

priority is building a trail to go from Red River up and over to the Bavarian Lodge in Taos Ski Valley. The Association has already taken steps to gather and analyze community input, collect data and translate it into GIS models, create maps and tools, and develop implementation plans. They are preparing reports and materials for community outreach. The community input has shown very strong support for expanding the trails system, as well as for improving safety. Implementation of the plan will require coordination among municipalities, agencies, community groups, and residents.

Next steps include encouraging communities to pass a resolution adopting the plan and then an ordinance to implement the plan, and then to find funding to support the Trails Association on a pro-rated basis. Hundreds of people contributed their time to the Enchanted Circle Trails Plan, and they have received generous support from the LOR Foundation. Information can be found on their web site: <https://web.tplgis.org/taostrails/>.

13. D. Consideration to Approve Resolution No. 2018-338 Allowing Parking on Village Roads on August 5th, 2017 for the Up & Over event

The Taos Ski Valley Chamber of Commerce will be hosting the Up & Over Event on August 5th. The race will start and end in the Kachina Area. In the past, this has always been a well-attended event. The Chamber is expecting around 275 attendees for this event. Parking will be a challenge in the Kachina area if people are not allowed to park on Village roads where “no parking signs” are now posted.

MOTION: To Approve Resolution No. 2018-338 Allowing Parking on Village Roads on August 5th, 2017 for the Up & Over event

Motion: Councilor Stagg Second: Councilor Brownell

Chief Bilardello expressed his concern about having too many cars parked along Kachina Road, as the passage for cars on July 4th was only one-way because the lane was so narrow. Courtney Tucker from the Chamber said that the Chamber is looking in to running a TSVI shuttle from the lower parking lot, and possibly the Village Free-ride bus, for the Up & Over event. Next year, they will run shuttles on July 4th. The Chamber plans to hire TSVI staff for parking assistance for all future events. Councilor Stagg suggested that the upper area around Wheeler Peak Condos and Blue Jay Ridge could hold additional cars to alleviate traffic jams below Hiker Parking. The organization for parking at the Hiker Parking lot will be discussed for steps to improve and enlarge.

The vote was called.

Passed: 4-0

6. CITIZEN’S FORUM – Limit to 5 minutes per person (please sign in)

A. Homeowner Francie Parker asked if the Village was doing anything about the apparent tagging being done to electrical boxes around the Village. Chief Bilardello said that he is aware of the problem and is investigating who might be responsible for the tagging. Director Keen has ordered paint to cover this vandalism and the Public Works staff will cover it as soon as possible.

7. FINANCIAL REPORTS

Director Grabowski reported that GRT remitted to the Village in June was \$76,775 compared to \$38,367 for June last year. Total year to date is \$1,581,674 versus last year’s \$1,390,383, which is an increase of 12%. The TIDD received a distribution in June for April GRT of \$237,404.

Lodger’s tax collections were \$3,145 versus \$2,501 for last year. Totals year to date are \$316,889 versus last year’s \$334,131, a decrease of 5%.

Water/sewer revenues were up by 4.5 % year over year. GRT collections had an increase of 14.5 % over the previous year.

The Village’s DFA Budget Analyst suggested lowering transfers and cutting back on expenses in the proposed FY2018 budget because the general fund cash balance is being depleted. Some transfers will be reduced, and some transfers will be made from a different account than the general fund, Director Grabowski explained. She recommended creating more revenue for the Village to support the Roads fund and the EMS fund, as transfers to these two accounts will increase in the coming fiscal year. A letter will be sent explaining that revenues were high in FY2017 because of receiving the funds for the Taos Mountain Lodge, and that expenditures for the Taos Mountain Lodge in FY2018 are one-time expenses, not recurring expenses.

8. COMMITTEE REPORTS

A. Planning and Zoning Commission – P&Z met on July 3, 2017. Commission Chair Wittman reported on the following agenda items:

- TSVI submitted an application for extension of the conditional use permit for Parcel D. The original permit was approved by the P&Z Commission in January 2015 for two years. At the public hearing, three people

- Kachina Water Tank – Mayor King and Administrator Fratrack had a conference call with Peter Talty with TSVI to discuss how to move forward. The Mayor, Village staff, and FEI had a conference call with the Shopoff group to discuss their concerns.
- WWTP/WWTP Financing Options – The USDA application has been submitted to the national office. It has been approved at two of the three divisions of the national office.
- Ernie Blake Road – The Village will present a formal proposal letter this week to the property owners. Administrator Fratrack met with the Sierra del Sol to discuss the appraisals. There will be no action taken until July 20, 2017, when the owners of the Beausoleil site will have their appraisals completed.
- NM Gas Co. – The Village met with NM Gas Co. and some landowners on possibly running a natural gas main line up Lake Fork Road and then up through the Twining Condominiums’ parking lot, to Twining Road.
- Improvements on Strawberry Hill – Staff continues to monitor activity and respond when required and requested by TSVI.
- KCEC – Staff is putting together a list of residents and businesses in the ski valley that would like a fiber optic hook up. Staff will send Kit Carson the list at the end of each week.
- Dust – The Village had multiple calls and emails concerning the dust issue. People are stating that cars are traveling at high rates of speed causing more dust, and that there is more traffic in general.

