort Claims Act during the term of this contract.
19. Assignment & Subcontracting. CONTRACTOR shall not assign, transfer or subcontract any interest in this contract or attempt to assign, transfer or subcontract any claims for money due under this contract without the prior written approval of the VILLAGE.
20. Conflict of Interest. CONTRACTOR warrants that it presently has no interest or conflict of interest and shall not acquire any interest or conflict of interest which would conflict with its performance of services under this contract.
21. Non-Discrimination. CONTRACTOR agrees that it, its employee(s) and/or agent(s) shall comply with all federal, state and local laws regarding equal employment opportunities, fair labor standards, and other non-discrimination and equal opportunity compliance laws, regulations and practices.
22. Default by Contractor. In the event that CONTRACTOR defaults on any term or provision of this contract, the VILLAGE retains the sole right to determine whether to declare the contract voidable and/or CONTRACTOR agrees to pay the VILLAGE the reasonable costs, including court fees and attorney's fees and direct and indirect damages, incurred in the enforcement of this contract.
23. Efforts to Cure. If the VILLAGE elects to provide the Contractor with notice to cure any deficiency or defect, the Contractor may have the time specified in the written "Notice to Cure" Authorization. Failure, by the Contractor, to cure said deficiency or defect, within the authorized time, shall result in an immediate termination of this contract subject to the provision of No. 9 above.
26. Severability. In the event that a court of competent jurisdiction finds that any term or provision of this contract is void, voidable or otherwise unenforceable, all other terms and provisions shall remain intact and enforceable where not otherwise inconsistent with the Court's findings.
27. Scope of Agreement. This contract incorporates all of the agreements and understandings between the parties. No prior agreement(s) or understanding(s), verbal or otherwise, shall be valid or enforceable unless embodied in this contract.
28. Amendment(s) to This Contract. This contract shall not be altered, changed, modified or amended, except by instrument, in writing, executed by both parties.
29. Applicable Law. This contract shall be governed by the Laws of the State of New Mexico and the Ordinances, resolutions, rules and regulations of the VILLAGE. Any legal proceeding brought against the VILLAGE, arising out of this contract, shall be brought before the Eighth Judicial District Court, Taos County, State of New Mexico.
30. Illegal Acts. Pursuant to Sec. 13-1-191, N.M.S.A. 1978 (as amended), it shall be unlawful for any CONTRACTOR to engage in bribery, offering gratuities with the intent to solicit business, or offering or accepting kickbacks of any kind. All other similar act(s) of bribes, gratuities and/or kickbacks are likewise hereby prohibited.

IN WITNESS HEREOF, the parties have executed this Agreement as of the date first written above.

**CONTRACTOR:**

\_\_\_\_\_  
ROBERT A WATT, President

02-295858-004

Contractor's GRT/CRS Number OR

85-0436845

Contractor's Fed. Tax ID No. or SSN

**Village of Taos Ski Valley**

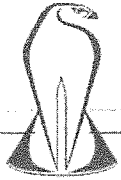
\_\_\_\_\_  
Mark G. Fratrack, Village Administrator

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Dennis Romero, Village Attorney

**ATTESTED TO BY:**

\_\_\_\_\_  
Ann Wooldridge, Village Clerk



## Red Tail Surveying, Inc.

301-A Hinde Street

Taos, New Mexico 87571-6654

Voice/Fax 575.758.7441 ♦ E-mail [redtail@redtailsurvey.com](mailto:redtail@redtailsurvey.com)

COMPLETE SURVEYING, MAPPING AND EARTH INFORMATION SERVICES

ROBERT A WATT, NMPS #11770, CFedS #1583

### General Terms and Hourly Rates

The following terms and rates provide general information about our business operations. Prices for actual projects are variable depending on size, scope, complexity, etc.

#### Rates

|                                       |              |
|---------------------------------------|--------------|
| Professional Land Surveyor:           | \$ 135 /hour |
| Research:                             | \$ 85 /hour  |
| Drafting:                             | \$ 85 /hour  |
| 1-man field crew w/o digital sensors: | \$ 85 /hour  |
| 2-man field crew w/o digital sensors: | \$ 135 /hour |
| 1-man GPS/Robotic Crew:               | \$ 135 /hour |
| 2-man GPS/Robotic Crew:               | \$ 190 /hour |
| 3-man GPS/Robotic Crew:               | \$ 245 /hour |
| Proofing (1 person):                  | \$ 85 /ho    |
| Proofing (2 persons):                 | \$ 135 /hour |
| Office:                               | \$ 65 /hour  |

#### Terms

Permission is hereby granted to Red Tail Surveying, Inc. ("RTS") to trim or cut trees and plants, drive on premises, and move obstacles as needed to complete this survey. Any changes to the scope of work must be negotiated and will be billed upon completion.

