



7 Firehouse Road
Post Office Box 100
Taos Ski Valley
New Mexico 87525

(575) 776-8220
(575) 776-1145 Fax

E-mail: vtsv@vtsv.org
Web Site: vtsv.org

MAYOR:
Neal King

COUNCIL:
Kathleen V. Bennett
J. Christopher Stagg
Barbara L. Wiard
Thomas P. Wittman

**VILLAGE
ADMINISTRATOR:**
Mark G. Fratrack

CLERK/TREASURER:
Vanessa N. Chisholm

Dear Liquor Dispenser,

We would like to clarify several matters surrounding the permitting of special events in the Village.

A special event permit from the Village is required for special events that include outdoor entertainment, are open to the public, and are for 50 or more participants. Details concerning a special event are outlined in Ordinance 10-35, which is available for viewing on the Village website at www.vtsv.org under Ordinances. Application for a permit should be submitted to the Village office two weeks prior to the planned event. There is a \$10 fee for the permit. The application will be reviewed by both the Director of Public Safety and the Village Administrator for approval.

In addition, for special events requiring a Special Dispenser Permit (also known as a picnic license), you must bring your application from New Mexico Alcohol and Gaming to the Village office to be signed by the Village Administrator before taking it to Santa Fe. Include a site plan designating the alcohol serving area. There is also a \$10 per day license fee to the Village.

We have enclosed a copy of the recently revised special event permit application for your reference, but please contact us with any questions you may have.

Sincerely,