



Village of Taos Ski Valley
PO Box 100, 7 Firehouse Road, Taos Ski Valley, NM 87525
(575) 776-8220 (575) 776-1145 Fax
E-mail: vtsv@vtsv.org Website: www.vtsv.org

**VILLAGE COUNCIL REGULAR MEETING
DRAFT MINUTES
EDELWEISS LODGE CLUB ROOM
TAOS SKI VALLEY, NEW MEXICO
TUESDAY, DECEMBER 8, 2015, 2:00 P.M.**

1. CALL TO ORDER & NOTICE OF MEETING

The regular Meeting of the Village of Taos Ski Valley Council was called to order by Mayor King at 2:03 p.m. The notice of the meeting was properly posted.

2. ROLL CALL

Ann Wooldridge, Village Clerk, called the role and a quorum was present.

Governing body present:

Mayor Neal King
Councilor Kathy Bennett
Councilor Chris Stagg
Councilor/Mayor Pro-Tem Barb Wiard
Councilor Tom Wittman

Staff present:

Village Administrator Mark Fratrack
Village Finance Director Nancy Grabowski
Village Clerk Ann Wooldridge
Public Works Director Ray Keen
Village Planner Matthew Foster
Village Attorney Dennis Romero

3. APPROVAL OF THE AGENDA

Councilor Wiard asked to move item 12.A. to after item 4., and to move item 12.E. to 12.A. Councilor Stagg asked to speak under Miscellaneous.

MOTION: To approve the agenda with the above amendments

Motion: Councilor Wiard **Second:** Councilor Wittman **Passed:** 4-0

4. APPROVAL OF THE MINUTES OF THE NOVEMBER 10, 2015 REGULAR VILLAGE COUNCIL MEETING and the NOVEMBER 7, 2015 SPECIAL COUNCIL MEETING

MOTION: To approve the minutes from the November 10, 2015 Regular Village Council Meeting, and the November 7, 2015 Special Council Meeting as presented.

Motion: Councilor Wittman **Second:** Councilor Wiard **Passed:** 4-0

12. A. Consideration to Approve FEI Engineers and Staff Recommendation on Technology to be used in the Waste Water Treatment Plant (WWTP) Improvements and Upgrades

FEI Engineers took Director Keen on a tour recently of treatment plants in New Mexico and Colorado. Mark Dahm, with FEI Engineers, said that his firm has completed an overview of the existing Village treatment plant, examining the needs for a new plant, a flow and loading summary, and evaluating secondary treatment technologies. They have also looked at the ability to meet discharge limits, space requirements and cost. It is of utmost importance to consider future flow and loading limits and meeting the requirements of the discharge permit. The secondary treatment technology is the key element of a plant, and there are several activated sludge process variations. Dahm presented information on three small-

footprint options: an integrated fixed film activated sludge (IFAS), a membrane bioreactor (MBR), and a sequencing batch reactor (SBR).

MOTION: To Approve Adoption of a Membrane Bioreactor (MBR) process for the Village Wastewater Treatment Plant Upgrade

Motion: Councilor Wiard **Second:** Councilor Bennett **Passed:** 4-0

5. CITIZEN'S FORUM – No one spoke at the forum.

6. FINANCIAL REPORTS

Nancy Grabowski, Finance Director, said GRT remitted to the Village in November was \$197,397, compared to \$54,979 for November last year. Totals are \$379,110 versus last year's \$238,527. There is most likely confusion with businesses using the Village GRT location code versus the TIDD location code. There may be a correction forthcoming but there is no way to tell when or how it will happen. Staff is trying to work with NM Tax and Rev to sort out these issues. Lodger's tax was \$4,198 versus \$6,196 last year. Totals for the year, however, are up by 19%, at \$44,923 over last year's \$40,923. A total of \$18,816 in late fees paid this year has made the difference. Otherwise Lodger's tax would have shown a decrease.

