



Village of Taos Ski Valley
PO Box 100, 7 Firehouse Road, Taos Ski Valley, NM 87525
(575) 776-8220 (575) 776-1145 Fax
E-mail: vtsv@vtsv.org Website: www.vtsv.org

INVITATION TO BID

RFP No. 2016-01

LOADER MOUNTED SNOW BLOWER

PART I: RFP SUMMARY AND BID SPECIFICATIONS

The Village of Taos Ski Valley (VTSV), Taos Ski Valley, New Mexico is requesting competitive sealed BIDs for the purpose of procuring one self-contained, engine driven snow blower that will attach to the front of an articulated wheel loader. The snow blower must be new, unused and of current production model and shall be bid with all standard equipment as shown in manufacturer's literature. Modifications of existing models to meet these specifications will not be permitted. The minimum static tipping weight required for each wheel loader shall be listed for each snow blower bid, along with the weight of each snow blower. The bidder shall deliver the unit complete, ready to work, including all attachments necessary to connect the blower to the wheel loader, all in cab controls, connecting cables and required tools. The bidder shall include pin style or quick coupler connections that will attach the snow blower to the loader provided by VTSV. Operator and mechanic training shall be scheduled following delivery of snow blower and included in bid pricing. A minimum of one day training shall be conducted by a factory representative or dealer of the unit bid.

GENERAL SPECIFICATION:

MODEL: Unit shall be a new current year model.

WARRANTY: Shall be stated in writing on form provided.

DELIVERY: Proposer must perform a pre-delivery service prior to delivery of equipment. Delivery is to be to the Village of Taos Ski Valley, 38 Ocean Blvd, Taos Ski Valley, NM 87525.

Proposer must state the number of days for delivery from the time of order.

MANUALS: One (1) complete service manual, digital or printed.

One (1) complete parts manual, digital or printed.

One (1) operator's manual(s).

One (1) training video, (if available).

TRAINING: Upon delivery to end user, proposer will provide on-site instruction to operators on proper operation and daily maintenance.

BIDDER: Preference may be given to the proposer who has a local dealer with a reasonable amount of parts inventory for the unit and a complete service facility.

The following Minimum Bid Specifications shall be answered by checking yes or no as to whether the requirements can be met. If no response is checked, it will be considered a NO.

MINIMUM BID SPECIFICATIONS

OPERATING REQUIREMENTS:

- Shall be able to be used and mountable with existing CASE 621E or CASE 621B wheel loaders supplied by VTSV and have quick disconnect couplers for easy change out ____yes____no
- Minimum width of cut shall be 90" and maximum width shall be 120" ____yes____no
- Minimum discharge rate of 1200 tons per hour ____yes____no
- Shall have ability to cast snow a minimum of 75 feet ____yes____no
- Weight shall not exceed 10,000 lb. hitch included ____yes____no
- All components to be easily accessible for maintenance and servicing ____yes____no
- All safety shields and visual graphics to ensure maximum safety ____yes____no

DESIGN:

Blower assembly shall be a two piece design, where the engine housing and blower housing are separate units that bolt together ____yes____no

ENGINE:

Diesel engine:

- Shall be fully electronic, turbo-diesel engine, liquid cooled with a minimum of 150 HP ____yes____no
- Shall have manual start and stop on the engine in addition to in-cab start and stop ____yes____no
- Shall have separate radiators for cooling engine and transmission ____yes____no
- Automatic shutdown warning device shall be provided for low oil pressure and high engine coolant temperature ____yes____no
- Shall have a dry type air cleaner that will be protected from snow, ice and rain ____yes____no
- Fuel tank shall be sufficient to operate for a minimum of 10 hours of continuous operation at full load ____yes____no
- Shall be provided with cold weather start assist ____yes____no

TRANSMISSION:

- Shall have two speed transmission for light and heavy snow ____yes____no
- Shall be oil pressure lubricated and cooled with separate radiator ____yes____no
- Shall have shear bolt protection as a safety feature for drive components ____yes____no

ELECTRICAL SYSTEM

- Shall be 12V negative ground ____yes____no
- Electronics must be a CAN-BUS system for all controls and systems monitoring. Wireless will not be accepted ____yes____no
- Electronics shall be protected from elements in sealed box ____yes____no
- All wiring shall be in protective conduit ____yes____no

- In cab control harness shall be located in the carrier vehicle for use by operator in the seated position and shall ensure the operator full control of the snow blower at all times with a minimum of fatigue ____yes____no
- Remote controls shall be electric over hydraulic ____yes____no

Instrument panel shall have the following:

- Oil pressure gauge ____yes____no
- Water temperature gauge ____yes____no
- Voltmeter gauge ____yes____no
- Fuel gauge ____yes____no
- Low pressure and high temperature warning lights ____yes____no
- Ignition key switch ____yes____no
- Engine RPM gauge ____yes____no
- Joystick controls for blower operation ____yes____no
- Emergency safety shut down switch ____yes____no