New Mexico Gross Receipts Tax (currently 8.1875%) will be added to all invoices, unless a NM Non Taxable Transaction Certificate (NTTC) is provided by Client. Client's signature attests to Client's financial responsibility, ability, and willingness to pay for services provided by RTS. Client will not receive plat copies until invoice is paid in full, or arrangements for payment have been made with RTS.

Payment is due UPON RECEIPT. A 2.0% monthly finance charge will be assessed after 15 days of the invoiced date and will be billed on the first of every month. There will be a \$40 service charge on returned checks. If RTS is required to obtain an attorney to enforce its rights under this contract, it is agreed by the undersigned Client that Client will pay for such services above the amount recovered under this contract.

Village of Taos Ski Valley  
Village Council  
Agenda Item

AGENDA ITEM TITLE: **Discussion: Should the Village have a paid EMS Responder on call during certain busy times. Consideration to Approve this expenditure.**

DATE: February 14, 2017

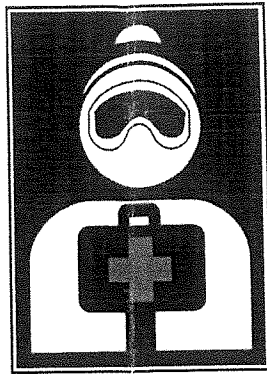
PRESENTED BY: Chris Stagg

STATUS OF AGENDA ITEM: New Business

CAN THIS ITEM BE RESCHEDULED: Not Recommended

BACKGROUND INFORMATION: **The EMS volunteers discussed the possibility having a paid responder on duty for Presidents' Weekend and Spring Break.**

RECOMMENDATION: To approve the request for this weekend as a test.



**MOGUL MEDICAL**

February 6 , 2017

To: Village of TSV Public Safety Committee

Re: Proposed On Call for EMS During Peak Season

As you are aware, there has been an uptick in EMS calls this season, which are currently being handled by a very small group of volunteers. We are currently in a rebuilding phase, which means we need to maintain what we have and build from there.

My proposal is to hire as wage employees two EMT's, who will work under my Medical Direction, to be on call from 17:00-08:00 on the following days:

1. Feb 17-19 (EMS Donation Funds pay?) (VTSV Pay?)
2. March 10-18

Pay scale: \$75.00 per night plus \$15.00 per hour for responses, with a minimum of one hour per call.

The main obstacle at this time is lodging. I urge the Committee and the Village Council to approve this request and to work assiduously on finding a place for these EMS providers to sleep.

Sincerely,

Tim Quigley Peterson, MD  
Medical Director, Village of TSV EMS

| DATE                           | PAY | # of EMT | TOTAL    | CALL EXP        |
|--------------------------------|-----|----------|----------|-----------------|
| 17-Feb                         | 75  | 2        | 150.00   | 15.00           |
| 18-Feb                         | 75  | 2        | 150.00   | 15.00           |
| 19-Feb                         | 75  | 2        | 150.00   | 15.00           |
| 10-Mar                         | 75  | 2        | 150.00   | 15.00           |
| 11-Mar                         | 75  | 2        | 150.00   | 15.00           |
| 12-Mar                         | 75  | 2        | 150.00   | 15.00           |
| 13-Mar                         | 75  | 2        | 150.00   | 15.00           |
| 14-Mar                         | 75  | 2        | 150.00   | 15.00           |
| 15-Mar                         | 75  | 2        | 150.00   | 15.00           |
| 16-Mar                         | 75  | 2        | 150.00   | 15.00           |
| 17-Mar                         | 75  | 2        | 150.00   | 15.00           |
| 18-Mar                         | 75  | 2        | 150.00   | 15.00           |
|                                |     |          | 1,800.00 | 180.00          |
|                                |     |          |          | 1,980.00        |
| FICA                           |     | 0.075    | 135.00   | 148.50          |
| SUTA                           |     | 0.0252   | 45.36    | 49.90           |
|                                |     |          | 1980.36  | 2178.40         |
| Workers Comp                   |     |          | 4.98     | 108.4841        |
| <b>Total Estimated Expense</b> |     |          |          | <b>2,286.88</b> |