7. COMMITTEE REPORTS

A. Planning and Zoning Commission – P&Z met on Monday, December 7, 2015, at 1:00 p.m. at the Edelweiss Lodge. Commission Chair Wittman reported on the following agenda items:

- The updated master plan elements have been presented over several months by Planner Foster. Councilor Wittman commended Foster on his good work. The last few elements were presented: hazard mitigation, economic development, and community design.
- The possibility of creating a Kachina Master Plan. Funds will have to be found, as a consultant may be hired.
- The legality of asking developers to show proof of adequate financing or asking to have them to be bonded
- The status of adequate and permissible signs in the Village
- The status of Thunderbird Road and the sidewalks

The next P&Z meeting is scheduled for Monday, January 4, 2016 at 1:00 p.m., at the Edelweiss Lodge & Spa Club Room.

B. Public Safety Committee – The Public Safety Committee is taking a holiday season break and did not meet. Councilor Bennett reported that Jaynes Corporation employees had been very helpful when the EMS transport vehicle needed to get access to Mogul Medical.

C. Firewise Community Board of Directors - The Firewise Community Board of Directors is taking a holiday season break and did not meet.

Both of these committees will meet next on Monday, February 1, 2016 at 9:00 a.m. and 10:00 a.m. consecutively, at the Bennett residence on Snowshoe Road.

C. Parks & Recreation Committee– No report

D. Lodgers' Tax Advisory Board

8. REGIONAL AND STATE REPORTS

Councilor Wiard reported on several items:

- The Enchanted Circle Day at the Legislature will not take place this year. The priorities that would have been presented were: E911 issues, affordable housing, Holy Cross Hospital, and roads.
- Discussion at future meetings will center on items that will be addressed in the Legislative Session, which is a thirty-day session beginning on Tuesday, January 19, 2016 at noon.

9. MAYOR'S REPORT

Mayor King has been busy and had no report.

10. STAFF REPORTS

Mark Fratrack, Village Administrator reported on ongoing projects:

- Townsite Act –All studies are done and sent to FS for review. Work continues on the survey, and there is concern that the size may be reduced.
- Water Trust Board (WTB) (Kachina Water Tank) –All requested items have been submitted, but there may be a need to submit other documents. This will be addressed again at the January Council meeting.
- Clean Water State Revolving Fund (CWSRF) – The ordinance will be introduced at this meeting for a first reading. Funding should be available in February or March 2016.
- Sutton Place – Water flow capacity requirements have been updated and a design on a “downsized” culvert is in the works. Construction will start in the spring of 2016. The Burroughs culvert will also be downsized.
- RTD/Town of Taos (TOT) Lodger’s Tax Board (LTB) meeting - VTSV Chamber Director Tucker and Administrator Fratrack attended a meeting with the TOT LTB and the RTD. The TOT LTB is supportive of the Chile Line, but it is too late in the process for them to consider supporting funding on the MOA at this point. They said they will support it in the future. TOT Marketing Director is working with VTSV Chamber Director to garner support through TOT and Taos County for next season.
- WWTP Upgrades – FEI estimated the cost at \$35 to \$50k. The initial bids on this year’s upgrade work were all rejected. As this matter is urgent, FEI has contacted and worked out a project bid amount with a contractor.
- Rogue Plowing –There are concerns for liability as to damage to roads, fiber optic boxes, fire hydrants, and accidents with another vehicle if contractors, not Village Public Works Staff, were to start plowing Village roads. There is evidence that this has occurred. A policy on establishing plowing hours may be worked out.
- State Engineer – Glorieta Geoscience and Administrator Fratrack met with the State Engineer to discuss the possibility of requesting an additional diversion point. It would be a lower diversion point for future development and in case of emergencies the Village could access it. The State Engineer was receptive to the idea.

Department Briefs

- **Department of Public Safety Update. Chief Wallace was not in attendance, but the report on November activity was:**
- Law Enforcement: (12) Citizen Assists, (53) Hours of Traffic Enforcement, (4) Traffic Stops, (3) Verbal Warnings, (12) Parking Citations, (1) Written Warning
- Fire/EMS: (0) Fire Responses, (2) EMS Responses
- SAR: (0) Search and Rescue Missions
- Other Activity: Fire Department personnel spent 6 hours on Saturday, November 21, 2016 practicing vehicle stabilization techniques and extrication techniques by cutting a vehicle into many pieces.
- **Community Development/Planning & Zoning Update:** none
- **Public Utilities Department Update:** none
- **Village Clerk:** Clerk Wooldridge reported on efforts to straighten out the Village and the TIDD GRT, analyzing water rights issues, and pursuing delinquent accounts.
- **Legal Update:** (Dennis Romero) – Attorney Romero reported that it has not been possible to determine what ticket was received by the person who wrote the letter of complaint last summer. No more time will be spent on pursuing this.

