

## **ELECTION CALENDAR for MUNICIPAL ELECTION MARCH 6, 2018**

### **Candidacy Filing Date - Village Office**

Tuesday, January 9, 2018 between 8:00 a.m. and 5:00 p.m.

### **Village Clerk Certifies the Declarations of Candidacy -**

Village Office, Wednesday, January 10, 2018 by 5:00 p.m.

### **Candidates' Drawing for ballot position - Village Office**

Thursday, January 11, 2018 at 5:01 p.m.

### **Last Day To Withdraw Candidacy – Village Office**

Tuesday, January 16, 2018, by 5:00 p.m.

### **Write-in Candidate Filing Day - Village Office**

Tuesday, January 16, 2018, between 8:00 a.m. and 5:00 p.m.

### **Village Clerk Certifies the Declarations of Write-in Candidacy - Village Office,**

Wednesday, January 17, 2018 by 5:00 p.m.

### **Precinct Workers and Translators - Village Council Meeting**

Village Council to vote on Precinct Workers and Translators at Village Council Meeting, Tuesday, January 16, 2018, 2:00 p.m.

### **Last Day To Withdraw Write-in Candidacy - Village Office**

Tuesday, January 30, 2018, by 5:00 p.m.

### **Absentee Ballots Cast - VTSV Office**

First day Absentee ballots may be issued/mailed to voters, whose applications have been accepted and approved, January 30, 2018 (through March 2, 2018.)

### **Voter Registration (LAST Day to register for this election) - County Clerk's Office**

Tuesday, February 6, 2018. Registration Closes at 5:00pm

**Early Voting –** early voting on paper ballots will be conducted in the office of the Village Clerk, Wednesday, February 14, 2018 through Friday, March 2, 2018.

### **Final Voter Registration List Available - Village Office**

Final Voter registration list available through Village Clerk by February 14, 2018.

**Last day to request Absentee Ballot Application.** - Village Office, Friday, March 2, 2018, 5:00 p.m.

**Election Day -** Voting takes place at the Snakedance Condominiums Meeting Room adjacent to the Lobby, Tuesday, March 6, 2018, 7:00 a.m. - 7:00 p.m.

**Election Results** - Talled at the Snakedance Condominiums Meeting Room, posted outside the door and also at the Village Office.

Election judge proclaims and posts unofficial results of total votes cast for each candidate. Time will be determined by length of time it takes precinct board to tally ballots.

**Canvass of Election** - Village Office  
By noon on Friday, March 9, 2018.

**Certificate of Election** prepared by Village Clerk for each elected candidate. Must be done by Monday, March 12, 2018 at 5:00 p.m. at the Village Office, after completion of canvass.

**Oath of Office** - Each elected candidate shall personally appear to sign a written statement acknowledging receipt of the certificate and that she or he is legally qualified to hold office. After canvass and preparation of the certificates of elections and not later than 7:00 p.m. on Monday, March 12, 2018.

**Village Council Meeting** - Between Monday, March 2, 2018 and Tuesday, March 27, 2018 the governing body must hold an organizational meeting. This may be a regular or special meeting.

More information on these calendar items follows, below.

## **Candidacy Filing Date**

Declarations of Candidacy shall be filed with the Village of Taos Ski Valley Clerk on Tuesday, January 9, 2018 between the hours of 8:00 a.m. and 5:00 p.m. at the Village Clerk's office, 7 Firehouse Road, Taos Ski Valley, New Mexico.

The following documents are required by law for certification as a candidate:

1. A Declaration of Candidacy (form provided in this packet)  
Please note: the name and resident street address (not Post Office Box) on the Declaration of Candidacy form must match the affidavit name and resident street address of voter registration obtained from Taos County.
2. A certified copy of the candidate's current affidavit of voter registration on file with the County Clerk which has been certified by that office on a date no earlier than December 12, 2017. The candidate must go to the County Clerk's office to pick up an affidavit. The County Clerk's office is located at 105 Albright Street, Suite D, Taos, 575-737-6380.

If you cannot appear in person on January 9, 2018 to declare candidacy, you may fill out an Affidavit Authorizing Filing of Declaration of Candidacy (form provided in this packet), which assigns a person to declare your candidacy.

Please note that there are two Notaries Public in the Village of Taos Ski Valley office if you need their services.

