



PLANNING & ZONING COMMISSION DRAFT MEETING MINUTES

HONDO RESTAURANT AT THE SNAKEDANCE
CONDOMINIUMS
TAOS SKI VALLEY, NEW MEXICO

MONDAY, JULY 6, 2015 1:00 P.M.

I. CALL TO ORDER & ROLL CALL

Commission Chair Tom Wittman called the meeting to order at 1:05 p.m. Roll call was taken and a quorum was established. Commission members present: April Bender, Richard Duffy, Chris Stagg, Tom Wittman, and Jim Woodard. Commission members absent: Henry Caldwell and Susan Nichols. Staff members present: Planner Matthew Foster, Administrator Mark Fratrack, Clerk Ann Wooldridge.

II. APPROVAL OF THE AGENDA

Planner Foster asked to add discussion of administrative approval of a minimal variance for construction of a garage as item A. under Miscellaneous.

MOTION: To approve the agenda as amended

Motion: Jim Woodard **Second:** April Bender **Passed:** 5-0

III. APPROVAL OF THE MINUTES OF THE JUNE 2, 2015 MEETING

MOTION: To approve the minutes as presented.

Motion: Jim Woodard **Second:** Richard Duffy **Passed:** 5-0

IV. NEW BUSINESS

A. COMMUNITY MEETING - Presentation of the Village Master Plan & Community Wildfire Protection Plan

Mr. Foster explained that it is important for the community to be involved in the development of a revised Village master plan. Another community meeting will take place at a later date, perhaps on a weekend, when more of the master plan is complete.

The presentation outlined the purposes of creating a master plan, which are: to improve the physical environment of the community, to promote the public interest, to facilitate democratic community policies, to effect coordination in community development, to inject long-range considerations into short-range actions, and to bring professional and technical knowledge to political decisions. There are eight elements that make up the master plan: land use and natural resources, roadway improvements, utilities improvements, recreation, economic development, community services, hazard mitigation, and Village design. Demographics are being analyzed as part of drafting the new master plan, especially in regards to population, housing tenure, income and education, and property ownership. This data will be used for making projections. Participation is being sought from various stakeholders, such as residents, property owners, business owners, staff, community organizations, and government agencies. Strategies for garnering public participation include making announcements via posters, e-mail, social media, web page, public presentations, and design meetings. The timeline and schedule include a twenty-year planning "horizon" with a list of priority objectives for the next five years. The plan will be updated every five years. Separate master plans will be completed for the Kachina area, for Amizette, for river restoration and for trails. The draft plan should be complete within six months,

with two more months spent on revisions and presentations before final approval. The first Village master plan was created in 2006 after a charrette was held, and the plan was updated in 2010. A lot of work has been completed since that time on creating the new master plan.

A question and answer period followed.

Planner Foster introduced the Community Wildfire Protection Plan (CWPP). The purpose of this plan is to protect lives, protect property, protect natural resources, to attract investments through grants, to gain public and private collaboration, to create a sense of community pride, to identify the locations for specific treatments, and to implement the Village master plan. The scope of the plan is comprised of the watershed area of Taos Ski Valley. The objectives are to educate the public about defensible space, to create emergency evacuation and communication protocols, to create volunteer opportunities, to plan for forest treatments, to post wildfire burn area emergency rehabilitation protocols, to implement regulations, to create infrastructure improvements, and to implement staff training on fire suppression equipment. Implementation of the plan would involve public and private partnerships for education, for treatments, for training and staffing, and in creating regulations. Possible funding sources included the Rio Grande Water Fund, Non-Federal Land Grants, Community Forest Restoration Program, and the New Mexico Wildland Urban Interface program.

B. Discussion and possible approval for Village Council consideration of the 2017 – 2021 Infrastructure Capital Improvements Plan (ICIP)

The updated ICIP was presented for review. The list of projects that will take place in the Village, but are included in the TIDD finance plan, was also reviewed. The ICIP list for the 2017-2021 period is comprised of eighteen projects. Installation of underground electrical lines was listed as item number seven, however it was decided that this item should be removed as it is funded by franchise fees.

MOTION: To approve the 2017 – 2021 Village of Taos Ski Valley Infrastructure Capital Improvements Plan (ICIP) as presented, with item number seven removed.

Motion: Jim Woodard Second: April Bender Passed: 5-0

C. Presentation and possible approval of Resolution No. 2016-285 - Approving the Wireless Communications Master Plan

A proposed new section of the Village zoning ordinance that will regulate the siting and construction of wireless communication towers and antennas was discussed and reviewed at the May 11, 2015 and the June 1, 2015 P&Z meetings. These regulations should be based on a plan, according to Planner Foster. The wireless communications master plan will effectuate the policy drafted in the ordinance concerning towers, and the ordinance will refer back to the master plan. The purpose of the wireless communications master plan is to increase safety, improve economic opportunities, minimize visual impacts, improve reliability, and to provide selection criteria. The criteria in the plan state that the location of a proposed tower must provide adequate coverage to prevent the construction of additional towers, should maximize the amount of data that can be transmitted by the tower, and should provide uninterrupted service without sacrificing the integrity of the landscape. The goal of the master plan is to have the Village receive reliable and affordable wireless communications services while protecting the environmental integrity and aesthetic beauty of the Village's landscapes and natural resources. The plan outlines policies and objectives, and includes a map of optimal locations for future towers. It is theorized that having regulations in place will attract companies to build towers in the Village because the process for approval will be outlined in the ordinance.

MOTION: To approve Resolution No. 2016-285 Approving the Wireless Communications Master Plan, with minor editing in the plan as discussed

Motion: Tom Wittman Second: Chris Stagg Passed: 5-0

V. OLD BUSINESS

A. Presentation and possible approval of Resolution No. 2016-284 Approving the Roadway Improvements Element of the Village Master Plan

The P&Z Commission reviewed drafts of this master plan element at the March, May, and June P&Z meetings. This latest draft updates and outlines existing conditions, goals, objectives, and policies. It identifies funding sources, as well as prioritizes roadway improvements to be constructed. The plan identifies the design standards for future roads in the Village.

MOTION: To approve Resolution No. 2016-284 Approving the Roadway Improvements Element of the Village Master Plan

Motion: Chris Stagg Second: Jim Woodard Passed: 5-0

VI. MISCELLANEOUS

A. Planner Foster reported that he had administratively approved a minimal variance for building a garage in to the front set-back at a house along Zap's Road. The variance is in accordance with other variances in set-back encroachment along the road.

VII. ANNOUNCEMENT OF THE DATE, TIME & PLACE OF THE NEXT MEETING: The next meeting will take place on Monday, August 3, 2015 at 1:00 p.m. at the Hondo Restaurant of the Snakedance Condominiums.

VIII. ADJOURNMENT

MOTION: To adjourn.

Motion: Jim Woodard Second: Richard Duffy Passed: 5-0

The meeting was adjourned at 4:00 p.m.

Tom Wittman, Chairperson

ATTEST: _____
Ann M. Wooldridge, Village Clerk