11. OLD BUSINESS

A. Consideration to Approve Additional Funding Support in the Memorandum of Agreement (MOA) between the Village of Taos Ski Valley and the North Central Regional Transit District (RTD), providing a Bus Route to Taos Ski Valley for the 2015-2016 Ski Season

The NCRTD has requested that the Village reconsider the amount of money identified in the MOA and requests the Village authorize additional funding as discussed at the NCRTD meeting in the amount of \$13,350.00. The schedule is not very desirable, and a request may be made to change it.

MOTION: To Approve the Memorandum of Agreement Between the Village of Taos Ski Valley and the North Central Regional Transit District to Provide a Bus Route to Taos Ski Valley
Motion: Councilor Wiard Second: Councilor Wittman Passed: 4-0

12. NEW BUSINESS

A. Presentation of Draft Village Master Plan Elements

Planner Foster presented an overview of the drafts of the eight elements of the master plan. The plan in its entirety contains eight goals, forty-nine policies, and eighty objectives. These will need to be prioritized, and budgeting will need to be considered in listing the objectives. The Council and the Village will need to participate in using the plan. A community meeting will be held in early January to present the plan to the public, and more information about the plan will be distributed by various methods, including e-mail, social media, and web sites.

B. Introduction: Ordinance 2016-54 , To Enter into a Loan Agreement with the New Mexico Environment Department (NMED) for the Purpose of Obtaining Wastewater Construction Loan Funds in the amount of \$350,000 for the Purpose of Funding the Planning and Preliminary Designing of the Village’s Wastewater Treatment Plant Improvements/Expansion project
As this was the introduction of this ordinance, no action needs to be taken at this time.

C. Consideration to Approve Resolution No. 2016-300 a Resolution Authorizing a Regular Municipal Election to be Held On March 1, 2016

A regular municipal election will take place on March 1, 2016 for two Councilor positions.

MOTION: To Approve Resolution No. 2016-300 a Resolution Authorizing a Regular Municipal Election to be Held On March 1, 2016

Motion: Councilor Wiard Second: Councilor Wittman Passed: 4-0

D. Consideration to Approve Signing Letter of Support for Collaborative Forest Restoration Program

The Collaborative Forest Restoration Program (CFRP) has asked for Village support by signing onto their letter to be sent to Forest Service Chief Tidwell. They are requesting that the Forest Service fully fund FY15 projects and fully fund the program in FY16 at the full \$5 million dollar level.

MOTION: To authorize the Village Administrator to sign the letter of support submitted by the “Friends of the Collaborative Forest Restoration Program.”

Motion: Councilor Wittman Second: Councilor Bennett Passed: 4-0

13. MISCELLANEOUS

A. Councilor Stagg reported that Taos County has approved conducting an election to add a 1/8 percent tax to be used for capital projects. This is expected to raise approximately \$1.2 million a year which would be bonded for \$5 million to be used towards improvements at Holy Cross Hospital. He urged everyone to vote in the election.

14. CLOSED SESSION

A. Discussion of the Purchase or Acquisition of Real Property

This matter may be discussed in closed session under Open Meetings Act exemption 10-15-1(H)(2) which allows for discussion of the purchase or acquisition of real property

MOTION: To go to Closed Executive Session

Motion: Councilor Bennett Second: Councilor Wiard Passed: 4-0

MOTION: To return to Open Session

Discussion was only on the purchase or acquisition of real property. No votes were taken in closed session.

Motion: Councilor Wiard Second: Councilor Stagg Passed: 4-0

15. ANNOUNCEMENT OF THE DATE, TIME AND PLACE OF THE NEXT MEETING OF THE VILLAGE COUNCIL.

The next regular meeting of the Village Council is scheduled for Tuesday, January 12, 2016, at 2:00 p.m., at the Edelweiss Lodge & Spa Club Room. .

15. ADJOURNMENT

MOTION: To Adjourn.

Motion: Councilor Stagg

Second: Councilor Bennett

Passed: 4-0

The meeting was adjourned at 5:00 p.m.

Neal King, Mayor

ATTEST:

Ann M. Wooldridge, Village Clerk