

## Village of Taos Ski Valley

PO Box 100, 7 Firehouse Road, Taos Ski Valley, NM 87525 (575) 776-8220 (575) 776-1145 Fax

E-mail: vtsv@vtsv.org Website: www.vtsv.org

VILLAGE COUNCIL SPECIAL MEETING **DRAFT MINUTES** EDELWEISS LODGE CLUB ROOM 106 SUTTON PLACE TAOS SKI VALLEY, NEW MEXICO APRIL 16, 2019 2:00 P.M.

#### 1. CALL TO ORDER & NOTICE OF MEETING

The Special Meeting of the Village of Taos Ski Valley Council was called to order by Mayor Brownell at 2:00 p.m. The notice of the Special Meeting was properly posted.

#### 2. ROLL CALL

Ann Wooldridge, Village Clerk, called the role and a quorum was present.

## **Governing Body Present**

Mayor Christof Brownell Councilor Jeff Kern Councilor Roger Pattison Councilor Chris Stagg Councilor Tom Wittman, Mayor Pro Tem

## Village Staff Present

Administrator John Avila Clerk Ann Wooldridge

Public Works Director Anthony Martinez

Public Works Administrative Assistant Christina Wilder

#### **3.** APPROVAL OF THE AGENDA

MOTION: To approve the agenda with the removal of item 5. A. Closed Session **Motion: Councilor Stagg Second: Councilor Wittman** Passed: 4-0

#### 4. **NEW BUSINESS**

A. Consideration to Award Contract for the Village of Taos Ski Valley Wastewater Treatment Plant Expansion

The Village of Taos Ski Valley has a Sewer System Development Project to upgrade and expand the Village Wastewater Treatment Plant in order to increase capacity for the growing seasonal demand. The project has been planned, designed, and an RFP was advertised March 3, 2019 to obtain Proposals. A Pre-Bid conference was held March 18, 2019 for potential contractors to review design information, and the site to construct the new plant. Two RFP responses were received April 5, 2019 and evaluated for award, and the recommendation has been made to award the contract to the best scoring bidder: Integrated Water Services.

Administrator Avila explained that there had been several contractors and subcontractors who had attended the pre-bid conference, although just two contractors submitted final bids. Mark Dahm of Allan Plummer & Associates (formerly FEI Engineers) had conducted the background investigation and the bid analysis.

# MOTION: To Award the Contract for the Village of Taos Ski Valley Wastewater Treatment Plant Expansion to Integrated Water Systems Motion: Councilor Wittman Second: Councilor Kern

Administrator Avila said that the plan is for the contractor to mobilize in mid-May and to work all summer in order to complete the project by mid-November. The Ovivo units will be trucked in and wheeled into the facility. Production of the Ovivo units is on-track, with a 20-week production contract to be executed this week. There will be \$8.3 million of funding allocated to this project in the FY2020 budget, Administrator Avila reported. Funds to cover the construction will come from Village capital funding and a USDA loan. A Capital Outlay of \$1.3 million in Legislative funding will be available in the new fiscal year. The 5% Bid bond does not transform into a performance bond, it is simply for the bid, Administrator Avila said. No decision has yet been made on whether the Capital Outlay funds would contribute to allowing for a smaller loan from the USDA, or if the total cost to date will require an additional loan from the USDA. Otherwise, the Village's reserve funds would be needed. Administrator Avila said that approximately \$900,000 had been spent so far on the engineering, design, and re-design. These costs are not included in the total project price from the contractor.

Public Works Director Martinez explained the items on the bid tabulation sheet. He said that a temporary unit would be utilized while the contractor is retro-fitting the aeration basins and other equipment. Director Martinez also noted that the treatment plant site has been excavated previously so that there is not an anticipation of finding large rocks. Precision Service Electric, who has done work at the site before, will be giving some assistance to the new electrical contractor. Director Martinez said that it will be very helpful to upgrade the plumbing within the treatment plant.

Discussion took place about various intricacies of the contract; especially the inclusion of penalties for not completing the work this season or any other items that might allow the contractor to back out. Administrator Avila will verify these items. Mark Dahm, by phone, explained that there is a \$500 per day penalty for not meeting the substantial completion date. There are several deadlines within the contract for verifying completion benchmarks, he said. Mr. Dahm said that within 7-10 days of the Notice to Proceed, the contractor would mobilize. He said that the contractor had a lot of water and wastewater experience, and had worked with Ovivo units previously. Allan Plummer & Associates has worked with this company previously and the company has a good reputation. Mr. Dahm said that because of the re-design of the plant, that there are very few items that could be considered high-risk. The project is much more straightforward, he said. The steel tanks are above-ground, and the deepest digging would only have to occur at six feet on one corner for a retaining wall and at eight feet below grade to execute the connection at one point. The capacity of the upgraded plant will be 440,000 gallons per day, he reported.

Mr. Dahm said that the geo-technical work had been executed between 3 and 5 years previously which did not show bedrock with 15 feet of the surface. Some cobbles were noted, which would be expected, he said. The temporary interim plant will have a capacity of 300,000 gallons per day.

The Mayor called for a vote. Passed: 4-0

### 5. CLOSED SESSION

**A.** Discussion of Threatened or Pending Litigation

This matter may be discussed in closed session under Open Meetings Act exemption 10-15-1(H) (7)

This item had been removed from the agenda.

## 6. MISCELLANEOUS

**A.** P&Z Commissioner Caldwell relayed that there is a concern within the community about the potential dormitory at the corner of O.E. Pattison Loop and Twining Road. Commissioner Caldwell recommended that the Village notify property owners of the zoning of their properties along with an explanation of what that zoning indicates as far as allowed uses, conditional uses, and such.

## 7. ANNOUNCEMENT OF THE DATE, TIME AND PLACE OF THE NEXT MEETING OF THE VILLAGE COUNCIL

A Council Budget Workshop will be held on Tuesday, May 14, 2019 at 9:00 a.m. at the Edelweiss Lodge Club Room. The next regular meeting of the Village Council is scheduled for Tuesday, May 14, 2019 at 2:00 p.m. at the Edelweiss Lodge Club Room.

8.	ADJOURNMENT MOTION: To Adjourn	Second:	Councilor Wittman	Passed: 4-0
	<b>Motion: Councilor Pattison</b> The meeting adjourned at 3:15 p.m.			
 Chris	stof Brownell, Mayor			
	EST: M. Wooldridge, Village Clerk			