Department Briefs

- **Department of Public Safety Update:** Chief Bilardello reported that he has been working with Detective Barry Holfelder at the Town of Taos to find the people responsible for the tagging happening in the ski valley. Other activity has included some windshields being shot out with a BB gun. Chief Bilardello is aware of the unsafe condition at Zap’s old house, but the new owner is working on removing the structure this year.
- **Public Works Department:** Director Keen said that his department has been using the water truck for dust control on the roads, and adding magnesium chloride for soil compaction. Public Works staff discovered a water leak in a service line on O.E. Pattison Loop. Staff has been working on installing a sewer service line on Kachina Road. He agreed that a redesign of the Hiker Parking arrangement is necessary to accommodate more cars. There is concern that property owners are using chemicals that are harmful for the wastewater treatment plant. The Public Works Administrative Assistant has resigned and this position will be advertised.

12. OLD BUSINESS

13. NEW BUSINESS

A. Consideration to Approve Resolution No. 2018-335 Authorizing an Additional Laborer/Equipment Operator Position for the Village’s Department of Public Works

The continuous construction projects, upgrades to the wastewater treatment plant, a new water tank, anticipated property dedications and increased traffic flows in the Village are increasing demands on the Public Works Department. The Public Works Director has requested a new position which has been included in the FY2018 preliminary budget. Creating one additional operator position will make it possible to balance out the work crews and allow Public Works to better respond to the changing and challenging conditions in the Village.

MOTION: To Approve Resolution No. 2018-335 Authorizing an Additional Laborer/Equipment Operator Position for the Village’s Department of Public Works

Motion: Councilor Brownell Second: Councilor Wittman Passed: 4-0

B. Consideration to Approve Resolution No. 2018-336 Approving the FY2018 Salary Schedule

As per State Statute, the Village is required to submit the final fiscal year 2018 budget by July 31, 2017. This budget will not be approved by resolution until a special council meeting scheduled for July 27, 2017. Included in the fiscal 2018 budget is a revised salary schedule for all employees. The Village Administrator would like to propose up to a 4% Merit/COLA for all personnel, with the understanding that the Village Administrator reserves the right to approach Council for additional percentage raises for identified personnel. The first pay period in July is prior to the July 27, 2017 special meeting. As the Village is not allowed to pay salary increases retroactively, based on a decision by the New Mexico Attorney General, staff requests that the increases be approved by Council at the regular Council meeting on July 11, 2017.

MOTION: To Approve Resolution No. 2018-336 Approving the FY2018 Salary Schedule

Motion: Councilor Wittman Second: Councilor Bennett Passed: 4-0

C. Consideration to Approve **Resolution No. 2018-337**, A Resolution Authorizing and Approving Financial Assistance from the New Mexico State Highway and Transportation Department FY2018, NM LGRF DOT Project SP-5-18 (197) The Village Council needs to approve a resolution for State Highway and Transportation Department funding. After passage of the attached resolution, the Highway Department will be drafting a contract for Village approval for the 2018 road project. At this point, the State has committed to funding in the amount of \$41,836 with the Village contributing 25% of total project costs, or \$13,946, for a total project cost of \$55,782.

MOTION: To Approve Resolution No. 2018-337, A Resolution Authorizing and Approving Financial Assistance from the New Mexico State Highway and Transportation Department FY2018, NM LGRF DOT Project SP-5-18 (197)

Motion: Councilor Wittman

Second: Councilor Bennett

Passed: 4-0

E. Consideration to Approve Suspending the 250,000 gallon Buried Kachina Water Tank Project To Research a Possible New Location

At the June 29, 2017 Council meeting, Council directed Village staff to work with Taos Ski Valley, Inc. (TSVI) on researching the possibility to relocate the existing Kachina Water Tank project to another location within the Kachina area. The selected contractor RMCI's bid extension is until July 20, 2017; this bid is for the TSVI's adjusted site and spoils area. If the Village wanted to initiate the project at the original location instead for any reason, it would require re-bidding the project and RMCI's bid could not be used. At this time, FEI Engineering and Village Staff feel it would be best to suspend the existing project until a time that either a new location is selected, or the original location is deemed more appropriate. The Village and TSVI are negotiating on the location, so it is not reasonable to sign a contract with a contractor. The proposed site would need additional survey work before the July 20, 2017 deadline, and if the first original location were to be used, the bid would need to be changed. Without having the easements for the site on which the contract is based, new drawings and new engineering would be necessary to use the original site. Additionally, the Williams Lake Trail would need to be moved.

