

Village of Taos Ski Valley
Village Council
Agenda Item

AGENDA ITEM TITLE: Consideration to Approve Resolution No. 2016-294 Requesting Approval of the Disposition of Capital Assets owned by the Village of Taos Ski Valley

DATE: September 8, 2015

PRESENTED BY: Nancy Grabowski

STATUS OF AGENDA ITEM: New Business

CAN THIS ITEM BE RESCHEDULED: Not recommended

BACKGROUND INFORMATION: This past fiscal year the list of capital assets was reviewed by staff. There were many items on the list that were impaired, past their useful life, or obsolete. Staff is requesting that these items, which are no longer usable by the Village, be removed from the capital asset list and be disposed of accordingly. In addition to these items, there are currently three (3) vehicles that are titled to the Public Works Department which are no longer safe to operate or are inoperable; they will be listed for sale via the public surplus web site. It is required by the State Auditor's Office (SAO) that Council approve any items removed from the current capital asset and depreciation list. The list along with the approved resolution will be submitted to the SAO; the SAO must approve all items prior to those items being removed from the Village's capital asset list.

RECOMMENDATION: Motion to approve Resolution No. 2016-294 Requesting Approval of the Disposition of Capital Assets owned by the Village of Taos Ski Valley

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Agenda Item

AGENDA ITEM TITLE: Consideration to approve Resolution No.2016-295 Authorizing and Approving a Policy for Village Credit Card Usage

DATE: September 8, 2015

PRESENTED BY: Nancy Grabowski

STATUS OF AGENDA ITEM: New Business

CAN THIS ITEM BE RESCHEDULED: Not recommended

BACKGROUND INFORMATION: The Village has been distributing company credit cards to employees without providing information to the employees regarding their responsibilities or requiring them to acknowledge receipt of the card in writing. In order to protect the Village from unauthorized and unbudgeted spending, and any fraudulent use of these cards, staff recommends initiating a new process. Staff has created a draft policy along with a procedure which requires all employees who receive a Village credit card to read the policy and to sign an acknowledgement of their responsibilities and the consequences of misusing the privilege of having a Village credit card. A copy of the draft policy (Exhibit"1") and the acknowledgement (Exhibit"2") are attached.

RECOMMENDATION: Motion to approve Resolution No. 2016-295 Authorizing and Approving a Policy for Village Credit Card Usage

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Agenda Item

AGENDA ITEM TITLE: Consideration to Approve **Resolution No. 2016-296**, Authorizing the Assignment of Official Representatives and Signatory Authorities for Clean Water State Revolving Fund Project

DATE: September 8, 2015

PRESENTED BY: Nancy Grabowski

STATUS OF AGENDA ITEM: New Business

CAN THIS ITEM BE RESCHEDULED: Not recommended

BACKGROUND INFORMATION: The Village of Taos Ski Valley has applied for and been approved by the New Mexico Environment department for a loan/grant through the CWSRF to begin work on the planning, upgrading and construction of a new Waste Water Treatment Plant. In order to process and submit documents pertaining to the CWSRF project, and for requesting reimbursement of funds, the New Mexico Environment Department requires a resolution by the Village Council approving these signatory authorities.

RECOMMENDATION: Staff recommends approval of **Resolution No. 2016-296** Authorizing the Assignment of Official Representatives and Signatory Authorities for Clean Water State Revolving Fund Project

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AGENDA ITEM TITLE: Consideration to Approve **Resolution No. 2016-297**, A Resolution Authorizing and Approving Financial Assistance from the New Mexico State Highway and Transportation Department FY2015-2016, NM LGRF DOT Project SP-5-15 (196)

DATE: September 8, 2015

PRESENTED BY: Don Schieber

STATUS OF AGENDA ITEM: New Business

CAN THIS ITEM BE RESCHEDULED: Not Recommended

BACKGROUND INFORMATION: The Village Council needs to approve a resolution for State Highway and Transportation Department funding. After passage of the attached resolution, the Highway Department will be drafting a contract for Village approval for the 2016 road project. At this point, the State has committed to funding in the amount of \$45,000 with the Village contributing 25% of total project costs, or \$15,000.00, for a total project cost of \$60,000.00.

Monies for the project will be used for full construction with drainage improvements of various local streets.

RECOMMENDATION: Approval of Resolution No. 2016-297, a resolution authorizing and approving financial assistance from the New Mexico State Highway and Transportation Department