## **Candidates Drawing for ballot position**

At 5:01 p.m. on Thursday, January 11, 2018 the Village Clerk, in the presence of the certified candidates (or authorized representatives) who desire to be present, administers an impartial and fair drawing by lot to determine the order the candidates' names will appear on the ballot. The Village Clerk draws for any candidate or his/her representative who is not present.

If you cannot appear in person for the drawing of the order of candidates and you want someone to attend for you, you may fill out an Affidavit Authorizing Filing of Declaration of Candidacy (form provided in this packet), which assigns a person to represent you at the drawing.

## **Withdraw Candidacy**

Any candidate for municipal office may withdraw his/her candidacy by filing an affidavit in the Village Clerk's office, 7 Firehouse Road. The Village Clerk shall not place on the

ballot the name of any person who has filed such an affidavit by Tuesday, January 16, 2018, 5:00 p.m.

Please note that there are two Notaries Public in the Village office if you need their services.

### **Precinct Workers and Translators**

Village Council to vote on Precinct Workers and Translators at Village Council Meeting, Tuesday, January 16, 2018, 2:00 p.m.

March 6, 2018 - ELECTION DAY: Precinct workers will be required to arrive at the Snakedance Condominiums by 6:50 a.m. and stay until the election results are tallied (approximately 7:30 p.m.).

Each precinct worker will be compensated for their services at a rate of \$150.00 for election day and will be paid no later than thirty days after the election.

Please note: NMSA 1-2-7

Precinct Board; qualification of members.

- A. In order to qualify as a member of the precinct board, a person shall:
  - (1) be a resident of the representative district and county in which the precinct where she/he is a voter is located;
  - (2) be able to read and write;
  - (3) have the necessary capacity to carry out his functions with acceptable skill and dispatch; and
  - (4) execute the precinct board member's oath of office.
  
- B. Before serving as a presiding judge of a precinct board, a person shall receive training in the duties of that position and be certified for the position by the county clerk.
  
- C. No person shall be qualified for appointment or service on a precinct board:
  - (1) who is a candidate for any municipal, federal, state, district or county office;
  - (2) who is a spouse, parent, child, brother or sister of any candidate to be voted for at the election; or
  - (3) who is a sheriff, deputy sheriff, marshal, deputy marshal, state or municipal policeman.

## **Absentee and Early Voting**

The Village Clerk shall furnish an absentee ballot application. An application for an absentee ballot may be obtained by the voter from the Village Clerk in person, by telephone at 575-776-8220 extension 3, or by email at [awooldridge@vtsv.org](mailto:awooldridge@vtsv.org), and any voter may request an application for an absentee ballot for a voter.

Absentee ballots will be issued or mailed to voters beginning on Tuesday, January 30, 2018. All applications for an absentee ballot must be completed and accepted by the Village Clerk prior to Friday, March 2, 2018, 5:00 p.m. After 5:00 p.m. on Friday, March 2, 2018, all unused absentee ballots will be publicly destroyed by the Village Clerk.

The Village Clerk will accept completed absentee ballots delivered from January 30, 2018 until 7:00 p.m. on Tuesday, March 6, 2018.

Between January 30, 2018 and March 2, 2018, absentee ballot applications and absentee ballots may be cast in person at the Village Clerk's office at 7 Firehouse Road, Taos Ski Valley, New Mexico.

Between February 14, 2018 and March 2, 2018 early voting on paper ballots will be conducted at the Village Clerk's office at 7 Firehouse Road, Taos Ski Valley, New Mexico.

## **Write-in Candidate Filing Day**

No person can be elected as a write-in candidate unless certified as such by the Village Clerk. All write-in candidates must file in person at the Village Clerk's office on Tuesday, January 16, 2018 between 8:00 a.m. and 5:00 p.m. This is the only date and time on which a write-in candidate may file for office.

Write-in candidates shall file their declaration of write-in candidacy with the same documents and satisfy the same requirements as established for candidates.

If you cannot appear in person to declare your write-in candidacy, you may fill out an Affidavit Authorizing Filing of Declaration of Write-in Candidacy. This assigns a person to declare your write-in candidacy.