29 EMS DONATIONS

| Ordinary Income/Expense |                                     | Jul '16 - Jun 17 | Budget     | \$ Over Budget | % of Budget |
|-------------------------|-------------------------------------|------------------|------------|----------------|-------------|
| Income                  |                                     |                  |            |                |             |
|                         | 4027 · REVENUE - OTHER              | 5,010.00         | 5,000.00   | 10.00          | 100.2%      |
|                         | 7005 · REVENUE - INTEREST INCOME    | 0.00             | 2.00       | -2.00          | 0.0%        |
|                         | 9000 · BEG. BALANCE                 | 24,433.00        |            |                |             |
|                         | Total Income                        | 29,443.00        | 5,002.00   | 24,441.00      | 588.63%     |
| Gross Profit            |                                     | 29,443.00        | 5,002.00   | 24,441.00      | 588.63%     |
| Expense                 |                                     |                  |            |                |             |
|                         | 6313 · MATERIAL & SUPPLIES          | 167.50           | 5,887.00   | -5,719.50      | 2.85%       |
|                         | 6322 · SMALL EQUIP & TOOL PURCHASES | 0.00             | 10,000.00  | -10,000.00     | 0.0%        |
|                         | 8325 · EQUIPMENT & TOOL PURCHASE    | 0.00             | 13,548.00  | -13,548.00     | 0.0%        |
|                         | Total Expense                       | 167.50           | 29,435.00  | -29,267.50     | 0.57%       |
|                         |                                     | 29,275.50        | -24,433.00 | 53,708.50      | -119.82%    |
|                         | Net Ordinary Income                 | 29,275.50        | -24,433.00 | 53,708.50      | -119.82%    |
|                         | Net Income                          |                  |            |                |             |

Village of Taos Ski Valley  
Village Council  
Agenda Item

AGENDA ITEM TITLE: Council Acknowledgement of the 2<sup>nd</sup> Quarter Financial data  
submitted to the Department of Finance, Local Government Division  
in January 2017

DATE: February 14, 2017

PRESENTED BY: Nancy Grabowski, Finance Director

STATUS OF AGENDA ITEM: New Business

CAN THIS ITEM BE RESCHEDULED: Not Recommended

BACKGROUND INFORMATION: As per the Department of Finance, Local Government Division, it is required to have quarterly financial information submitted no later than 30 days after the close of each quarter. Staff is submitting this report to the Council for their review and acknowledgement of the financial status of the Village as of December 31, 2016.

RECOMMENDATION: A motion from the Council is requested to acknowledge the FY2017 second quarter report.



