



Village of Taos Ski Valley
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**VILLAGE COUNCIL REGULAR MEETING
DRAFT MINUTES
SNAKEDANCE CONDOS/ RESTAURANT
TAOS SKI VALLEY, NEW MEXICO
TUESDAY, NOVEMBER 10, 2015, 2:00 P.M.**

1. CALL TO ORDER & NOTICE OF MEETING

The regular Meeting of the Village of Taos Ski Valley Council was called to order by Mayor King at 2:03 p.m. The notice of the meeting was properly posted.

2. ROLL CALL

Ann Wooldridge, Village Clerk, called the role and a quorum was present.

Governing body present:

Mayor Neal King
Councilor Kathy Bennett
Councilor Chris Stagg
Councilor/Mayor Pro-Tem Barb Wiard
Councilor Tom Wittman

Staff present:

Village Administrator Mark Fratrack
Village Finance Director Nancy Grabowski
Village Clerk Ann Wooldridge
Public Safety Director Dave Wallace
Village Planner Matthew Foster
Village Attorney Dennis Romero

3. APPROVAL OF THE AGENDA

MOTION: To approve the agenda as presented

Motion: Councilor Wiard **Second:** Councilor Wittman **Passed:** 4-0

4. APPROVAL OF THE MINUTES OF THE OCTOBER 13, 2015 REGULAR VILLAGE COUNCIL MEETING and the NOVEMBER 4, 2015 SPECIAL COUNCIL MEETING

MOTION: To approve the minutes from the October 13, 2015 Regular Village Council Meeting, and the November 4, 2015 Special Council Meeting.

Motion: Councilor Wittman **Second:** Councilor Bennett **Passed:** 4-0

5. CITIZEN'S FORUM – No one spoke at the forum.

6. FINANCIAL REPORTS

Nancy Grabowski, Finance Director, said GRT remitted to the Village in October was \$25,839, compared to \$67,964 for October last year. Totals are \$181,712 versus last year's \$183,548. There may be confusion with businesses using the Village GRT location code versus the TIDD location code. Also, some reporting of taxes has occurred without actual payment of the taxes. Staff is working with NM Tax and Rev to work through some of these issues. Lodger's tax was \$5,746 versus \$9,452 last year. Totals for the year, however, are up by 19%, at \$40,725 over last year's \$34,127. A total of \$18,816 in late fees paid this year has made the difference. The first quarter DFA report was submitted on October 30, 2015. Director Grabowski will be attending two conferences on budgeting and finance in Albuquerque in late November and early December.

7. COMMITTEE REPORTS

A. Planning and Zoning Commission – P&Z met on Monday, October 17, 2015, at 1:00 p.m. at the Snakedance Condominiums. Commission Chair Wittman reported on the following agenda items:

- The P&Z Commission held a public hearing for an application for conditional use for mixed-use development in Kachina Subdivision Block 3 Lot 6. The application was denied; the motion to approve failed by a vote of 3-4.
- The Lake Fork Creek Subdivision was discussed as it relates to the boundary of the TIDD; the boundary bisects the 41-acre parcel, leaving the 17 acres of proposed open space out of the TIDD area. Attorney Romero is working to negotiate a memorandum of understanding with Taos County for the tax assessor's office to handle the boundary intersecting the Lake Fork Creek Subdivision parcel.
- The proposed Kachina water tank site will remain within the TIDD boundary.
- The Public Safety Committee has expressed interest in having the Village regulate forest thinning on private property for defensible space. Regulations would need to be created in order to do this, as well as a system to mandate thinning.
- The Community Services Element of the draft Master Plan was reviewed. Five of the eight elements have now been reviewed by the Commission, with the final three elements to follow at the next meeting.

The next P&Z meeting is scheduled for Monday, December 7, 2015 at 1:00 p.m., at the Edelweiss Lodge & Spa Club Room.