## **Last Day for Withdrawal of Write-in Candidacy**

A declared write-in candidate may file an affidavit that she or he is no longer a write-in candidate for Village office by January 30, 2018, at the Village Clerk's office, 7 Firehouse Road, Taos Ski Valley, New Mexico. In this event, any votes for such a candidate will not be counted and canvassed.

Please note that there are two Notaries Public in the Village office if you need their services.

### **Voter Registration**

Persons desiring to register to vote in the Village of Taos Ski Valley election must register with the County Clerk of Taos County not later than Tuesday, February 6, 2018 at 5:00 p.m., the date on which the County Clerk will close the registration books. Registration forms are available at the Village offices, 7 Firehouse Road, Taos Ski Valley, New Mexico. Voter information can be found at the Secretary of State's website at [http://www.sos.state.nm.us/Voter\\_Information/Voter\\_Registration\\_Information.aspx](http://www.sos.state.nm.us/Voter_Information/Voter_Registration_Information.aspx)

### **Absentee Applications Due**

All applications for an absentee ballot must be completed and accepted by the Village Clerk prior to 5:00 p.m., Friday, March 2, 2018. After 5:00 p.m. on March 2, 2018 all unused absentee ballots will be publicly destroyed by the Village Clerk. Absentee ballot applications will be available beginning January 23, 2018. January 30, 2018 is the first day that absentee ballots may be issued or mailed to voters.

### **Voter Registration List Available**

A final voter registration list is available through the Village Clerk after February 14, 2018. There will be a charge for paper copies.

### **Last Day to Request Absentee Ballot Application**

All application requests for absentee ballots must be received by 5:00 p.m. on Friday, March 2, 2018. Absentee ballots will be accepted until 7:00 p.m. on March 6, 2018.

### **Election Day**

Be it resolved by the governing body of the Village of Taos Ski Valley that:

A. A regular municipal election for the election of municipal officers shall be held on March 6, 2018. Polls will open at 7:00 a.m. and close at 7:00 p.m.

B. At the regular municipal election, persons shall be elected to fill the following elective offices:

1. One Mayor for a four-year term
2. One Councilor for a four-year term
3. One Councilor for a four-year term

C. The following location is designated as the polling place for the conduct of the regular municipal election:

1. Voters registered in the Village of Taos Ski Valley shall vote at the Snakedance Condominiums at 110 Sutton Place, Taos Ski Valley, New Mexico.

### **Election Results**

After 7:00 p.m. on March 6, 2018, the election judge proclaims and posts unofficial results of total votes cast for each candidate at the Village offices and at the Snakedance Condominiums polling place. Time will be determined by length of time it takes the precinct board to tally the ballots.

Any request for election information will be answered through the office of the Village Clerk.

### **Canvass of Election**

By 12:00 noon on Friday, March 9, 2018 the Village Clerk must have begun a canvass of election returns; a canvass may begin any time after election returns are received from the precinct board; all canvassing must be done in the office of the Village Clerk, after which the election results will be declared.

### **Certificate of Election/Oath of Office**

By Monday, March 12, 2018 at 5:00 p.m. at the Village office each elected officer will take the oath of office and sign a written statement acknowledging receipt of the certificate of election and that she or he is legally qualified to hold office.

## **Questions**

Questions regarding elections may be directed to:

Ann Marie Wooldridge  
Clerk  
(575) 776-8220 ext. 3  
awooldridge@vtsv.org

## **Mayor & Councilors:**

Neal King - Mayor (term ends March 2018)  
nealkingtsv@cs.com

Kathy Bennett - Councilor (term ends March 2018)  
kathybennettsv@cs.com

Christof Brownell – Councilor (term ends March 2020)  
christofbrownell@gmail.com

J. Christopher Stagg- Councilor (term ends March 2018)  
jcs@skitaos.org

Tom Wittman - Councilor (term ends March 2020)  
topwit@aol.com

## **Campaigning & Sign Restrictions**

There is no campaigning within 100 feet of the polling place. The polling place for Election Day, Tuesday, March 6, 2018, will be at the Snakedance Condominiums at 110 Sutton Place. There is no campaigning within 100 feet of the polling place for absentee and early voting. The polling place for absentee voting will be the Village of Taos Ski Valley offices, 7 Firehouse Road, effective January 30, 2018. Early voting will take place at the Village offices from February 14, 2018 to March 2, 2018.