Hydraulic functions shall be controlled by electric solenoid valves and shall operate the following:

- Loading chute rotation ____yes____no
- Loading chute deflector closed and open ____yes____no
- Steering vanes left and right ____yes____no
- Impeller casing rotation left or right ____yes____no

SNOW BLOWER TYPE:

- Shall have replaceable cutting edges ____yes____no
- Shall be a two stage design ____yes____no
- Shall have adjustable skid shoes for road adjustment and replaceable stationary skid shoe to support blower engine ____yes____no
- Safety clutch and/or shear pins to protect blower from debris and obstacles ____yes____no
- Shall have side shields on cutter housing ____yes____no
- Gear box shall be ring gear and pinion ____yes____no
- Shall have safety brake in case of engine failure ____yes____no
- Chute shall have minimum rotation of 120 degrees ____yes____no
- Shall be equipped with high and low beam lights with protective cages ____yes____no

COLOR

- Colors shall include safety yellow for high visibility ____yes____no

PART II: FORM OF BID AND ADDITIONAL INSTRUCTIONS

- The following statement shall be completed and placed in bold letters on the outermost envelope of each submittal: "COMPETITIVE SEALED BID FOR LOADER MOUNTED SNOW BLOWER FOR VILLAGE OF TAOS SKI VALLEY RFP NO. 2016-01 - DO NOT OPEN"
- If the BID is mailed, please mail to the following address:

**Certified Purchasing Officer
Village of Taos Ski Valley**

**PO Box 100
Taos Ski Valley, NM 87525**

If the BID is hand delivered, or is delivered by any other special method (i.e., express mail, overnight, etc.), please deliver to the Certified Purchasing Officer at the Village of Taos Ski Valley located at 7 Firehouse Rd, Taos Ski Valley, NM 87525.

Please note that regardless of method used, the BID must be received by 3:00 pm MST on Wednesday, September 9, 2015 by the Purchasing Officer. (see Part IV, Section G – Procurement Schedule)

- C. BIDs received after the deadline will be returned to the Offeror unopened.

IMPORTANT PLEASE NOTE

There is no overnight guaranteed delivery to Taos Ski Valley. VTSV will not accept any bid not delivered to the Village offices by the date and time stated above.

PART III: BID SELECTION

Bidders may submit multiple BIDs of equipment meeting the minimum specifications. The Village of Taos Ski Valley will review all BIDs and select a bidder based on the best overall BID. The Village of Taos Ski Valley reserves the right to reject all BIDs and waive all formalities.

PART IV: TERMS AND CONDITIONS

- A. Amendments to the RFP:** In the event that it becomes necessary to revise any part of this RFP, or additional information is necessary to enable the offeror to make an adequate interpretation of the provisions of this RFP, an amendment to the RFP shall be provided to each prospective offeror. Amendments must be acknowledged and signed by the offeror and submitted with the BID. All amendments shall become a part of this RFP.

To make sure you receive any amendments to this RFP contact the Certified Purchasing Officer at (575)776-8220 2#.

- B. BID Availability:** The contents of a BID shall not be disclosed during any negotiations that may occur. A BID shall be valid until the Agreement is awarded. BIDs shall not be opened publicly and shall not be open to public inspection until after an Offeror has been selected for award. An Offeror may request in writing nondisclosure of confidential data. Such data shall accompany the BID and shall be readily separable from the BID in order to facilitate eventual public inspection of the non-confidential portion of the BID. All material submitted shall become the property of the Village of Taos Ski Valley and shall not be returned.
- C. Amended BID:** An Offeror may submit an amended BID before the deadline for receipt of a BID. Such amended BID shall be complete replacements for previously submitted BID and shall be clearly identified as such in the transmittal letter. The Village of Taos Ski Valley shall not merge, collate, or assemble BID material.
- D. Incurred Expenses:** The Village of Taos Ski Valley shall not be responsible for expenses incurred by an Offeror in preparing and submitting a BID.

E. Modification or Withdrawal of BID: A BID may be modified or withdrawn prior to the BID due date established for receipt of BID in accordance with 35 of the GSD Procurement Code Regulations 1 NMAC 5.2.

F. Cancellation of RFPs or Rejection of BID: This RFP may be canceled or any or all BIDs may be rejected in whole or in part when it is in the best interest of the Village of Taos Ski Valley. A determination containing reasons therefore shall be made part of the procurement file.

G. Procurement Schedule:

BID Advertised: Friday August 21, 2015

BID due Date: Wednesday September 9, 2015 3:00 PM

BID Opening: Wednesday September 9, 2015 3:15 PM

BID Evaluation begins on or about: Thursday September 10, 2015

BID awarded on or about: Thursday September 17, 2015

The above dates are subject to change with the exception of the BID due date, which is September 9, 2015. Any changes to the due date must be by Amendment.