|             |                            | YEAR-TO-DATE TRANSACTIONS             |                      |                       |                          |                 |   |                 |                        |                       |                          |  |  |  |
|-------------|----------------------------|---------------------------------------|----------------------|-----------------------|--------------------------|-----------------|---|-----------------|------------------------|-----------------------|--------------------------|--|--|--|
| Fund #      | FUND NAME                  | BEGINNING CASH BALANCE CURRENT FY (1) | REVENUES TO DATE (2) | TRANSFERS TO DATE (3) | EXPENDITURES TO DATE (4) | ADJUSTMENTS (5) | QTR ENDING CASH BALANCE (1)+(2)-(3)+(4)+(5) (6) | INVESTMENTS (7) | CASH + INVESTMENTS (8) | REQUIRED RESERVES (9) | AVAILABLE CASH (8) - (9) |  |  |  |
| 101         | GENERAL FUND (GF)          | \$1,563,017                           | 1,660,515            | (90,000)              | 1,512,265                |                 | \$1,621,267                                     | 750,000         | \$2,371,267            | 126,022               | \$2,245,245              |  |  |  |
| 201         | CORRECTION                 | \$957                                 | 0                    | 0                     | 0                        | 0               | \$957   | 0               | \$957                  |                       | \$957                    |  |  |  |
| 202         | ENVIRONMENTAL GRT          | \$118,932                             | 39,644               | 0                     | 22,606                   | 0               | \$135,971                                       | 0               | \$135,971              |                       | \$135,971                |  |  |  |
| 206         | EMS                        | \$87                                  | 5,033                | 5,000                 | 9,907                    | 0               | \$213   | 0               | \$213                  |                       | \$213                    |  |  |  |
| 207         | ENHANCED 911               | \$0                                   | 0                    | 0                     | 0                        | 0               | \$0   | 0               | \$0                    |                       | \$0                      |  |  |  |
| 209         | FIRE PROTECTION FUND       | \$338,464                             | 102,216              | 0                     | 26,361                   | 0               | \$414,319                                       | 0               | \$414,319              |                       | \$414,319                |  |  |  |
| 211         | LEPF                       | \$21,277                              | 21,800               | 0                     | 0                        | 0               | \$43,077  | 0               | \$43,077               |                       | \$43,077                 |  |  |  |
| 214         | LODGERS' TAX               | \$360,040                             | 47,073               | (300)                 | 145,305                  |                 | \$261,508                                       | 0               | \$261,508              |                       | \$261,508                |  |  |  |
| 216         | MUNICIPAL STREET           | \$37,092                              | 54,027               | 185,000               | 271,955                  | 0               | \$4,165   | 0               | \$4,165                |                       | \$4,165                  |  |  |  |
| 217         | RECREATION                 | \$81                                  | 0                    | 300                   | 325                      | 0               | \$56  | 0               | \$56                   |                       | \$56                     |  |  |  |
| 218         | INTERGOVERNMENTAL GRANTS   | \$0                                   | 0                    | 0                     | 0                        | 0               | \$0   | 0               | \$0                    |                       | \$0                      |  |  |  |
| 219         | SENIOR CITIZEN             | \$0                                   | 0                    | 0                     | 0                        | 0               | \$0   | 0               | \$0                    |                       | \$0                      |  |  |  |
| 223         | DWI PROGRAM                | \$0                                   | 0                    | 0                     | 0                        | 0               | \$0   | 0               | \$0                    |                       | \$0                      |  |  |  |
| 299         | OTHER                      | \$208,870                             | 27,267               | 0                     | 1,082                    | 0               | \$235,055                                       | 0               | \$235,055              |                       | \$235,055                |  |  |  |
| 300         | CAPITAL PROJECT FUNDS      | \$279,082                             | 201,254              | 0                     | 265,215                  | 0               | \$215,121                                       | 0               | \$215,121              |                       | \$215,121                |  |  |  |
| 401         | G. O. BONDS                | \$0                                   | 0                    | 0                     | 0                        | 0               | \$0   | 0               | \$0                    |                       | \$0                      |  |  |  |
| 402         | REVENUE BONDS              | \$0                                   | 0                    | 0                     | 0                        | 0               | \$0   | 0               | \$0                    |                       | \$0                      |  |  |  |
| 403         | DEBT SERVICE OTHER         | \$41,114                              | 0                    | 110,352               | 13,640                   | 0               | \$137,826                                       | 0               | \$137,826              |                       | \$137,826                |  |  |  |
| 500         | ENTERPRISE FUNDS           |                                       |                      |                       |                          |                 |   |                 |                        |                       |                          |  |  |  |
|             | Water Fund                 | \$189,971                             | 345,326              | (200,352)             | 222,252                  |                 | \$112,693                                       | 0               | \$112,693              |                       | \$112,693                |  |  |  |
|             | Solid Waste                | \$0                                   | 0                    | 0                     | 0                        | 0               | \$0   | 0               | \$0                    |                       | \$0                      |  |  |  |
|             | Waste Water                | \$0                                   | 0                    | 0                     | 0                        | 0               | \$0   | 0               | \$0                    |                       | \$0                      |  |  |  |
|             | Airport                    | \$0                                   | 0                    | 0                     | 0                        | 0               | \$0   | 0               | \$0                    |                       | \$0                      |  |  |  |
|             | Ambulance                  | \$0                                   | 0                    | 0                     | 0                        | 0               | \$0   | 0               | \$0                    |                       | \$0                      |  |  |  |
|             | Cemetery                   | \$0                                   | 0                    | 0                     | 0                        | 0               | \$0   | 0               | \$0                    |                       | \$0                      |  |  |  |
|             | Housing                    | \$0                                   | 0                    | 0                     | 0                        | 0               | \$0   | 0               | \$0                    |                       | \$0                      |  |  |  |
|             | Parking                    | \$0                                   | 0                    | 0                     | 0                        | 0               | \$0   | 0               | \$0                    |                       | \$0                      |  |  |  |
|             | Operations and Maintenance | \$161,651                             | 0                    | (90,000)              | 0                        | 0               | \$71,651  | 0               | \$71,651               |                       | \$71,651                 |  |  |  |
|             | OTHER: CWSRF Loan Req      | \$654                                 | 1,249                | 0                     | 0                        | 0               | \$1,903   | 193,000         | \$194,903              |                       | \$194,903                |  |  |  |
|             | OTHER: Water Depreciation  | \$5,081                               | 0                    | 60,000                | 0                        | 0               | \$65,081  | 0               | \$65,081               |                       | \$65,081                 |  |  |  |
|             | OTHER: Sewer Depreciation  | \$3,550                               | 0                    | 20,000                | 0                        | 0               | \$23,550  | 0               | \$23,550               |                       | \$23,550                 |  |  |  |
| 600         | INTERNAL SERVICE FUNDS     | \$0                                   | 0                    | 0                     | 0                        | 0               | \$0   | 0               | \$0                    |                       | \$0                      |  |  |  |
| 700         | TRUST AND AGENCY FUNDS     | \$0                                   | 0                    | 0                     | 0                        | 0               | \$0   | 0               | \$0                    |                       | \$0                      |  |  |  |
| GRAND TOTAL |                            | \$3,329,919                           | \$2,505,405          | \$0                   | \$2,490,914              | \$0             | \$3,344,410                                     | \$943,000       | \$4,287,410            | \$126,022             | \$4,161,388              |  |  |  |