Since the June 29, 2017 Council meeting, Administrator Fratrack and Mayor King have met with Peter Talty, and Attorney Romero has met with Joe Canepa on various items including the reversionary clause on the tank site.

MOTION: To Approve Suspending the 250,000 gallon Buried Kachina Water Tank Project until the August 8, 2017 Council meeting, but then proceed with an RFP for a contractor for a tank at the original site if a Memorandum of Understanding (MOU) is not ready for approval on a new tank site

Motion: Councilor Bennett

Second: Councilor Brownell

Much discussion followed. David Norden, CEO of TSVI, said that he had understood that the Village and TSVI were continuing to negotiate on the tank site until the August 8, 2017 Council meeting. If negotiations are successful, clearing could still get accomplished this year.

Administrator Fratrack said that if negotiations were not successful, staff could be ready to go with an RFP for the original site. Councilor Bennet asked that all items that would be reimbursed to the Village by TSVI, that the Water Trust Board might not cover, be put in writing in the MOU.

Mayor King called for a vote.

Passed: 3-2 (Councilors Bennett and Brownell voting aye, Councilors Stagg and Wittman voting nay, and Mayor King voting aye)

F. Consideration to Approve Amended Contracts with FEI Engineering for Task #1 General Services and Task #7 On-call Water System Services

The Village staff and FEI Engineering have been working on many complex projects. As the scopes of the projects have continued to change, the time and work needed to complete these has increased as well. Task order number 1 is for General Engineering services for basic project consulting. Task order number 7 is for on-call water system improvement consulting. Village staff has deemed it to be necessary to extend these two contracts for FY2018. These contracts will each have an amendment agreement which will add \$25,000. The total contract for Task #1 will now be \$108,390. The total contract for Task #7 will now be \$57,159.00.

MOTION: To Approve Amended Contracts with FEI Engineering for Task #1 General Services and Task #7 On-call Water System Services

Motion: Councilor Stagg

Second: Councilor Wittman

Passed: 4-0

G. Consideration to approve Department of Public Safety Policy and Procedures Manual

The Department of Public Safety's existing policy manual is extremely out of date and needed to be updated with accepted and recognized policies from other agencies as recommended by the International Association of Chiefs of Police. A current Policy and Procedures Manual will provide clear guidance for DPS officers in the conduct of their duty, operational methods and strategic objectives. It was suggested that the Public Safety Committee review the manual.

MOTION: To Approve the Department of Public Safety Policy and Procedures Manual
Motion: Councilor Stagg Second: Councilor Brownell Passed: 4-0

H. Consideration to Approve Out-of-State Travel by the Police Chief to Philadelphia, PA for the International Association of Chiefs of Police (IACP) Conference
The State requires that out-of-state travel be approved by Council. The Council was provided with information regarding expenses for the Police Chief to attend the annual IACP Conference in Philadelphia, PA October 20-25, 2017. Chief Bilardello Thanked Director Grabowski for suggesting to search for an AirBnB accommodation, which ended up being much less expensive.

MOTION: To Approve Out-of-State Travel by the Police Chief to Philadelphia, PA for the International Association of Chiefs of Police (IACP) Conference
Motion: Councilor Stagg Second: Councilor Wittman Passed: 4-0

I. Consideration to Approve Granting a Pro-rated June Bill for 119 Twining Road
Staff has received a request for relief on the June bill for the house at 119 Twining Road. This house was torn down on June 14, 2017. For one-half of the month, the credit would be \$31.30. A new house will be built at this location, either this year or next year. In the meantime, billing would be suspended.

MOTION: To Approve Granting a Pro-rated June Bill for 119 Twining Road
Motion: Councilor Bennett Second: Councilor Wittman Passed: 4-0

14. MISCELLANEOUS

15. ANNOUNCEMENT OF THE DATE, TIME & PLACE OF THE NEXT MEETING OF THE VILLAGE COUNCIL

A special meeting of the Village Council is scheduled for Tuesday, July 27, 2017, at 9:00 a.m., at the Snakedance Condominiums Hondo Restaurant. The next regular meeting of the Council will take place on Tuesday, August 8, 2017 at 2:00 p.m., at the Snakedance Condominiums Hondo Restaurant.

16. ADJOURNMENT

MOTION: To Adjourn.
Motion: Councilor Wittman Second: Councilor Bennett Passed: 4-0
The meeting was adjourned at 4:20 p.m.

Neal King, Mayor

ATTEST: _____
Ann M. Wooldridge, Village Clerk