H. Irregularities in the BID: Any mistakes in a BID discovered after the BID date opening are governed by Section 42, GSD Procurement Code Regulations 1 NMAC 5.2.

I. Reservations of Rights:

The Village of Taos Ski Valley reserves the right to;

1. Modify this RFP at any time prior to the award of an Agreement;
2. Withdraw this RFP or not award an Agreement to any Offeror;
3. Issue subsequent RFPs;
4. Waive any error or irregularities in any BID;
5. Accept any or all BIDs;

J. Signature Requirements: A BID must be signed by a duly authorized official(s) of the Offeror. A BID submitted by consortiums, joint ventures, or teams shall establish that all contractual responsibility rests solely with one entity. Each submittal shall indicate the entity responsible for execution on behalf of an offer.

K. Applicable Law: This RFP, the Agreement, and any other agreements relating thereto shall be construed and governed in accordance with the laws of the State of New Mexico. The Procurement code, 13-1-28 through 13-1-199 NMSA 1978, imposes civil, misdemeanor and felony criminal penalties for its violation. In addition, the New Mexico criminal statutes impose felony penalties for bribes, gratuities and kick-backs.

L. Award Notice: The award shall be made to the responsible Offeror(s) whose BID is the most advantageous to the Village of Taos Ski Valley. The award shall be contingent upon successful negotiation of a final agreement between the Village of Taos Ski Valley and the Offeror(s) whose BID is accepted.

The Village of Taos Ski Valley reserves the right to accept any BID incompletely or in part. At the discretion of the Village of Taos Ski Valley, it may designate a contractor for a specific service and one or more contractors for other services.

M. Prohibited Bidding: Pursuant to Section 10-16-13 NMSA 1978 (1995 Repl.) no state agency shall accept any bid from a person who directly or indirectly participated in the preparation of specifications on which the competitive bidding was held.

N. Protests: Protests related to this solicitation must be submitted in writing in conformance with the Code and the Section 82, GSD Procurement Code Regulations 1 NMAC 5.2. Copies of the rule may be requested from the Contracts Administration Section.

O. Other Condition/Requirements:

1. **Agreement Negotiations:** Agreement negotiations may be held in accordance with applicable provisions of Section 39, GSD Procurement Code Regulations 1 NMAC 5.2.
2. **Contract Terms and Conditions:** The Agreement shall follow the format specified by the Village of Taos Ski Valley and contain the terms and conditions set forth in the RFP. However, the Village of Taos Ski Valley reserves the right to negotiate with the successful Offeror. The contents of this RFP, as Revised and/or supplemented, and the successful Offeror's BID, will be incorporated into the Agreement. In the event, the Offeror's accepted BID conflicts with the RFP, the BID governs, and, in the event, the Agreement conflicts with the BID, the Agreement governs.
3. **Amendments:** The Agreement shall not be altered, changed or amended except by an instrument in writing and executed by the parties hereto.
4. **Subcontracting:** Subcontracting of any portion of the services to be performed under the Agreement shall be prohibited, unless accepted by the Village of Taos Ski Valley in writing.
5. **Copyright:** All products developed in the conduct of the services, including computer programs and data, shall belong to the Village of Taos Ski Valley at the completion of the project. Nothing produced in whole or in part by an Offeror under the Agreement shall be the subject of an application for copyright by or on behalf of the Offeror. However, it is understood that some of the materials used in the project may have been previously copyrighted by the Offeror.
6. **Prohibited Interests:** Pursuant to 10-16-8, NMSA 1978 (1995 Repl.), no former public officer or employee shall have any personal interest, directly or indirectly, in this solicitation or any contract executed subsequently, or the proceeds thereof.
7. **Notice of Criminal and Civil Penalties:** Offeror's are advised that the New Mexico State Procurement Code, Section 1301-28 through 13-1-199, NMSA 1978, imposes civil and misdemeanor criminal penalties for its violation. In addition, the New Mexico criminal statutes impose felony penalties for bribes, gratuities and kickbacks.
8. **Confidentiality:** The Offeror may be given access to records, which are confidential under state laws solely for the purpose of performing the required services under the Agreement. The Offeror shall be required to sign a nondisclosure statement prior to its receipt of such documents obligating each employee, agent, or subcontractor of the Offeror not to make inappropriate use of or improperly disclose any of the contents of such documents.
9. **Appropriations and Authorizations:** The execution and performance of an Agreement pursuant to this RFP is contingent upon sufficient appropriations and authorization being made by the Legislature of New Mexico or the Congress of the United States, if federal funds are involved, for performance of an Agreement between the successful Offeror and the Village of Taos Ski Valley.