FORM MODIFIED 12/09/08

LAST UPDATE: 2/9/17 7:36 AM

P&L July-December 2016  
Village of Taos Ski Valley

|                      |  | <u>Jul - Dec 16</u> |
|----------------------|--|---------------------|
| Income               |  |                     |
|                      | 4012 · REVENUE - Combined Water-Sewer  | 344,338.82          |
|                      | 4020 · REVENUE - GRT MUNICIPAL         | 275,866.60          |
|                      | 4021 · REVENUE - GRT- STATE            | 226,995.37          |
|                      | 4022 · REVENUE - GRT - ENVIRONMENT     | 11,201.96           |
|                      | 4023 · REVENUE - GRT - INFRASTRUCTURE  | 44,810.59           |
|                      | 4027 · REVENUE - OTHER                 | 44,489.30           |
|                      | 4028 · REVENUE - GASOLINE TAX          | 2,085.00            |
|                      | 4029 · REVENUE - LODGER'S TAX          | 47,072.73           |
|                      | 4031 · REVENUE - PARKING FINES         | 350.00              |
|                      | 4034 · REVENUE - MOTOR VEHICLE FEES    | 6,691.69            |
|                      | 4036 · REVENUE - Licenses/Permits      | 56,674.42           |
|                      | 4037 · REVENUE - GENERAL GRANTS        | 26,833.00           |
|                      | 4040 · REVENUE - WATER CONNECTION FEES | 18,205.03           |
|                      | 4041 · REVENUE - SEWER CONNECTION FEES | 14,659.67           |
|                      | 4046 · REVENUE - SOLID WASTE FEE       | 28,422.39           |
|                      | 4047 · REVENUE - OTHER OPERATING       | 1,026.00            |
|                      | 4049 · REVENUE - FIRE GRANTS           | 102,216.00          |
|                      | 4050 · REVENUE - IMPACT FEES           | 22,373.47           |
|                      | 4053 · REVENUE - GRT MUN CAP OUTLAY1/4 | 44,810.59           |
|                      | 4058 · Plan Review Fees                | 65,222.01           |
|                      | 4059 · Proceed NMFA Issuance of Debt   | 969,982.77          |
|                      | 4060 · WTB FY2016 revenue              | 6,616.11            |
|                      | 4070 · CWSRF 2016 Revenue              | 116,962.82          |
|                      | 7004 · REVENUE - FINANCE CHARGE ON W/S | 657.46              |
|                      | 7005 · REVENUE - INTEREST INCOME       | 10,819.11           |
|                      | 7007 · REVENUE - INTEREST IMPACT FEES  | 43.90               |
|                      | 7010 · REVENUE - AD VALOREM TAX        | 15,977.40           |
|                      | 9000 · BEG. BALANCE                    | 0.00                |
| Total Income         |  | <u>2,505,404.21</u> |
| Expense              |  |                     |
|                      | 4082 · DEBT SERV - 2007 WWTP LOAN PRIN | 79,720.54           |
|                      | 4083 · DEBT SERV. - 2007 WWTP LOAN INT | 30,631.34           |
|                      | 6100 · Salary and Benefits             |                     |
|                      | 6112 · SALARIES - STAFF                | 436,625.70          |
|                      | 6113 · SALARIES - ELECTED              | 17,069.91           |
|                      | 6121 · WORKER'S COMP INSURANCE         | 24,546.00           |
|                      | 6122 · HEALTH & LIFE INSURANCE         | 82,305.99           |
|                      | 6125 · FICA EMPLOYER'S SHARE           | 34,145.36           |
|                      | 6126 · WORKMAN'S COMP PERSONAL ASSESS  | 146.20              |
|                      | 6127 · SUTA STATE UNEMPLOYEMENT        | 418.12              |
|                      | 6128 · PERA Employer Portion           | 34,526.49           |
|                      | 6130 · HEALTH INCENTIVE - SKI PASS/GYM | 2,386.37            |
|                      | Total 6100 · Salary and Benefits       | <u>632,170.14</u>   |
|                      | 6220 · OUTSIDE CONTRACTORS             | 334,013.69          |
|                      | 6225 · ENGINEERING                     | 77,234.10           |
|                      | 6230 · LEGAL SERVICES                  | 46,034.56           |
|                      | 6242 · ACCOUNTING                      | 1,665.01            |
|                      | 6244 · AUDIT                           | 9,926.40            |
|                      | 6251 · WATER PURCHASE, STORAGE         | 582.57              |
|                      | 6253 · ELECTRICITY                     | 10,846.38           |
|                      | 6254 · PROPANE                         | 3,431.50            |
|                      | 6256 · TELEPHONE                       | 8,075.35            |
|                      | 6257 · RENT PAID                       | 613.48              |
|                      | 6258 · WATER CONSERVATION FEE          | 123.33              |
|                      | 6259 · Natural Gas                     | 108.75              |
|                      | 6270 · LIABILITY & LOSS INSURANCE      | 65,226.75           |
|                      | 6312 · CHEMICALS & NON DURABLES        | 8,820.46            |
|                      | 6313 · MATERIAL & SUPPLIES             | 95,736.26           |
|                      | 6314 · Dues/fees/registration/renewals | 4,457.76            |
|                      | 6315 · BANK CHARGES                    | 70.33               |
|                      | 6316 · Software                        | 3,518.10            |
|                      | 6317 · Personal Protective Equipment   | 259.85              |
|                      | 6318 · Postage                         | 1,078.37            |
|                      | 6320 · EQUIPMENT REPAIR & PARTS        | 1,942.65            |
|                      | 6321 · BUILDING MAINTENANCE            | 924.82              |
|                      | 6322 · SMALL EQUIP & TOOL PURCHASES    | 4,795.93            |
|                      | 6323 · SYSTEM REPAIR & PARTS           | 1,868.00            |
|                      | 6331 · OUTSIDE TESTING SERVICES        | 576.59              |
|                      | 6332 · EQUIPMENT RENTALS               | 2,489.66            |
|                      | 6417 · VEHICLE MAINTENANCE             | 7,806.08            |
|                      | 6418 · FUEL EXPENSE                    | 7,904.07            |
|                      | 6432 · TRAVEL & PER DIEM               | 16,504.70           |
|                      | 6434 · TRAINING                        | 6,048.55            |
|                      | 6712 · LAB CHEMICALS & NONDURABLES     | 4,135.00            |
|                      | 6716 · LAB TESTING SERVICES            | 6,635.59            |
|                      | 6720 · LAB OUTSIDE CONTRACTORS         | 0.00                |
|                      | 8322 · CAPITAL EXPENDITURES            | 1,000,228.07        |
|                      | 8323 · Capital Assets \$1000-\$4999    | 1,069.58            |
|                      | 8421 · NMFA Interest TML #TAOS55       | 13,640.38           |
| Total Expense        |  | <u>2,490,914.69</u> |
| Net Ordinary Income  |  | 14,489.52           |
| Other Income/Expense |  |                     |
| Other Expense        |  |                     |
|                      | 9001 · TRANSFER TO FUND                | -354,031.54         |
|                      | 9002 · TRANSFER FROM FUND              | 354,031.54          |
| Total Other Expense  |  | <u>0.00</u>         |
| Net Other Income     |  | <u>0.00</u>         |
|                      |  | <u>14,489.52</u>    |