B. Public Safety Committee – The Public Safety Committee met on Monday, November 2, 2015, at 9:00 a.m., at the Bennett residence. Councilor Bennett reported on the following agenda items:

- The Firearms/hunting ordinance is still in progress and will remain on the agenda.
- Safety in general around the base area is of concern. The safety manager for TSV Inc. is attending the Public Safety Committee meetings to facilitate good communication on the upcoming ski season opening. Routes for getting around the base area by foot and by car have been developed and will be communicated to the public and to residents. Jaynes Corporation will direct traffic on Sutton Place for the winter months. Snowplowing on Route 150 will begin at 5:00 a.m.

C. Firewise Community Board of Directors

The Board met on Monday, October 5, 2015, at 10:00 a.m., at the Bennett residence. Councilor Bennett reported on the following agenda items:

- Review of the hazard mitigation element of the master plan took place, especially pertaining to firewise hazards.
- Complications remain with insurance companies insuring homes and also with the companies using the new ISO rating.

Both of these committees will take a break for the next couple of months and will resume meetings on Monday, February 1, 2016 at 9:00 a.m. and 10:00 a.m. consecutively, at the Bennett residence on Snowshoe Road.

C. Parks & Recreation Committee– No report

D. Lodgers' Tax Advisory Board – the committee met on October 28, 2015 at noon at the Snakedance Condominiums. Much of the discussion centered on the funding and organization of a community-wide holiday lights program.

8. REGIONAL AND STATE REPORTS

Councilor Wiard reported on several recent meetings:

- The Santa FE DWI Grant Council met and reviewed several impressive presentations.
- The Taos Regional Landfill Board met and is reviewing the construction of the next cell.
- The IGC will not be meeting due to work being done by the Water Trust Board on presentations for legislative meetings

- Councilor Wiard will be attending the National League of Cities meeting in Nashville in November,

The schedule of meetings for most committees slows down for the holidays.

9. MAYOR'S REPORT

Mayor King said he and Dave Wallace attended a yearly Safety Class in Albuquerque on October 29, 2015, which is required to fulfill the safety requirements of the NM Self Insurers Fund (NMSIF). Meeting all of the safety standards provides the Village with a sizeable dividend on its annual workers' compensation and liability premiums each year. Village Staff have met the requirements each year that the Village has been eligible through the NMSIF insurance program.

The Mayor thanked the Department of Public Safety for keeping the traffic flow around the Village as safe and as accessible as possible, given the amount of renovation activity occurring.

10. STAFF REPORTS

Mark Fratrack, Village Administrator reported on ongoing projects:

- Townsite Act –All studies are done and sent to FS for review. Work continues on the survey as boundary lines may be straightened out.
- Water Trust Board (WTB) (Kachina Water Tank) –All items have been submitted. There will likely be an item on the December Council agenda to move forward with the \$1,640,000 90% grant/10% loan for the Kachina Water Tank. The Village match is \$330,000, with the TIDD slated for \$200,000, for a project total of \$2,170,000.
- Clean Water State Revolving Fund (CWSRF) – Most required documents have been turned in, and an eighteen page ordinance has been turned in for their review.
- Sutton Place – Main construction on the culvert will be put off until next construction season. Preliminary work to divert the stream has been completed this build season.
- Christmas Lighting – Lodger's Tax funds will match up to \$1,000.00 to have lights put up on a building. The Chamber is hiring a person to string the lights. Suggestion of allowing the Village to pay up to \$500 for lighting on the Firehouse and the Police Office. Rio Hondo Condominiums have committed, so it would be a nice compliment to the area.
- RTD/TSVI Meeting – RTD requested a meeting with TSVI to get an understanding of TSVI's bussing schedule. RTD is looking to modify the Chile Line runs to better compliment, and not compete with, the TSVI runs. RTD has concerns that the historical ridership might drop off due to TSVI providing employee transportation service.
- RTD Board Meeting November 6, 2015 – The subject of the run to Taos Ski Valley was tabled at the meeting. There was discussion of possibly using other funds that RTD has available first, and then requesting the \$30,000 from the Village only if necessary. Administrator Fratrack plans to attend the Town of Taos Lodger's Tax Committee meeting later in November to request possible funding for the Taos Ski Valley bus, as this is also a great benefit to the Town. The RTD will meet again in December.
- Funding/Consulting Support – Fratrack met with Gabe Cisneros and Stephen Archuleta about possibly utilizing their services to help get funding for projects or equipment in the future.
- Town of Taos Sister City – Fratrack coordinated last minute with the Chamber to get some information to the Town of Taos to take to China when visiting their sister city.
- UPS and FedEx packages – Due to the changes taking place around the Village, and the difficulty accessing various establishments, it seems sensible to allow packages to continue to be dropped off at the Firehouse.