Village of Taos Ski Valley  
Village Council  
Agenda Item

AGENDA ITEM TITLE: Consideration to approve Out of State Travel by Finance Director to Denver, CO for the 111<sup>th</sup> Annual Government Finance Officers Association Pre-Conference and Conference May 19-24, 2017

DATE: February 14, 2017

PRESENTED BY: Nancy Grabowski, Finance Director

STATUS OF AGENDA ITEM: New Business

CAN THIS ITEM BE RESCHEDULED: Not Recommended

BACKGROUND INFORMATION: The State requires that out of state travel be approved by council. This is to provide the Village Council with more information regarding the travel out of state for the Finance Director to attend the annual National Government Finance Officers Association Conference.

RECOMMENDATION: Approval from the council is requested for the Out of State Travel.

*-- Providing infrastructure & services to a World Class Ski Resort Community --*

other social networking sites have made identifying "a network" much easier. However, building and maintaining that network and investing in it so that it can be useful are challenges for many finance officers. This seminar will provide strategies that all finance officers can implement to make useful connections and get the most out of social networking, as well as explore some other less common places for developing effective professional relationships. In addition, speakers will discuss how to successfully use your network and relationships to help accomplish goals within your organization and in your career.

### **Cost, Risk, and Customer Service: Managing an Effective Revenue Collection Function**

8:30 a.m. - 12:30 p.m.

Finance officers are faced with many difficult decisions in establishing and managing a government revenue collection function. Governments need to balance the need for process efficiency, strong internal controls, new technology, and citizen expectations. This seminar will feature several case studies from governments that have successfully implemented a modern revenue collection function, taking advantage of innovations in technology and banking services, while maintaining effective internal controls and mitigating risks. Speakers will discuss opportunities for centralized collections, better integration from across the organization within a financial system, and acceptable payment options.

### **Personnel Budgeting**

8:30 a.m. - 12:30 p.m.

Personnel budgeting can be extremely complex. Not only do governments budget for an assortment of positions, they must take into account position counts, service levels, staffing ratios, overtime, various funding sources, collective bargaining requirements, political pressures, and the need to forecast fringe benefits related to insurance, pensions, or OPEB. Managing this complex task efficiently requires that the finance or budget officer utilize a sound approach, and also coordinate resources from across the organization, that include finance, human resources, and many other departments. This seminar will provide best practice recommendations for creating and managing a position control structure, establishing the structure within an enterprise resource planning (ERP) system, and using that structure for budgeting personnel costs, techniques for estimating salary and fringe benefit costs, and managing positions throughout the year.

### **Essentials of Debt Issuance**

1:00 p.m. - 5:00 p.m.

The municipal marketplace is rapidly evolving after a push from investors and the federal government over the last few years for stronger disclosure requirements. This seminar will provide an overview for issuers and other marketplace participants on how current debt issuance and management trends are affecting public-sector entities. Presenters will guide participants through the responsibilities before, during, and after bonds are sold, common transaction stakeholders, rating agency expectations, as well as other functions of debt management. The seminar will feature practical examples, highlight recent regulatory changes, and encourage interactive discussion on each topic. Relevant best practices, advisories, and resources created by GFOA's Committee on Governmental Debt Management will also be discussed. Participants will gain a better understanding of the risks associated with issuing debt and how to navigate an increasingly complex marketplace.

### **Managing Small Teams**

1:00 p.m. - 5:00 p.m.

Teams are an essential feature of the modern workplace, but as you are probably aware from personal experience, the quality of teamwork can vary significantly from one team to another. When employees have a bad experience on a team, it can lower morale and productivity. However, when teams are at their best, the result is a whole that is greater than the sum of each member's capabilities. This seminar will examine how to apply the latest research in team effectiveness, including how to run productive meetings, how to get team members to contribute, and how to create a sense of commitment to the team that results in the team reaching its full potential. The lessons learned from this session can be used for teams within the finance department, teams composed of staff from across departments, and even teams that bring together members from different organizations.

### **Taking a full-day session on Friday?**

» Enjoy a continental breakfast and lunch.

### **Taking an afternoon session on Friday or Saturday?**

» An afternoon snack will be available in your session room.

### **Taking a morning session on Saturday?**

» A continental breakfast will be available in your session room.

### **Taking a morning and afternoon session on Saturday?**

» Enjoy a continental breakfast and afternoon snack in your session room, as well as a grab-and-go lunch

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- ☐ Debt Management
- ☐ Financial Management
- ☐ Pension & Benefit Administration
- ☐ Technology
- ☐ Treasury Management

**Conference Sessions**

Below is a list of sessions titles for the 2017 Annual Conference. Session descriptions and agendas will be posted as they are finalized.

SORT BY Date Title

61 Sessions

Reset

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Sunday, May 21, 2017 -  
1:30pm to 2:20pm