Department Briefs

- **Department of Public Safety Update. Chief Wallace reported on October activity:**
- Law Enforcement: (2) Residential Alarms, (1) Commercial Alarm, (1) Suspicious Vehicle, (1) Disturbance, (2) Citizen Assists, (66) Hours of Traffic Enforcement, (8) Traffic Stops, (8) Verbal Warnings, (8) Parking Citations
- Fire/EMS: (0) Fire Responses, (0) EMS Responses
- SAR: (0) Search and Rescue Missions

- Other Activity: none
- Chief Wallace also reported on the recent fire at Officer Stevens' home. Wallace will look into whether the Fire Department is a non-profit 501c(3) organization that could create a non-taxable fund for Officer Stevens.
- **Community Development/Planning & Zoning Update:** Planner Foster reported on a grant he is writing for river restoration projects in Taos Ski Valley, looking at the possible use of conservation easements, and recent meetings at the Taos Land Trust and with the Trails committee.
- **Public Utilities Department Update:** Administrator Fratrack reported the Director Keen had recently toured six treatment plants with FEI Engineers in order to look at various technologies available to upgrade the Village treatment plant.
- **Village Clerk:** Clerk Wooldridge reported on her completion of the third year of the Municipal Clerks' Institute. Administrative Assistant Romero attended the Master Municipal Clerks' Academy that focused on records retention. This knowledge will be used to organize Village paper and electronic files. Clerk Wooldridge did not attend the recent election school, but will obtain the election materials to start the process of conducting the next municipal election on March 1, 2016.

11. OLD BUSINESS

- A. Consideration to Approve Additional Funding Support in the Memorandum of Agreement (MOA) between the Village of Taos Ski Valley and the North Central Regional Transit District (RTD), providing a Bus Route to Taos Ski Valley for the 2015-2016 Ski Season

Discussion centered on the desire to make the funding of the Taos Ski Valley bus a part of a larger participation effort.

MOTION: To move to postpone indefinitely

Motion: Councilor Stagg Second: Councilor Wiard Passed: 4-0

12. NEW BUSINESS

13. MISCELLANEOUS

- A. Councilor Stagg reported that Holy Cross Hospital is moving forward with asking Taos County to conduct an election to add a 1/8 percent tax to be used for capital projects. The hospital building is owned by Taos County. One of the benefits of imposing such a tax is that much of the tax is exported to second-home owners, not shouldered only by locals.

14. CLOSED SESSION

- A. Discussion of the Purchase or Acquisition of Real Property

This matter may be discussed in closed session under Open Meetings Act exemption 10-15-1(H)(2) which allows for discussion of the purchase or acquisition of real property

MOTION: To go to Closed Executive Session

Motion: Councilor Stagg Second: Councilor Bennett Passed: 4-0

MOTION: To return to Open Session

Discussion was only on the purchase or acquisition of real property. No votes were taken in closed session.

Motion: Councilor Stagg Second: Councilor Bennett Passed: 4-0

15. ANNOUNCEMENT OF THE DATE, TIME AND PLACE OF THE NEXT MEETING OF THE VILLAGE COUNCIL.

The next regular meeting of the Village Council is scheduled for Tuesday, December 8, 2015, at 2:00 p.m., at the Edelweiss Lodge & Spa Club Room. There will be a special meeting of the Village Council on Tuesday, November 17, 2015, at 11:00 a.m., at the Village Offices.

15. ADJOURNMENT

MOTION: To Adjourn.

Motion: Councilor Bennett Second: Councilor Wiard Passed: 4-0

The meeting was adjourned at 3:45 p.m.

Neal King, Mayor

ATTEST:

Ann M. Wooldridge, Village Clerk