**Awards for Excellence Showcase**

Sunday, May 21, 2017 -  
1:30pm to 2:20pm

**Getting the Most Out of a Budget System**

Sunday, May 21, 2017 -  
1:30pm to 2:20pm

**GFOA Legislative and Regulatory Update**

Sunday, May 21, 2017 -  
1:30pm to 2:20pm

**Recruiting New Finance Officers: Separating Fact from Fiction**

Sunday, May 21, 2017 -  
1:30pm to 2:20pm

**What's New? Addressing Fraud in Electronic Payments**

Sunday, May 21, 2017 -  
1:30pm to 2:20pm

**Where's Waldo?: What to Look for in Local Government Financial Statements**

Sunday, May 21, 2017 -  
2:40pm to 3:30pm

**Can You Hear Me Now: Engagement Strategies Beyond the Budget Book**

Sunday, May 21, 2017 -  
2:40pm to 3:30pm

**It's Complicated! How to Update the Public about Your Pension Relationship Status**

Sunday, May 21, 2017 -  
2:40pm to 3:30pm

**Small Government Forum**

Sunday, May 21, 2017 -  
2:40pm to 3:30pm

**Trends, Emerging Ideas, and Best Practices in Complex Debt Issuance**

Sunday, May 21, 2017 -  
3:50pm to 4:40pm

**Financial Planning in Uncertain Times**

Sunday, May 21, 2017 -  
3:50pm to 4:40pm

**It's All About Trust: The GASB's New Guidance on Fiduciary Funds**

Sunday, May 21, 2017 -  
3:50pm to 4:40pm

**You be the Judge: How to Interview and Select the Right Candidate**

Monday, May 22, 2017 -  
10:30am to 12:10pm

**Accounting and Auditing Year in Review**

Monday, May 22, 2017 -  
10:30am to 12:10pm

**Collaborative Government: What Shared Services, P3's & Other Alternative Service Delivery Models Have in Common**

Monday, May 22, 2017 -  
10:30am to 12:10pm

**Informed Decision-Making Through Forecasting: Your Guide to Better Revenue Analysis**

Monday, May 22, 2017 -  
10:30am to 12:10pm

**Tax Systems for 21st Century Commerce**

Monday, May 22, 2017 -  
1:30pm to 2:20pm

**After the First 100 Days: Expectations in Working with a New Federal Government Administration**

Monday, May 22, 2017 -  
1:30pm to 2:20pm

**Best Practices in School Budgeting**

Monday, May 22, 2017 -  
1:30pm to 2:20pm

**Government on the Move: Using Mobile Applications In An Open Data Strategy**

Monday, May 22, 2017 -  
1:30pm to 2:20pm

**Making Good Deals: Contract Negotiating Skills for the Finance Officer**

Monday, May 22, 2017 -  
1:30pm to 2:20pm

**What Does the Sharing Economy Mean for Local Government Tax Revenue?**

Monday, May 22, 2017 -  
2:40pm to 3:55pm

**A New Lease on Life: The GASB's New Accounting for Leases**

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**Conference Sessions**

Below is a list of sessions titles for the 2017 Annual Conference. Session descriptions and agendas will be posted as they are finalized.

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Monday, May 22, 2017 -  
2:40pm to 3:55pm

**Developing The Next Generation of Leaders**

Monday, May 22, 2017 -  
2:40pm to 3:55pm

**Leading, Lagging, or in Between? Norms for Pension and Benefit Offerings**

Monday, May 22, 2017 -  
2:40pm to 3:55pm

**Sounds great - but does it work? Practical Application of Return on Investment (ROI) Analysis**

Monday, May 22, 2017 -  
4:15pm to 5:30pm

**The Way Forward: GFOA Best Practices in Accounting, Auditing, and Financial Reporting**

Monday, May 22, 2017 -  
4:15pm to 5:30pm

**Keeping on Top of Things: Improving the Internal Audit Function**

Monday, May 22, 2017 -  
4:15pm to 5:30pm

**Taking Stock: State and Local Governments Ratings Criteria in 2017**

Monday, May 22, 2017 -  
4:15pm to 5:30pm

**The Role of Retirement Plan Design in Risk Management**

Tuesday, May 23, 2017 -  
2:00am to 3:15pm

**Urban Forum**

Tuesday, May 23, 2017 -  
10:20am to 12:00pm

**Transparency: What to Share and How to Share it**

Tuesday, May 23, 2017 -  
10:20am to 12:00pm

### **How to Measure a High Performing Finance Office**

Tuesday, May 23, 2017 -  
10:20am to 12:00pm

### **Deja Vu All Over Again!: GASB Revisits the Financial Reporting Model**

Tuesday, May 23, 2017 -  
10:20am to 12:00pm

### **Investing for Small Governments**

Tuesday, May 23, 2017 -  
10:20am to 12:00pm

### **Post-Issuance Compliance after MCDC**

Tuesday, May 23, 2017 -  
10:20am to 12:00pm

### **The Latest on ACA Replacement Provisions**

Tuesday, May 23, 2017 -  
10:20am to 12:00pm

### **What Lies Beneath: Challenges in Maintaining Water Infrastructure**

Tuesday, May 23, 2017 -  
2:00pm to 3:15pm

### **The Other Shoe Falls: Implementing the GASB's New Guidance on OPEB**

Tuesday, May 23, 2017 -  
2:00pm to 3:15pm

### **If I Had \$1,000,000: An Effective Capital Budgeting Process**

Tuesday, May 23, 2017 -  
2:00pm to 3:15pm

### **Issuer Perspective of SEC Enforcement**

Tuesday, May 23, 2017 -  
2:00pm to 3:15pm

### **Keeping Score: Monitoring Economic Development Performance**

Tuesday, May 23, 2017 -  
2:00pm to 3:15pm

### **Spotlight: Denver Peak Academy**

Tuesday, May 23, 2017 -  
3:35pm to 4:50pm

### **An Ounce of Prevention: Practical Steps to Prevent Fraud from Occuring**

Tuesday, May 23, 2017 -  
3:35pm to 4:50pm

### **Essential Components of a Cash Handling Policy**

Tuesday, May 23, 2017 -  
3:35pm to 4:50pm

### **Its All Been Done: Lessons Learned in ERP Implementation**